

MINUTES  
OF THE FIRST REGULAR MEETING OF THE ONE HUNDRED  
AND TWENTY NINTH COUNCIL OF THE TOWN OF CARLETON PLACE

**The First Regular Meeting of the One Hundred and Twenty Ninth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, December 12, 2017 at 7:00 p.m.**

**PRESENT:** Mayor Antonakos                      Councillor Black  
                  Councillor Doucett                      Councillor Redmond  
                  Councillor Fritz                              Councillor Trimble

**STAFF:**        P. Knowles, CAO                              D. Rogers, Clerk  
                      S. Blair, Deputy-Clerk

**I        OPENING PRAYER**

Mayor Antonakos asked members of Council and the public present to stand for a moment of silence.

**II       DISCLOSURE OF PECUNIARY INTEREST**

None

**III     MINUTES OF PREVIOUS MEETING**

Motion No. 1-129-01

Moved by Councillor Doucett, seconded by Councillor Fritz

**THAT** the Minutes of the Nineteenth Regular Meeting of the 128<sup>th</sup> Council held on November 28, 2017 be adopted as printed.

**CARRIED**

**IV     DELEGATIONS**

None

**V       COMMUNICATIONS**

128455 – 129013

**VI     READING OF BY-LAWS**

**By-law No. 73-2017**

Motion No. 1-129-02

Moved by Councillor Black, seconded by Councillor Redmond

**THAT** By-law No. 73-2017 **(To Appoint a Deputy Clerk)** read a first, a second and third time and finally passed.

**CARRIED**

**VII    STANDING COMMITTEES**

**Policy Review Committee – November 28, 2017**

Motion No. 1-129-03

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication:    128456 128457 128409 128458

**THAT** Council hereby accepts the Policy Review Committee's decisions related to the consent items of November 28, 2017 and approves the Council Actions.

**CARRIED**

Motion No. 1-129-04

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 128455

**THAT** Council confirm the following appointments to the Carleton Place Emergency Management Committee for 2017 and forward this information to the Office of the Fire Marshal and Emergency Management Ontario.

Chair: Fire Chief Les Reynolds; Members: Mayor Louis Antonakos, Councillor Doug Black, Paul Knowles, Chief Administrative Officer, Sgt. Rob Croth, Carleton Place O.P.P., David Young, Director of Public Works (Alternate), Graham Patterson, Public Works, Randy Shaw, Carleton Place and District Memorial Hospital, Travis Mellema, Lanark County Paramedics, Mark Dorman, Public Member and Carleton Place CERV, Duncan Rogers, CEMC.

**CARRIED**

Motion No. 1-129-05

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 128389

**THAT** a Purchase Order not be issued to A-L Air and instead that staff issue Purchase Order to CorCann to install the new HVAC system at the Carambeck Community Centre for the price of \$236,000 + HST.

**CARRIED**

## **VIII OTHER BUSINESS**

None

## **IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER**

Mayor Antonakos reminded members of Council of the upcoming free Canada 150 skate event. The Mayor also noted the Open House at the local museum scheduled for December 16, 2017 from 1:00 p.m. to 4:00 p.m. Also Mayor Antonakos informed Council of the local Midget Hockey Association Breakfast with Santa scheduled for December 17, 2017 from 7:00 a.m. to 11:00 a.m. Mayor Antonakos also reminded members of the Annual Christmas Dinner scheduled on Christmas Day by People First. Finally, the Mayor informed Council of the upcoming New Year's Levee.

## **X BY-LAW CONFIRMING COUNCIL PROCEEDINGS**

### **By-law No. 74-2017**

Motion No. 1-129-06

Moved by Councillor Trimble, seconded by Councillor Redmond

**THAT** By-law No. 74-2017 (**Confirm Council Proceedings**) be read a first time, second time and third time and finally passed.

**CARRIED**

## **XI SINGING OF O CANADA**

Members of Council, Staff and the public present stood for the singing of O Canada.

**XII ADJOURNMENT – 7:14 p.m.**

Motion No. 1-129-07

Moved by Councillor Doucett, seconded by Councillor Fritz

**THAT** the First Regular Meeting of the One Hundred and Twenty Ninth Council be hereby adjourned.

**CARRIED**

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Louis Antonakos, Mayor

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D.H. Rogers, Clerk

M I N U T E S  
THE FIRST SPECIAL MEETING OF THE ONE HUNDRED AND  
TWENTY NINTH COUNCIL OF THE TOWN OF CARLETON PLACE

Mayor Antonakos called the First Special Meeting of the One Hundred and Twenty Ninth Council of the Town of Carleton Place to order on December 19, 2017 at 10:25 p.m. in the Council Chambers of the Town Hall.

**PRESENT:** Mayor Antonakos                      Deputy-Mayor Flynn  
                 Councillor Black                              Councillor Doucett  
                 Councillor Redmond                        Councillor Fritz  
                 Councillor Trimble

**STAFF:** P. Knowles, C.A.O.  
                 D. Rogers, Clerk  
                 S. Blair, Deputy Clerk

**I      By-law No. 75-2017**  
Motion No.SP1-129-01  
Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett  
                 **THAT By-law No. 75-2017 (To Amend By-law to Establish a Special Water and Sewer Rate)** be read a first time, second time and third time and finally passed.  
**CARRIED**

**By-law No. 76-2017**  
Motion No.SP1-129-02  
Moved by Councillor Black, seconded by Councillor Redmond  
                 **THAT By-law No. 76-2017 (To Exempt Certain Lands from Part Lot Control 4 & 6 Dulmage Crescent)** be read a firsttime, second time and third time and finally passed.  
**CARRIED**

**By-law No. 77-2017**  
Motion No.SP1-129-03  
Moved by Councillor Dountett, seconded by Councillor Fritz  
                 **THAT By-law No. 77-2017 (To Exempt Certain Lands from Part Lot Control 8 & 10 Dulmage Crescent)** be read a first time, second time and third time and finally passed.  
**CARRIED**

**By-law No. 78-2017**  
Motion No.SP1-129-04  
Moved by Councillor Redmond, seconded by Councillor Trimble  
                 **THAT By-law No. 78-2017 (To Confirm the Sale of Land Hooper Street)** be read a first time, second time and third time and finally passed.  
**CARRIED**

**By-law No. 79-2017**

Motion No.SP1-129-05

Moved by Councillor Fritz, seconded by Councillor Doucett

**THAT** By-law No. 79-2017 **(To Confirm the Sale of Land Sarah Street)** be read a first time, second time and third time and finally passed.

**CARRIED**

**By-law No. 80-2017**

Motion No.SP1-129-06

Moved by Councillor Trimble, seconded by Councillor Black

**THAT** By-law No. 80-2017 **(To Confirm the Sale of Land Quarry Road)** be read a first time, second time and third time and finally passed.

**CARRIED**

**II STANDING COMMITTEES**

**Policy Review Committee – December 12, 2017**

Motion No. SP1-129-07

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication: 129014 129015 129016 129019 129020 129021

**THAT** Council hereby accepts the Policy Review Committee's decisions related to the consent items of December 12, 2017 and approves the Council Actions.

**CARRIED**

Motion No. SP1-129-08

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 129017

**THAT** the Annual Striking Committee Report for the One Hundred and Twenty Ninth Council be approved.

**CARRIED**

Motion No. SP1-129-09

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

Communication: 129018

**THAT** staff engage R. Gourlay Equipment and Demolition to demolish the house at 41 Julian St for \$11,000.00 + \$90.00/t

**AND THAT** all costs be recovered from the owner of the property by adding the cost of demolition onto the property tax role if required.

**CARRIED**

**Physical Environment Committee – December 12, 2017**

Motion No. SP1-129-10

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 129000 129001 128344

**THAT** Council hereby accepts the Physical Environment Committee's decisions related to the consent items of December 12, 2017 and approves the Council Actions.

**CARRIED**

**Planning and Protection Committee – December 12, 2017**

Motion No. SP1-129-11

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 129002 129003 129004 129005 129006 129007

**THAT** Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of December 13, 2017 and approves the Council Actions.

**CARRIED**

Motion No. SP1-129-12

Moved by Councillor Black, seconded by Councillor Redmond

Communication:

**THAT** Mr. McCready be permitted to speak to Council.

**CARRIED**

Mr. Jim McCready, Chair of the Urban Forest/River Corridor Committee appeared before Council to provide an update regarding the retention of hackberry trees on McArthur Island. Mr. McCready highlighted the memorandum he received from Mrs. Joanna Bowes, Manager of Development Services and also a letter received from Mr. James Mikulaski.

Mr. McCready reported that the existing trees will remain regarding the proposed Phase 1A McArthur Island Development.

**CARRIED**

Motion No. SP1-129-13

Moved by Councillor Redmond, seconded by Councillor Black

Communication: 129008

**THAT** the committee hereby approve application DP3-04-2017 and authorize staff to issue a development permit upon receipt of all required information, fees and security.

**AND THAT** the development permit will include standard clauses to address servicing, grading, landscaping and utilities requirements as well as the following site specific conditions:

That the developer phase the construction of the project as below:

**Phase 1a** will include 58 residential dwelling units (24 bachelor apartments, 18, 1-bedroom apartments, 11, 1-bedroom + den apartments, 5 2-bedroom apartments and required parking for vehicles and bicycles. During Phase 1a construction of a walkway along the Gillies Bridge will be completed by the Town with a cost sharing agreement between the Town and Developer. It will also include the construction of the traffic circle and Princess Street which includes parking. This is to be completed by the developer. Lastly, the extension of the watermain from the north across Gillies Bridge and connect to the existing watermain. This work will be cost shared between the Developer and the Town. At this stage property and easements for the road and watermain will be required. Temporary landscaping for Phase 2 will need to be completed. Construction of trails will be required as outlined in conditions below. Prior to proceeding with Phase 1b or 1c. the Owner will undertake road improvements to Mill Street between the bridges on the island to the Town's satisfaction. The design will not be deemed to the Town's satisfaction until approved by Council.

**Phase 1b** will include 4,978 sq ft Commercial Retail and required parking for vehicles and bicycles;

**Phase 1c** will include 7,214 sq ft restaurant/pub/banquet hall and required parking for vehicles and bicycles;

Securities for these phases will be collected at each phase of the process and will be outlined in the Development Permit Agreement;

Conditions:

1. The Owner remove all snow form the parking lot in a manner consistent with the Town of Carleton Place's the Towns satisfaction.
2. That the owner receive all appropriate approvals and permits from the Mississippi Valley Conservation Authority for work within the regulated area.
3. The Owner shall implement all of the recommendations of the Environmental Impact Study Update and Tree Preservation Plan entitled "Environmental Impact Study Update & Tree Protection Plan Stage 1: McArthur Island Development", prepared by Dillon Consulting and dated November 2017 to the satisfaction of the Town of Carleton Place.
4. That garbage is stored on site in an enclosure as described in the Development Permit By-law and is removed as indicated as appropriate by contracted waste management firm.
5. That the developer enter into a cost sharing agreement with the Town of Carleton Place with respect to the various items listed above for all phases of the project.
6. That a trail system throughout the island be indicated on a revised version of the site plan to the satisfaction of the Town of Carleton Place and that these trails be constructed and maintained to the mutual satisfaction of the Developer and the Town.
7. That all appropriate easements are provided with respect to the water service for the first phase.
8. That the installation of a new water main is completed to the satisfaction of the Director of Public Works.
9. That a phasing plan indicating the above listed phases is provided to the satisfaction of the Manager of Development Services.
10. Temporary landscaping of Phase 2 area to the satisfaction of the Town.
11. That the developer will provide property for the road and turning circle through road widenings and shall also include site triangles and snow storage to the satisfaction of the Town.

**CARRIED**

**III STANDING COMMITTEES**

**Corporate Services Committee – December 19, 2017**

Motion No. SP1-129-14

Moved by Councillor Trimble, seconded by Councillor Black

Communication: 129025

**THAT** Council hereby accepts the Corporate Services Committee’s decisions related to the consent items of December 19, 2017 and approves the Council Actions.

**CARRIED**

Motion No. SP1-129-15

Moved by Councillor Trimble, seconded by Councillor Black

Communication: 129024

**THAT** Council approve the report created by the Clerk listing the 2018 Fees and Charges for the Town of Carleton Place.

**CARRIED**

Motion No. SP1-129-16

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication: 129025

**THAT** Council authorize the write off-of taxes on the following properties:

- Roll Number 0928020030118510000 \$1,879.94, CBA Rideau, 20’ x 104’ (Laneway between Peckett Drive and McDiarmid Lane)
- Roll Number 0928030065295010000 \$27,704.96 S.E.H., 1.01 Acres (Johnston St. Park.)

**CARRIED**

**Community Issues Committee – December 19, 2017**

Motion No. SP1-129-17

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 129027

**THAT** Council hereby accepts the Community Issues Committee’s decisions related to the consent items of December 19, 2017 and approves the Council Actions.

**CARRIED**

Motion No. SP1-129-18

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication:

**THAT** the Council meeting extend past 11:00 p.m.

**CARRIED**

Motion No. SP1-129-19

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication: 129028

**THAT** McSweeney & Associates be authorized to proceed with a design and functionality refresh on the Town’s existing website. Staff will work with Council to provide direction to McSweeney & Associates on what they would like to see and will have final approval on the overall design.

**CARRIED**



Motion No. SP1-129-20

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 128029

**THAT** staff engage J L Richards to develop a resiliency plan for the water and wastewater treatment plants and provide input on climate change analysis for a cost of \$94,658.00.

**CARRIED**

Motion No. SP1-129-21

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

Communication: 129030

**THAT** Staff post load limits on the Central Bridge, report back on impacts to municipal operations and publicize load limits to local truck operators;

**AND THAT** staff review the Consultant's report in detail and investigate obtaining additional professional advice.

**CARRIED**

Motion No. SP1-129-22

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 129031 129032

**THAT** Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of December 19, 2017 and approves the Council Actions.

**CARRIED**

Motion No. SP1-129-19

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication: 129028

**THAT** McSweeney & Associates be authorized to proceed with a design and functionality refresh on the Town's existing website. Staff will work with Council to provide direction to McSweeney & Associates on what they would like to see and will have final approval on the overall design.

**CARRIED**

#### **IV OTHER BUSINESS**

Motion No. SP1-129-23

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication:

**THAT** Council hereby authorizes the Mayor and the Clerk to execute an agreement of Purchase and Sale with the Thorbjornsson Group Ltd for the purchase of Parts 3 and 4 Plan 26R-3199 also known as the corner of Industrial Ave & Bates Drive for \$115,000.

**CARRIED**

Motion No. SP1-129-24

Moved by Councillor Trimble, seconded by Councillor Redmond

Communication:

**THAT** Council hereby authorizes the Mayor and the Clerk to execute an agreement of Purchase and Sale with Guy Saumure & Sons for the purchase of lot 14 on Hooper St. and the option to purchase lot 10 on Roe St. for \$110,000 per acre.

**CARRIED**

**V ADJOURNMENT – 11:08 p.m.**

Motion No. SP1-129-25

Moved by Councillor Trimble, seconded by Councillor Black

**THAT** the First Special Meeting of the One Hundred and Twenty Ninth Council  
be hereby adjourned.

**CARRIED**

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Louis Antonakos, Mayor

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D.H. Rogers, Clerk