



Community Issues Committee Action Report
for February 20, 2018 meeting held in
the Council Chambers following Corporate Services Committee

PRESENT: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Trimble, Councillor Doucett, Councillor Fritz

Staff: Phil Hogan, Treasurer, Duncan Rodgers, Clerk, Stacey Blair, Deputy Clerk, Les Reynolds, Director of Protective Services, Trisa McConkey

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	- Had first CP 200 meeting - Museum Heritage Supper on Thursday Feb. 22 at Grand Hotel
BIA Board	Councillor Fritz	- Superhero Saturday will be held on May 5 th
MVCA	Councillor Black Deputy-Mayor Flynn	- AGM Feb. 21 st
Chamber of Commerce	Deputy-Mayor Flynn	No report.
Youth Centre Board	Councillor Trimble	- Standardizing hours of operation - AGM on April 10 th
Library Board	Councillor Doucett	- Former township of Drummond no longer sending funding for library

Community Issues Committee Action Report – February 20, 2018

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Daycare	Councillor Fritz	- New board member Amanda Charania
County	Mayor Antonakos Deputy-Mayor Flynn	- OVR trail management plan to be discussed at the County

TO BE DISCUSSED

COMMUNICATION 129095

Received from Various Committees
 Addressed to Community Issues Committee
 Date January/February 2018
 Topic Action Reports/Minutes

SUMMARY

Minutes of the **Carleton Place Urban Forest/River Corridor Committee** for January 24, 2018 are attached. Noteworthy items include:

- Climate Change Action Plan
- Hackberry Status – Seed Collection
- Spring Planting Workshop – Wednesday May 2, 2018

Minutes of the **Carleton Place Environmental Advisory Committee** for January 15 are attached. Noteworthy items include:

- EAC met with Urban Forest Committee

The Action report for the February 5, 2018 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

- 2018 Spring and Summer Ice Rental Rates,
- 2018 Rental Rates for Municipal Facilities, 2018 Rental Rates for Hall Facilities
- CPWD Swim Meet

Minutes of the January 25, 2018 meeting of the **Carleton Place Accessibility Advisory Committee** are attached. Noteworthy items include:

- Accessible On-Demand Taxis and Bus Shuttle Services
- Draft Accessibility Plan for 2018 Municipal Election

STAFF RECOMMENDATION

THAT Council approves Committees' decisions.

COMMITTEE DECISION

THAT Council approves Committees' decisions.

COMMUNICATION 129096

Received from Paul Knowles, Chief Administrative Officer
Addressed to Community Issues Committee
Date February 14th, 2017
Topic Appreciation Night

SUMMARY

Appreciation Night is scheduled for Saturday, December 8th, 2018. Responsibilities need to be assigned.

Invitation List
Food/Beverage
Coat Check
Greet and Food Bank
Decorations
Entertainment
Program

STAFF RECOMMENDATION

THAT Councillor responsibilities be assigned.

COMMITTEE DECISION

THAT Councillor responsibilities be assigned as follows:

Invitation List – Mayor Antonakos
Food/Beverage – Councillor Doucett
Coat Check – Councillor Black
Greet and Food Bank – Councillor Fritz
Decorations – Councillor Trimble
Entertainment – Deputy Mayor Flynn
Program - Councillor Redmond

COMMUNICATION 129103

Received from: Deputy-Mayor Flynn
Addressed to: Community Issues Committee
Date Received: 20/02/2018
Topic: E-mail to Council date January 6, 2016

SUMMARY

Deputy-Mayor Flynn would like to review the contents of his e-mail dated January 6, 2016 to Council. The Deputy-Mayor would like this e-mail made available to the public.

129103 Continued

BACKGROUND

The e-mail referred to by the Deputy-Mayor as noted above reads as follows:

“Hi All

In light of the letter sent out by Louis on Dec 23rd, I am requesting an offsite “visioning” session to discuss same, as well as various other concerns that council may have. I do not want a structured agenda but would encourage candid conversation as to each individual’s expectations and direction going forward. I was at first going to request that the letter be discussed in open council, but after further consideration feel that this would not serve the best interest of the community. I would like this to happen ASAP and would like feedback with your thoughts and how soon you could be available. Suggestions on location of meeting would be appreciated as well.

Thanks,
Jerry”

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

Receive and record.



Community Issues Committee Agenda
for February 20, 2018 meeting to be held in
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Municipal Heritage Committee	Councillor Redmond	
BIA Board	Councillor Fritz	
MVCA	Councillor Black Deputy-Mayor Flynn	
Chamber of Commerce	Deputy-Mayor Flynn	
Youth Centre Board	Councillor Trimble	
Library Board	Councillor Doucett	
Daycare	Councillor Fritz	
County	Mayor Antonakos Deputy-Mayor Flynn	

TO BE DISCUSSED

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- 2018 Rental Rates for Municipal Facilities
- CPWD Swim Meet
- 2018 Rental Rates for Hall Facilities

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STAFF RECOMMENDATION

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COMMITTEE DECISION

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Decorations
Entertainment
Program

STAFF RECOMMENDATION

THAT Councillor responsibilities be assigned.

COMMITTEE DECISION



Carleton Place Urban Forest/River Corridor Committee

175 Bridge Street, Carleton Place, Ontario K7C 2V8

Tel: 613-257-6208 Fax: 613-257-8170

Email: jdmccready@rogers.com

Minutes of meeting Jan 24, 2018

7:00 p.m. Library

Next Regular Monthly Meeting Feb 28, 2018 7PM – C P Library

Attendance:

Jim McCready, Mark Smith, Dale Moulton, Andy Kerr-Wilson, Gerry Andrews, Councilor Sean Redmond

Absent: Janet McGinnis

Agenda:

1. Welcome-Approval of the Agenda; (Dale/Sean)
2. Approval of Minutes from Nov 22 meeting. (Andy, Gerry)
 - Changed some Dates for meetings to 4th Wednesday of the month
3. Business Arising from November 22 meeting (Jim)
 - Will be covered at this meeting
4. Climate Change Action Plan –Meeting with Environmental Committee
 - Next meeting Feb 5th 6:30 – 9 pm
 - Approach –the committee endorsed the template and will provide detailed comments at the next joint meeting on Feb 5th
 - o Earth, Air- Jim
 - o Water- Gerry, Mark
 - Cannot mitigate climate change but can mitigate “the effects “of climate change
 - Any reference to Source Water Protection Plan is missing.
5. Hackberry Status- Seed Collection, Establish New Stand
 - Ref: Report on Hackberry - Ken Farr-CP Hackberry is one of the most northerly stands in North America. This is significant as this gene pool will be very valuable with climate change.
 - o Need seeds collected this fall as no seed left at Ferguson Forest Centre
 - o Get Ferguson Forest Centre to grow Hackberry–
 - o Have a planting site available on Town property to establish new stand.
6. Planting Workshop
 - Wed May 2, 2018

- 100 trees to be planted
 - o 20 maple, 15 red oak, 10 hackberry, 15 showy mountain ash, 15 crab apple, 15 royal gala apple, 10 honey locust
 - New power point being developed by Sharyl-Anne Andrews – Jim to make some modifications to fit his presentation as this is to be used for the tree planting workshops when the weather is poor and we cannot get outside for demonstrations.
7. U of T Masters of Conservation students to visit CP on May 7, 2018 .CP is one of their favorite sites to visit May 7th
8. Planning Discussions
- 115 Emily
 - o Has done what we asked by the committee
 - 150 Mill St (McArthur Is)
 - o Phase 1a only being undertaken at present. Others phases will be coming forth at another time with new EIS on which the committee will be commenting
 - o No trees cut at present, no parking lot
 - o The significant Hackberry on town property not to be cut unless Gardiner Tree Service considers it a hazard.
 - 17 Albert St
 - o Existing Tree will be trimmed,
 - Munro St
 - o Done by Committee last Tues
9. Peer Review with Robinson Land Development Update
- Comments being prepared by Gerry to the chair for submission to Paul Knowles
 - EIS Still no mention of Drinking Water and town intake down stream which is a concern of the committee,
 - Need to see the new design for SWM
10. Other Business
- Feb 28th – meeting may be cancelled due to members being away

Meeting Adjourned 9:15

Meeting Dates for 2018

- o **Feb 28, Mar 28, Apr 25, May 23, June 27, Sept 26, Oct 24, Nov 28.**

**The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
Carleton Place Library Board Room 6:00
Monday January 15, 2018**

This was a combined meeting of the Carleton Place Environmental Advisory Committee and the Urban Forest River Corridor Committee to discuss the proposed Carleton Place Climate Change Action Plan.

There were no formal minutes taken for this joint introductory meeting between the CPEAC and the UFRC.

Present from the CPEAC: Bill Slade, Margo Willmot, Michael Villeneuve, Natilika Culhane, Mayor Louis Antonakos. Absent: Randy Martin, Kayla Kazda and Leslee Brown

Present from the UFRC: Jim McCreedy, Mark Smith, Dale Moulton, Andy Kerr Wilson, Gerry Andrews and Councilor Sean Redmond.

- a) Welcome the UFRC and Guest Mr. Katsoulis: a brief introduction of both committees and guests
 - b) Mayor Antonakos provided a brief introduction of the CPEAC and the efforts to date regarding the Climate Change Action Plan. An introduction to the plan was then presented.
- Councillor Redmond offered very positive comments about the plan and the efforts of the CPEAC and looked forward to the inclusion of the UFRC in moving this plan forward
- c) An overview of other communities, provincial goals and funding opportunities
 - d) Format, how the plan is formatted to date and how goals are identified and recorded
 - e) Where we stand and where we have been up to this moment
 - f) Integration of the Urban Forest River Corridor Committee into the planning process
 - h) Where do we take it from here?
 - l) A follow up meeting on February 5, 2018 was scheduled. The UFRC will take the plan away and propose their ideas for inclusion at their regular meeting on January 24, 2018. At the February meeting we will discuss our way forward.

Adjournment at 9:10 pm

The next meeting of the CPEAC/UFRC will be February 5, 2018, CP Library Boardroom at 6:30 until 9:00



Parks and Recreation Committee Action Report
for the February 5, 2018 meeting held in
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, John Andrews,
Jan Ferguson, Bill Levesque, Paul Pillsworth, Todd Boyce,
Facilities Clerk Steph Scollan, Manager of Recreation and
Culture Joanne Henderson.

Absent: Tom Marshall(regrets)

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TO BE DISCUSSED

COMMUNICATION 129073

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Spring and Summer Ice Rental Rates

SUMMARY

The proposed Spring and Summer Ice Rental rates are attached. The proposed rates are identical to the Winter Ice Rental rates. In previous years, the adult and out of town rates were slightly reduced.

COMMENT

The spring ice will run from April 2nd, 2018 to April 22nd, 2018. The spring ice time may be extended one week should there be enough demand. The summer ice time will run from August 13, 2018 to September 2nd, 2018. The summer ice time has been reduced by one week.

STAFF RECOMMENDATION

That the proposed Spring and Summer ice rental rates be approved as written.

COMMITTEE DECISION

That the proposed Spring and Summer ice rental rates be approved as written.

Communication 129074

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Rental Rates for Municipal Facilities

SUMMARY

The proposed 2018 Rental Rates for various municipal facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

COMMENT

Mississippi Little League and Carleton Place Soccer Club do not pay the hourly rates for their fields as they pay 65% of the maintenance costs of the fields.

STAFF RECOMMENDATION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMITTEE DECISION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMUNICATION 129075

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: February 2, 2018
Topic: CPWD Swim Meet

SUMMARY

CPWD had a conflict with their swim meet scheduled for February 10, 2018 and have changed the date to March 24, 2018.

COMMENT

Staff will ensure the public are aware of the change.

STAFF RECOMMENDATION:

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 129076

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: February 2, 2018
Topic: Canoe Club Lease

SUMMARY

Staff are working with the Canoe Club to re-new their lease agreement.

COMMENT

The current agreement has worked well for both the Canoe Club and the Town of Carleton Place.

STAFF RECOMMENDATION:

Bring Forward.

COMMITTEE DECISION

Bring Forward.

Communication 129087

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Rental Rates for Hall Facilities

SUMMARY

The proposed 2018 Rental Rates for hall facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

COMMENT

Increases will affect new bookings only.

STAFF RECOMMENDATION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMITTEE DECISION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

MINUTES

CARLETON PLACE ACCESSIBILITY ADVISORY COMMITTEE

A meeting of the Carleton Place Accessibility Advisory Committee was held on Thursday, January 25, 2018 at 3:30 p.m. at the Barbara Walsh Room of the Carleton Place Public Library with the following present:

Members: Kory Earle, Deputy Mayor Flynn, Myrna Pears, Marv Whalen,

Staff: D. Rogers, Clerk, S. Blair, Deputy Clerk

I. Adoption of Minutes:

Committee Minutes of December 7, 2017

Recommend that the Accessibility Advisory Committee Meeting Minutes of December 7, 2017 be approved.

II. Business

i) Accessible On-Demand Taxis and Bus Shuttle Services

Summary

Committee Chair, Kory Earle and Deputy Mayor Flynn attended the Lanark County Transit Advisory Group on January 18th at the County Offices in Perth.

Staff Recommendation

Receive and record.

Committee Decision

Receive and record.

Staff Action – arrange for Marilyn Bird to make a presentation to the Accessibility Advisory Committee regarding transportation resources.

ii) Draft Accessibility Plan for 2018 Municipal Elections

Summary

At the last meeting, the draft Accessibility Plan for the 2018 Municipal Elections was distributed to committee members. To date, no concerns have been brought forward about the draft plan.

Staff Recommendation

That the Accessibility Plan for the 2018 Municipal Elections be approved by the Accessibility Advisory Committee.

Committee Decision

Bring forward.

Staff Action – Draft accessibility plan to be re-distributed to the committee for comment.

III. Next Committee Meeting Date:

3:30p.m., Thursday, March 1st, 2018 - Barbara Walsh Room, Carleton Place Library

IV. Adjournment:

The meeting adjourned at 4:10 p.m.

ADDENDUM

COMMUNICATION 129103

Received from: Deputy-Mayor Flynn
Addressed to: Community Issues Committee
Date Received: 20/02/2018
Topic: E-mail to Council date January 6, 2016

SUMMARY

Deputy-Mayor Flynn would like to review the contents of his e-mail dated January 6, 2016 to Council. The Deputy-Mayor would like this e-mail made available to the public.

BACKGROUND

The e-mail referred to by the Deputy-Mayor as noted above reads as follows:

“Hi All

In light of the letter sent out by Louis on Dec 23rd, I am requesting an offsite “visioning” session to discuss same, as well as various other concerns that council may have. I do not want a structured agenda but would encourage candid conversation as to each individual’s expectations and direction going forward. I was at first going to request that the letter be discussed in open council, but after further consideration feel that this would not serve the best interest of the community. I would like this to happen ASAP and would like feedback with your thoughts and how soon you could be available. Suggestions on location of meeting would be appreciated as well.

Thanks
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STAFF RECOMMENDATION

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COMMITTEE DECISION



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COMMITTEE DECISION



Carleton Place Urban Forest/River Corridor Committee

175 Bridge Street, Carleton Place, Ontario K7C 2V8

Tel: 613-257-6208 Fax: 613-257-8170

Email: jdmccready@rogers.com

Minutes of meeting Jan 24, 2018

7:00 p.m. Library

Next Regular Monthly Meeting Feb 28, 2018 7PM – C P Library

Attendance:

Jim McCready, Mark Smith, Dale Moulton, Andy Kerr-Wilson, Gerry Andrews, Councilor Sean Redmond

Absent: Janet McGinnis

Agenda:

1. Welcome-Approval of the Agenda; (Dale/Sean)
2. Approval of Minutes from Nov 22 meeting. (Andy, Gerry)
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Meeting Adjourned 9:15

Meeting Dates for 2018

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Carleton Place Library Board Room 6:00
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Adjournment at 9:10 pm

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for the February 5, 2018 meeting held in
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, John Andrews,
Jan Ferguson, Bill Levesque, Paul Pillsworth, Todd Boyce,
Facilities Clerk Steph Scollan, Manager of Recreation and
Culture Joanne Henderson.

Absent: Tom Marshall(regrets)

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TO BE DISCUSSED

COMMUNICATION 129073

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Spring and Summer Ice Rental Rates

SUMMARY

The proposed Spring and Summer Ice Rental rates are attached. The proposed rates are identical to the Winter Ice Rental rates. In previous years, the adult and out of town rates were slightly reduced.

COMMENT

The spring ice will run from April 2nd, 2018 to April 22nd, 2018. The spring ice time may be extended one week should there be enough demand. The summer ice time will run from August 13, 2018 to September 2nd, 2018. The summer ice time has been reduced by one week.

STAFF RECOMMENDATION

That the proposed Spring and Summer ice rental rates be approved as written.

COMMITTEE DECISION

That the proposed Spring and Summer ice rental rates be approved as written.

Communication 129074

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Rental Rates for Municipal Facilities

SUMMARY

The proposed 2018 Rental Rates for various municipal facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

COMMENT

Mississippi Little League and Carleton Place Soccer Club do not pay the hourly rates for their fields as they pay 65% of the maintenance costs of the fields.

STAFF RECOMMENDATION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMITTEE DECISION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMUNICATION 129075

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: February 2, 2018
Topic: CPWD Swim Meet

SUMMARY

CPWD had a conflict with their swim meet scheduled for February 10, 2018 and have changed the date to March 24, 2018.

COMMENT

Staff will ensure the public are aware of the change.

STAFF RECOMMENDATION:

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 129076

Received from: Joanne Henderson, Manager of Recreation and Culture
Addressed to: Parks and Recreation Committee
Date: February 2, 2018
Topic: Canoe Club Lease

SUMMARY

Staff are working with the Canoe Club to re-new their lease agreement.

COMMENT

The current agreement has worked well for both the Canoe Club and the Town of Carleton Place.

STAFF RECOMMENDATION:

Bring Forward.

COMMITTEE DECISION

Bring Forward.

Communication 129087

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date February 2, 2018
Topic 2018 Rental Rates for Hall Facilities

SUMMARY

The proposed 2018 Rental Rates for hall facilities are attached. The rates reflect an approximate 3% increase. Facility costs will be impacted with the recent increase to minimum wage.

COMMENT

Increases will affect new bookings only.

STAFF RECOMMENDATION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

COMMITTEE DECISION

That the proposed 2018 Rental Rates for municipal facilities be approved as written.

MINUTES

CARLETON PLACE ACCESSIBILITY ADVISORY COMMITTEE

A meeting of the Carleton Place Accessibility Advisory Committee was held on Thursday, January 25, 2018 at 3:30 p.m. at the Barbara Walsh Room of the Carleton Place Public Library with the following present:

Members: Kory Earle, Deputy Mayor Flynn, Myrna Pears, Marv Whalen,

Staff: D. Rogers, Clerk, S. Blair, Deputy Clerk

I. Adoption of Minutes:

Committee Minutes of December 7, 2017

Recommend that the Accessibility Advisory Committee Meeting Minutes of December 7, 2017 be approved.

II. Business

i) Accessible On-Demand Taxis and Bus Shuttle Services

Summary

Committee Chair, Kory Earle and Deputy Mayor Flynn attended the Lanark County Transit Advisory Group on January 18th at the County Offices in Perth.

Staff Recommendation

Receive and record.

Committee Decision

Receive and record.

Staff Action – arrange for Marilyn Bird to make a presentation to the Accessibility Advisory Committee regarding transportation resources.

ii) Draft Accessibility Plan for 2018 Municipal Elections

Summary

At the last meeting, the draft Accessibility Plan for the 2018 Municipal Elections was distributed to committee members. To date, no concerns have been brought forward about the draft plan.

Staff Recommendation

That the Accessibility Plan for the 2018 Municipal Elections be approved by the Accessibility Advisory Committee.

Committee Decision

Bring forward.

Staff Action – Draft accessibility plan to be re-distributed to the committee for comment.

III. Next Committee Meeting Date:

3:30p.m., Thursday, March 1st, 2018 - Barbara Walsh Room, Carleton Place Library

IV. Adjournment:

The meeting adjourned at 4:10 p.m.