



Community Issues Committee Action Report April 17th, 2018, Immediately Following Corporate Services Carleton Place Town Hall, Council Chambers

PRESENT: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Doucett

Staff: Diane Smithson, CAO, Duncan Rogers, Clerk, Stacey Blair, Deputy-Clerk, Trisa McConkey, Treasurer, Amanda Charania, Communications Coordinator

1) CALL TO ORDER

The meeting was called to order at 7:30 p.m.

2) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

None declared.

3) REGISTRATION OF PUBLIC WISHING TO SPEAK

None.

4) COMMITTEE/BOARD UPDATES

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	Sale at museum past Saturday. Upcoming WWI Perspective at Town Hall by Roy Brown Society; Junk and Disorderly Sale coming up.
BIA Board	Councillor Fritz	Kate Murray attending national BIA conference. Plans underway for Lambsdown Festival; this summer there will be 2 outdoor public pianos
MVCA	Councillor Black Deputy-Mayor Flynn	MVCA 50 th anniversary May 2 nd 2018
Chamber of Commerce	Deputy-Mayor Flynn	Business Breakfast at Waterfront Gastro Pub April 25 th ; Chamber Mixer Gilligalou Bird Inc May 24 th at 5:00 p.m.
Youth Centre Board	Councillor Trimble	June 13 th Community BBQ; new board members

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COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Library Board	Councillor Doucett	Next meeting April 18 th
Daycare	Councillor Fritz	Nothing to report
County	Mayor Antonakos Deputy-Mayor Flynn	Upcoming presentation on Bodnar development at County
Sister City	Councillor Fritz	May 26 th Wine'd Around Town; Student Exchange applications being accepted

5) COMMUNICATIONS (REPORTS)

**i. Action Reports/Minutes of Various Committees (attached)
(Communication 129163)**

Committee Decision:

THAT the following minutes be received:

- Urban Forest/River Corridor Advisory Committee
Items of note include:
 - A tree planting workshop will be held on May 2, 2018 at the arena at 7:00 p.m.
 - The University of Toronto Masters of Conservation will visit on May 7, 2018 to discuss “Small Town Ontario”.

CARRIED – CONSENT

**ii. Support for the “Green Light” Campaign (Communication 129164)
Stacey Blair, Deputy Clerk**

Committee Decision:

THAT the Town of Carleton Place participate in the “Green Light” campaign by illuminating the Town Hall green in support of Children’s Mental Health Week, May 7-14, 2018.

CARRIED – CONSENT

**iii. Award of Branding and Marketing Strategy Request for Proposal
(Communication 129165)
Amanda Charania, Communications Coordinator**

Committee Decision:

THAT Council award the Request for Proposal for the Branding and Marketing Strategy to Cat’s Cove Communications in the amount of \$17,288.60 (including HST).

CARRIED – MOTION PREPARED

iv. Quarterly Digital Communications Report (Communication 129166)

Amanda Charania, Communications Coordinator

Committee Decision:

THAT the 1st Quarterly Digital Communications Report for 2018 be received as information.

CARRIED – CONSENT

v. Appreciation Night Dinner Request for Quotation (Communication 129167)

Amanda Charania, Communications Coordinator

Committee Decision:

THAT Council award the contract for the provision of catering services for the 2018 Appreciation Night Dinner to Leatherworks Catering at a cost of \$27.50 per guest.

CARRIED – MOTION PREPARED

6) ADJOURNMENT

The meeting adjourned at 7:55 p.m.