

MINUTES  
OF THE FIFTEENTH REGULAR MEETING OF THE ONE HUNDRED  
AND TWENTY NINTH COUNCIL OF THE TOWN OF CARLETON PLACE

**The Fifteenth Regular Meeting of the One Hundred and Twenty Ninth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, September 25, 2018 at 7:00 p.m.**

**PRESENT:** Mayor Antonakos                      Deputy-Mayor Flynn  
                  Councillor Black                              Councillor Trimble  
                  Councillor Redmond                          Councillor Fritz

**STAFF:**            Diane Smithson, Chief Administrative Officer  
                  Stacey Blair, Deputy-Clerk

**I        MOMENT OF SILENT REFLECTION**

Council and those present stood to witness a moment of silent reflection.

**II       DISCLOSURE OF PECUNIARY INTEREST OR CONFLICT OF INTEREST**

None

**III      MINUTES OF PREVIOUS MEETING**

**Motion No. 15-129-01**

**Moved by Deputy-Mayor Flynn, seconded by Councillor Fritz**

**THAT** the Minutes of the Fourteenth Regular Meeting of the 129<sup>th</sup> Council held on September 11, 2018 be adopted as printed.

**CARRIED**

**IV      DELEGATIONS**

None

**V        CORRESPONDECE**

None

**VI      REPORTS STANDING COMMITTEES**

**Motion No. 15-129-02**

**Moved by Councillor Black, seconded by Councillor Redmond**

**THAT** Council hereby receive the consent items for the following Committees:

**Policy Review Committee, September 11, 2018**

**Communication 129308**

**THAT** a revised subdivision agreement be entered into with respect to modifications to securities for the Miller's Crossing Subdivision; and

**THAT** any outstanding securities for Phase 3 be paid by Cardel Homes prior to the registration of the lifting of the 1-foot reserves.

**Communication 129285**

**THAT** Council provide direction to staff to prepare a revised Procedural By-law based on a Committee of the Whole system; and  
**THAT** the Committee of the Whole system commence with the new term of Council; and  
**THAT** the Striking Committee Report be amended to remove any procedural By-law type elements.

**Communication 129309**

**THAT** Council approve the Council Code of Conduct, Employee Code of Conduct, and Council Staff Relations Policy; and  
**THAT** the Clerk be authorized to prepare the necessary By-law.

**Community Issues Committee – September 18, 2018**

**Communication 129315**

**THAT** the following minutes be received:

- Carleton Place Environmental Advisory Committee Minutes of September 10, 2018, be received.

**Communication 129316**

**THAT** the Committee receives the Manager of Recreation and Culture Report on the highlights of the September 12, 2018 Parks and Recreation meeting as information.

**Communication 129318**

**THAT** Council receive the 2018 Community Marketing Strategy prepared by Cat's Cove Communications.

**Communication 129319**

**THAT** Council support the new proposed location of Carleton Junction for the community oven project; and

**THAT** Staff request permission from the County of Lanark to include the community oven on the Carleton Junction site in accordance with the provisions of the Town's lease of the lands.

**Planning and Protection Committee – September 18, 2018**

**Communication 129322**

**THAT** Council receive both the preliminary and supplemental reports from the Manager of Development Services and the Chief Building Official on the topic of Tiny Homes dates September 4 and September 18, 2018 as information; and

**THAT** Staff work with other Municipal Planners and Chief Building Officials to continue to explore how tiny homes can be accommodated in areas through the County from planning policy, Ontario Building Code and logistical perspectives; and

**THAT** in the interim, any applications received be reviewed on an as required and site-specific basis.

**Communication 129323**

**THAT** the September 18, 2018 Report by the Manager of Development Services regarding a revised subdivision and parking plan for Phase 1 of the Nu Globe

Subdivision be received for information and input.

**CARRIED**

**Community Issues Committee – September 18, 2018**

**Motion No. 15-129-03**

**Moved by Councillor Redmond, seconded by Councillor Trimble**

**Communication 129316**

**THAT** staff be authorized to proceed with the purchase of a 27HP Cub Cadet from Black's Corners Motorsport in the amount of \$11,879.10 plus HST.

**CARRIED**

**Motion No. 15-129-04**

Councillor Fritz declared a conflict of interest as she is a member of the community groups that is receiving an enrichment grant.

Deputy Mayor Flynn declared a conflict of interest as he is a member of the community groups that is receiving an enrichment grant.

Councillor Fritz and Deputy Mayor Flynn did not participate or vote on this matter.

**Moved by Councillor Trimble, seconded by Councillor Redmond**

**Communication 129317**

**THAT** Council approve the allocation of Community Enrichment Grants to various organizations under Intake 2 in the amount of \$8,681.46.

**CARRIED**

**Planning and Protection Committee – September 18, 2018**

**Motion No. 15-129-05**

**Moved by Councillor Fritz, seconded by Councillor Trimble**

**Communication 129320**

**THAT** Council approve the purchase of new helmets for the Ocean Wave Fire Company at the discounted cost of \$10,125 plus HST; and

**THAT** the cost remain unfunded at the end of 2018 and included in the Department's 2019 capital budget and funded at that time.

**CARRIED**

**VII READING OF BY-LAWS**

**By-law No. 99-2018**

**Motion No. 15-129-06**

**Moved by Deputy-Mayor Flynn, seconded by Councillor Fritz**

**THAT** By-law No. 99-2018 **(To Exempt Lands from Part Lot Control 13-31 Graham Street)** be read a first, a second and third time and finally passed.

**CARRIED**

**By-law No. 100-2018**

**Motion No. 15-129-07**

**Moved by Councillor Black, seconded by Councillor Trimble**

**THAT** By-law No. 100-2018 **(To Remove One Foot Reserves – Stokes Dr., Rathwell St. and Pye Way)** be read a first, a second and third time and finally passed.

**CARRIED**

**By-law No. 101-2018**

**Motion No. 15-129-08**

**Moved by Councillor Redmond, seconded by Councillor Black**

**THAT** By-law No. 101-2018 **(To Appoint a By-law Enforcement Officer – Mike Williams)** be read a first, a second and third time and finally passed.

**CARRIED**

**By-law No. 102-2018**

**Motion No. 15-129-09**

**Moved by Councillor Trimble, seconded by Councillor Black**

**THAT** By-law No. 102-2018 **(To Adopt a Council Staff Relations Policy)** be read a first, a second and third time and finally passed.

**CARRIED**

**By-law No. 103-2018**

**Motion No. 15-129-10**

**Moved by Councillor Fritz, seconded by Councillor Redmond**

**THAT** By-law No. 103-2018 **(To Adopt a Council Code of Conduct and an Employee Code of Conduct)** be read a first, a second and third time and finally passed.

**CARRIED**

## **VIII OTHER BUSINESS**

The Mayor provided comments on a letter received from Nicole Person regarding her concerns about the scheduling of two different events on September 29<sup>th</sup>; The Brett Pearson Run in the morning and later at 2:00 p.m., the PRIDE event.

Deputy Mayor Flynn indicated that the focus of the Pride event will take place at 2:00 p.m., at Market Square as well the flag raising for Pride will take place on Friday, September the 28<sup>th</sup> at 3:30 p.m. and not on the 29<sup>th</sup>. This will help to mitigate any scheduling conflicts that could have otherwise occurred with the two events taking place on the same day.

## **IX MAYOR'S ANNOUNCEMENTS**

On Thursday, September 27<sup>th</sup>, 2018 the Senior of the Year Award will be take place at the Canadian Golf Course at 5:30 p.m.

## **X BY-LAW CONFIRMING COUNCIL PROCEEDINGS**

**By-law No. 104-2018**

**Motion No. 15-129-11**

**Moved by Deputy Mayor Flynn, seconded by Councillor Fritz**

**THAT** By-law No. 104-2018 **(Confirm Council Proceedings)** be read a first, a second and third time and finally passed.

**CARRIED**

## **XI SINGING OF O'CANADA**

Members of Council, Staff and the public stood for the singing of O Canada.

**XII ADJOURNMENT – 7:20 p.m.**

**Motion No. 15-129-12**

**Moved by Councillor Black, seconded by Councillor Redmond**

**THAT** the Fifteenth Regular Meeting of the One Hundred and Twenty Ninth Council be hereby adjourned.

**CARRIED**

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Louis Antonakos, Mayor

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S. Blair, Deputy Clerk