



Community Issues Committee Agenda  
for February 20, 2018 meeting to be held in  
the Council Chambers following Corporate Services Committee

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- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

<b>COMMITTEE/BOARD</b>	<b>MEMBER OF COUNCIL</b>	<b>UPDATES</b>
<b>Municipal Heritage Committee</b>	Councillor Redmond	
<b>BIA Board</b>	Councillor Fritz	
<b>MVCA</b>	Councillor Black Deputy-Mayor Flynn	
<b>Chamber of Commerce</b>	Deputy-Mayor Flynn	
<b>Youth Centre Board</b>	Councillor Trimble	
<b>Library Board</b>	Councillor Doucett	
<b>Daycare</b>	Councillor Fritz	
<b>County</b>	Mayor Antonakos Deputy-Mayor Flynn	

**TO BE DISCUSSED**

**COMMUNICATION 129095**

Received from        Various Committees  
Addressed to        Community Issues Committee  
Date                 January/February 2018  
Topic                Action Reports/Minutes

**SUMMARY**

Minutes of the **Carleton Place Urban Forest/River Corridor Committee** for January 24, 2018 are attached. Noteworthy items include:

- Climate Change Action Plan
- Hackberry Status – Seed Collection
- Spring Planting Workshop – Wednesday May 2, 2018

Minutes of the **Carleton Place Environmental Advisory Committee** for January 15 are attached. Noteworthy items include:

- EAC met with Urban Forest Committee

The Action report for the February 5, 2018 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

- 2018 Spring and Summer Ice Rental Rates
- 2018 Rental Rates for Municipal Facilities
- CPWD Swim Meet
- 2018 Rental Rates for Hall Facilities

Minutes of the January 25, 2018 meeting of the **Carleton Place Accessibility Advisory Committee** are attached. Noteworthy items include:

- Accessible On-Demand Taxis and Bus Shuttle Services
- Draft Accessibility Plan for 2018 Municipal Election

**STAFF RECOMMENDATION**

THAT Council approves Committees' decisions.

**COMMITTEE DECISION**

**COMMUNICATION 129096**

Received from        Paul Knowles, Chief Administrative Officer  
Addressed to        Community Issues Committee  
Date                 February 14<sup>th</sup>, 2017  
Topic                Appreciation Night

**SUMMARY**

Appreciation Night is scheduled for Saturday, December 8<sup>th</sup>, 2018. Responsibilities need to be assigned.

Invitation List  
Food/Beverage  
Coat Check  
Greet and Food Bank  
Decorations  
Entertainment  
Program

**STAFF RECOMMENDATION**

THAT Councillor responsibilities be assigned.

**COMMITTEE DECISION**



## Carleton Place Urban Forest/River Corridor Committee

175 Bridge Street, Carleton Place, Ontario K7C 2V8

Tel: 613-257-6208 Fax: 613-257-8170

Email: [jdmccready@rogers.com](mailto:jdmccready@rogers.com)

### Minutes of meeting Jan 24, 2018

7:00 p.m. Library

Next Regular Monthly Meeting Feb 28, 2018 7PM – C P Library

#### Attendance:

Jim McCready, Mark Smith, Dale Moulton, Andy Kerr-Wilson, Gerry Andrews, Councilor Sean Redmond

Absent: Janet McGinnis

#### Agenda:

1. Welcome-Approval of the Agenda; (Dale/Sean)
2. Approval of Minutes from Nov 22 meeting. (Andy, Gerry)
  - Changed some Dates for meetings to 4<sup>th</sup> Wednesday of the month
3. Business Arising from November 22 meeting (Jim)
  - Will be covered at this meeting
4. Climate Change Action Plan –Meeting with Environmental Committee
  - Next meeting Feb 5<sup>th</sup> 6:30 – 9 pm
  - Approach –the committee endorsed the template and will provide detailed comments at the next joint meeting on Feb 5th
    - o Earth, Air- Jim
    - o Water- Gerry, Mark
  - Cannot mitigate climate change but can mitigate “the effects “of climate change
  - Any reference to Source Water Protection Plan is missing.
5. Hackberry Status- Seed Collection, Establish New Stand
  - Ref: Report on Hackberry - Ken Farr-CP Hackberry is one of the most northerly stands in North America. This is significant as this gene pool will be very valuable with climate change.
    - o Need seeds collected this fall as no seed left at Ferguson Forest Centre
    - o Get Ferguson Forest Centre to grow Hackberry–
    - o Have a planting site available on Town property to establish new stand.
6. Planting Workshop
  - Wed May 2, 2018

- 100 trees to be planted
    - o 20 maple, 15 red oak, 10 hackberry, 15 showy mountain ash, 15 crab apple, 15 royal gala apple, 10 honey locust
  - New power point being developed by Sharyl-Anne Andrews – Jim to make some modifications to fit his presentation as this is to be used for the tree planting workshops when the weather is poor and we cannot get outside for demonstrations.
7. U of T Masters of Conservation students to visit CP on May 7, 2018 .CP is one of their favorite sites to visit May 7<sup>th</sup>
8. Planning Discussions
- 115 Emily
    - o Has done what we asked by the committee
  - 150 Mill St (McArthur Is)
    - o Phase 1a only being undertaken at present. Others phases will be coming forth at another time with new EIS on which the committee will be commenting
    - o No trees cut at present, no parking lot
    - o The significant Hackberry on town property not to be cut unless Gardiner Tree Service considers it a hazard.
  - 17 Albert St
    - o Existing Tree will be trimmed,
  - Munro St
    - o Done by Committee last Tues
9. Peer Review with Robinson Land Development Update
- Comments being prepared by Gerry to the chair for submission to Paul Knowles
  - EIS Still no mention of Drinking Water and town intake down stream which is a concern of the committee,
  - Need to see the new design for SWM
10. Other Business
- Feb 28<sup>th</sup> – meeting may be cancelled due to members being away

*Meeting Adjourned 9:15*

**Meeting Dates for 2018**

- o **Feb 28, Mar 28, Apr 25, May 23, June 27, Sept 26, Oct 24, Nov 28.**

**The Corporation of the Town of Carleton Place  
Environmental Advisory Committee Meeting  
Carleton Place Library Board Room 6:00  
Monday January 15, 2018**

This was a combined meeting of the Carleton Place Environmental Advisory Committee and the Urban Forest River Corridor Committee to discuss the proposed Carleton Place Climate Change Action Plan.

There were no formal minutes taken for this joint introductory meeting between the CPEAC and the UFRC.

Present from the CPEAC: Bill Slade, Margo Willmot, Michael Villeneuve, Natilika Culhane, Mayor Louis Antonakos. Absent: Randy Martin, Kayla Kazda and Leslee Brown

Present from the UFRC: Jim McCreedy, Mark Smith, Dale Moulton, Andy Kerr Wilson, Gerry Andrews and Councilor Sean Redmond.

- a) Welcome the UFRC and Guest Mr. Katsoulis: a brief introduction of both committees and guests
- b) Mayor Antonakos provided a brief introduction of the CPEAC and the efforts to date regarding the Climate Change Action Plan. An introduction to the plan was then presented.

Councillor Redmond offered very positive comments about the plan and the efforts of the CPEAC and looked forward to the inclusion of the UFRC in moving this plan forward

- c) An overview of other communities, provincial goals and funding opportunities
- d) Format, how the plan is formatted to date and how goals are identified and recorded
- e) Where we stand and where we have been up to this moment
- f) Integration of the Urban Forest River Corridor Committee into the planning process
- h) Where do we take it from here?
- l) A follow up meeting on February 5, 2018 was scheduled. The UFRC will take the plan away and propose their ideas for inclusion at their regular meeting on January 24, 2018. At the February meeting we will discuss our way forward.

Adjournment at 9:10 pm

**The next meeting of the CPEAC/UFRC will be February 5, 2018, CP Library Boardroom at 6:30 until 9:00**



Parks and Recreation Committee Action Report  
for the February 5, 2018 meeting held in  
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, John Andrews,  
Jan Ferguson, Bill Levesque, Paul Pillsworth, Todd Boyce,  
Facilities Clerk Steph Scollan, Manager of Recreation and  
Culture Joanne Henderson.

Absent: Tom Marshall(regrets)

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## **TO BE DISCUSSED**

### **COMMUNICATION 129073**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date February 2, 2018  
Topic 2018 Spring and Summer Ice Rental Rates

### **SUMMARY**

The proposed Spring and Summer Ice Rental rates are attached. The proposed rates are identical to the Winter Ice Rental rates. In previous years, the adult and out of town rates were slightly reduced.

### **COMMENT**

The spring ice will run from April 2<sup>nd</sup>, 2018 to April 22<sup>nd</sup>, 2018. The spring ice time may be extended one week should there be enough demand. The summer ice time will run from August 13, 2018 to September 2<sup>nd</sup>, 2018. The summer ice time has been reduced by one week.

### **STAFF RECOMMENDATION**

That the proposed Spring and Summer ice rental rates be approved as written.

### **COMMITTEE DECISION**

That the proposed Spring and Summer ice rental rates be approved as written.

**Communication 129074**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date February 2, 2018  
Topic 2018 Rental Rates for Municipal Facilities

**SUMMARY**

The proposed 2018 Rental Rates for various municipal facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

**COMMENT**

Mississippi Little League and Carleton Place Soccer Club do not pay the hourly rates for their fields as they pay 65% of the maintenance costs of the fields.

**STAFF RECOMMENDATION**

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

**COMMITTEE DECISION**

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

**COMMUNICATION 129075**

Received from: Joanne Henderson, Manager of Recreation and Culture  
Addressed to: Parks and Recreation Committee  
Date: February 2, 2018  
Topic: CPWD Swim Meet

**SUMMARY**

CPWD had a conflict with their swim meet scheduled for February 10, 2018 and have changed the date to March 24, 2018.

**COMMENT**

Staff will ensure the public are aware of the change.

**STAFF RECOMMENDATION:**

Receive and record.

**COMMITTEE DECISION**

Receive and record.



**COMMUNICATION 129076**

Received from: Joanne Henderson, Manager of Recreation and Culture  
Addressed to: Parks and Recreation Committee  
Date: February 2, 2018  
Topic: Canoe Club Lease

**SUMMARY**

Staff are working with the Canoe Club to re-new their lease agreement.

**COMMENT**

The current agreement has worked well for both the Canoe Club and the Town of Carleton Place.

**STAFF RECOMMENDATION:**

Bring Forward.

**COMMITTEE DECISION**

Bring Forward.

**Communication 129087**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date February 2, 2018  
Topic 2018 Rental Rates for Hall Facilities

**SUMMARY**

The proposed 2018 Rental Rates for hall facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

**COMMENT**

Increases will affect new bookings only.

**STAFF RECOMMENDATION**

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

**COMMITTEE DECISION**

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

# MINUTES

## **CARLETON PLACE ACCESSIBILITY ADVISORY COMMITTEE**

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A meeting of the Carleton Place Accessibility Advisory Committee was held on Thursday, January 25, 2018 at 3:30 p.m. at the Barbara Walsh Room of the Carleton Place Public Library with the following present:

Members: Kory Earle, Deputy Mayor Flynn, Myrna Pears, Marv Whalen,

Staff: D. Rogers, Clerk, S. Blair, Deputy Clerk

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### **I. Adoption of Minutes:**

Committee Minutes of December 7, 2017

Recommend that the Accessibility Advisory Committee Meeting Minutes of December 7, 2017 be approved.

### **II. Business**

#### i) Accessible On-Demand Taxis and Bus Shuttle Services

##### **Summary**

Committee Chair, Kory Earle and Deputy Mayor Flynn attended the Lanark County Transit Advisory Group on January 18<sup>th</sup> at the County Offices in Perth.

##### **Staff Recommendation**

Receive and record.

##### **Committee Decision**

Receive and record.

**Staff Action** – arrange for Marilyn Bird to make a presentation to the Accessibility Advisory Committee regarding transportation resources.

#### ii) Draft Accessibility Plan for 2018 Municipal Elections

##### **Summary**

At the last meeting, the draft Accessibility Plan for the 2018 Municipal Elections was distributed to committee members. To date, no concerns have been brought forward about the draft plan.

**Staff Recommendation**

That the Accessibility Plan for the 2018 Municipal Elections be approved by the Accessibility Advisory Committee.

**Committee Decision**

Bring forward.

Staff Action – Draft accessibility plan to be re-distributed to the committee for comment.

**III. Next Committee Meeting Date:**

3:30p.m., Thursday, March 1<sup>st</sup>, 2018 - Barbara Walsh Room, Carleton Place Library

**IV. Adjournment:**

The meeting adjourned at 4:10 p.m.