

Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON K7C 2V8 Phone (613) 257-6200 Fax: (613) 257-8170



3 June 2021

Via email & letter

istavinga@tanakiwin.com and algonquins@tanakiwin.com

Attention: Ms. Janet Stavinga

Consultation Office,
Algonquins of Ontario
31 Riverside Drive, Suite 101
Pembroke, ON K8A 8R6

Dear Ms. Stavinga,

**RE: Town of Carleton Place, Water and Wastewater Master Plan,
Notice of Request to Consult and Notice of Study Commencement**

Master Plans are long-range plans that guide the planning and infrastructure needs to accommodate growth and development within a broad area. The Town of Carleton Place is initiating a Water and Wastewater Master Plan (WWMP) to provide a long-range plan for water and wastewater needs over the next 20 years. As part of the WWMP, both short- and long-term water and wastewater management needs and deficiencies will be identified to help confirm necessary improvements to efficiently address existing and future water and wastewater demands.

NATURE AND SCOPE OF THE PROPOSED ACTIVITY

This study is being carried out in accordance with Approach #2 of the Master Planning Process, as outlined in Appendix 4 of the Municipal Class Environmental Assessment (MCEA) document (October 2000, as amended in 2007, 2011 and 2015), which is approved under the *Ontario Environmental Assessment Act*. This WWMP will address Phases 1 and 2 of the MCEA process to fulfill the requirements for the recommended Schedule B projects and will form the basis for the recommended Schedule C water and wastewater projects identified within the WWMP report.

As indicated within the attached Notice of Study Commencement, the WWMP will review opportunities to optimize the performance of existing infrastructure, while identifying the most sustainable approach to serve the Town's existing communities and new development. An implementation plan will be developed and documented within the WWMP report to outline a framework for water and wastewater improvement priorities and future funding strategies. Given that the findings of the WWMP are anticipated to confirm the need for expansion of the Water Treatment Plant and the Wastewater Treatment Plant, the Town may proceed with Phases 3 and 4 of the MCEA process for these projects.

HOW THE PROPOSED ACTIVITY MAY AFFECT YOUR TRADITIONAL TERRITORY

The Town of Carleton Place believes that consultation with First Nation communities is an integral part of the Municipal Class EA process, and it is understood that the study area is within or near the Algonquins of Ontario traditional territory and may be of interest to you. The purpose of this letter is to communicate our request to consult, provide you with study information, and request your feedback on how you wish to be consulted as part of this study.

The WWMP is intended to confirm a framework for infrastructure improvement planning over the next 20 years. The study will consider potential impacts based on a desktop screening level of existing environmental, cultural and archaeological conditions (i.e., Stage 1 Archaeological Assessment). However, it should be noted that more detailed investigations may be completed as part of subsequent stages of planning (i.e., Phase 3 of the MCEA planning and design process for Water and Wastewater Treatment Plant improvements).

TIMING OF THE PROPOSED ACTIVITY

This study is anticipated to be completed by Summer 2022.



Corporation of the Town of Carleton Place

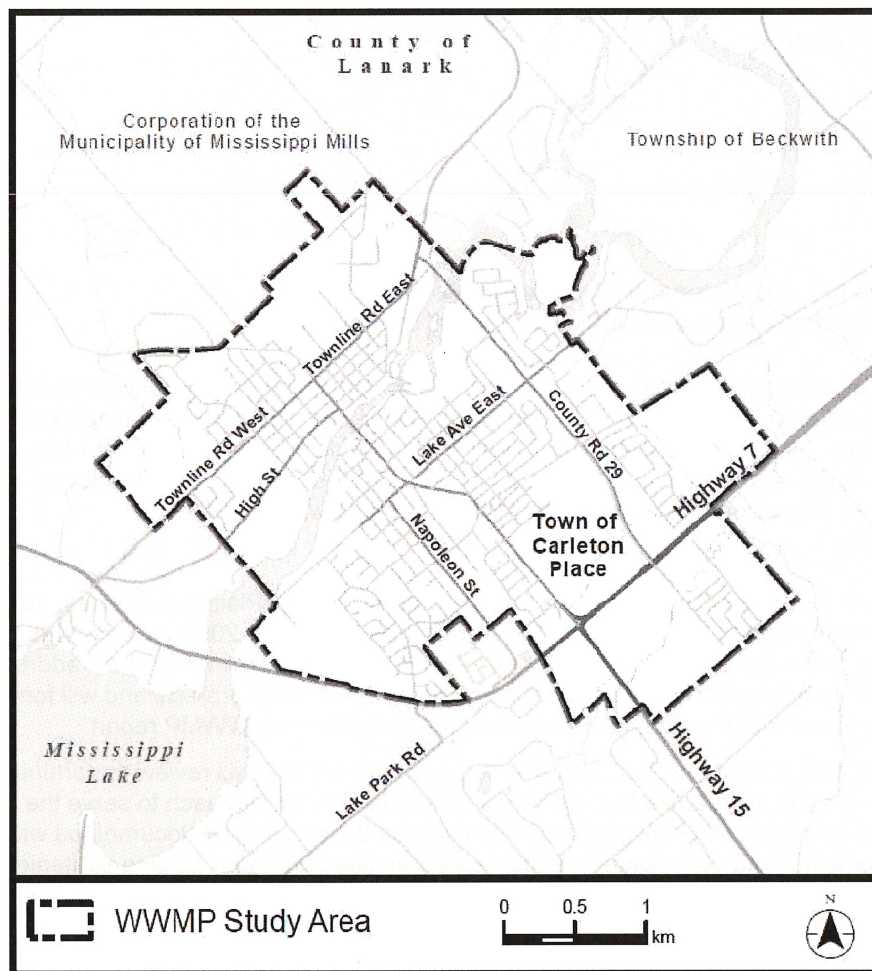
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LOCATION OF THE PROPOSED ACTIVITY

The geographic area of interest includes the Town of Carleton Place, as outlined in the map below:

STUDY AREA MAP



DESCRIPTION OF THE PROPOSED CONSULTATION PROCESS

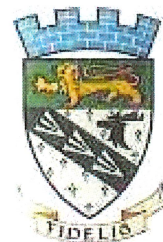
The Town is initiating a comprehensive public consultation process to provide input on project planning by identifying potential water and wastewater infrastructure needs and opportunities. Members of the public are invited to visit the study website ([Water and Wastewater Master Plan \(carletonplace.ca\)](http://www.carletonplace.ca)) to subscribe to receive updates on the study and/or participate in future consultation activities. Public Information Centres (PICs) are also planned at key points in the study process; however, in light of COVID-19 and physical distancing requirements, the format of these future public consultation events is not confirmed at this time.

It would be appreciated if you could kindly provide a response to this Notice of Request to Consult by **Friday, July 9, 2021**, indicating how you wish to be consulted during this important study. Should you have any concerns/comments, require further information and/or would like to schedule a meeting with the study team to discuss this study in more detail, please do not hesitate to contact us.



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Sincerely,

A handwritten signature in blue ink, reading 'Guy Bourgon', is positioned below the word 'Sincerely,'.

Guy Bourgon, P.Eng

Director of Public Works

Town of Carleton Place

175 Bridge Street, Carleton Place, ON K7C 2V8

Tel: 613-257-6209

Fax: 613-257-8170

Attach: Notice of Study Commencement

Cc: Chief Doreen Davis, Sharbot Obaadjiwan First Nation
Chief Wendy Jocko, Algonquins of Pikwàkanagàn First Nation
Kevin Alemany, Project Manager, Stantec Consulting
Diana Addley, Senior Environmental Planner, Stantec Consulting Ltd.



NOTICE OF STUDY COMMENCEMENT

The Town of Carleton Place (Town) has witnessed unprecedented growth over the past 5 years, and this growth is expected to continue into the foreseeable future. To accommodate growth and ensure the integrity of the Town's servicing infrastructure and capacity for existing and future development, the Town has initiated a Water and Wastewater Master Plan (WWMP) to provide a long-range plan for water and wastewater needs over the next 20 years. The WWMP will review opportunities to optimize the performance of existing infrastructure, while identifying the most sustainable approach to serve the Town's existing communities as well as new development.

This study is being undertaken in accordance with Approach #2 of the Master Planning Process, as outlined in Appendix 4 of the Municipal Class Environmental Assessment (MCEA) document (October 2000, as amended in 2007, 2011 and 2015). As such, the WWMP will address Phases 1 and 2 of the MCEA process to fulfill the requirements for the recommended Schedule B projects, and will form the basis for the recommended Schedule C water and wastewater projects identified within the WWMP report. Given that the findings of the WWMP are anticipated to confirm the need for expansion of the Water Treatment Plant and the Wastewater Treatment Plant, the Town may proceed with Phases 3 and 4 of the MCEA process for these projects.

How to get involved?

Various opportunities for public involvement will be provided during this important study, and your feedback is encouraged to provide input to project planning by helping to identify potential water and wastewater servicing needs and opportunities. You are invited to visit the study website (<https://carletonplace.ca/water-and-wastewater-master-plan.php>) to learn more about this study and to subscribe to receive important updates. Notice of future public consultation events will also be published in the Town's news bulletins, social media accounts and on the Town's website (www.carletonplace.ca).

We look forward to hearing from you!

Please visit the Town's website or contact one of the following study team members if you would like to learn more about this study, or to be added to the study mailing list:

Guy Bourgon, P.Eng.
Director of Public Works
Town of Carleton Place
Tel: 613-257-6209
Email: gbourgon@carletonplace.ca

Kevin Alemany
Project Manager
Stantec Consulting Ltd.
Tel: 613-724-4091
Email: kevin.alemany@stantec.com

All information will be collected in accordance with the Freedom of Information and Protection of Privacy Act (2009). Except for personal information, all comments will become part of the public record.

This notice was issued on June 3rd, 2021

