

# 2018 MUNICIPAL ELECTION JOINT LANARK COUNTY COMPLIANCE AUDIT COMMITTEE APPLICATION

*Municipal Elections Act, 1996 (Section 88.37)*

## INSTRUCTIONS:

Completed applications can be hand delivered or sent by regular mail, and must be received by **12:00 p.m. on Monday, April 30<sup>th</sup>, 2018** by one of the following member municipalities:

<b>TOWN OF SMITHS FALLS</b>	<b>TOWNSHIP OF MONTAGUE</b>	<b>TOWN OF PERTH</b>
Kerry Costello, Clerk Town of Smiths Falls 77 Beckwith Street North P.O. Box 695 Smiths Falls, Ontario K7A 4T6 (613-283-4124) <a href="http://www.smithsfalls.ca">www.smithsfalls.ca</a>	Jasmin Ralph, Clerk Township of Montague 6547 Roger Stevens Drive, P.O. Box 755 Smiths Falls, Ontario K7A 4W6 (613-283-7478) <a href="http://www.township.montague.on.ca">www.township.montague.on.ca</a>	Lauren Walton, Clerk Town of Perth 80 Gore Street E. Perth, Ontario K7H 1H9 (613-267-3311) <a href="http://www.perth.ca">www.perth.ca</a>
<b>TOWNSHIP OF LANARK HIGHLANDS</b>	<b>TOWN OF CARLETON PLACE</b>	<b>TOWNSHIP OF DRUMMOND/ NORTH ELSLEY</b>
Allison Vereyken , Clerk Township of Lanark Highlands 75 George Street, P.O. Box 340 Lanark, ON K0G 1K0 (613-259-2398) (1-800-239-4695) <a href="http://www.lanarkhighlands.ca">www.lanarkhighlands.ca</a>	Duncan Rogers, Clerk Town of Carleton Place 175 Bridge Street Carleton Place, ON K7C 2V8 (613-257-6211) <a href="http://www.carletonplace.ca">www.carletonplace.ca</a>	Cathy Ryder, Deputy Clerk Township of Drummond/North Elmsley 310 Port Elmsley Road Perth ON K7H 3C7 (613-267-6500) <a href="http://www.dnetownship.ca">www.dnetownship.ca</a>
<b>TOWNSHIP OF BECKWITH</b>	<b>MUNICIPALITY OF MISSISSIPPI MILLS</b>	<b>TAY VALLEY TOWNSHIP</b>
Cassandra MacGregor, Clerk Township of Beckwith 1702 9th Line Beckwith Carleton Place ON K7C 3P2 (613-257-1539) (1-800-535-4532) <a href="http://www.twp.beckwith.on.ca">www.twp.beckwith.on.ca</a>	Cynthia Moyle, Acting Clerk Municipality of Mississippi Mills 3131 Old Perth Road Almonte ON K0A 1A0 (613-256-2064) <a href="http://www.mississippimills.ca">www.mississippimills.ca</a>	Amanda Mabo, Clerk Tay Valley Township 217 Harper Road Perth ON K7H 3C6 (613-267-5353) (1-800-810-0161) <a href="http://www.tayvalleytwp.ca">www.tayvalleytwp.ca</a>

Any personal information provided on this form will be subject to public inspection as per the terms of section 88(5) of the *Municipal Elections Act, 1996*.

## Applicant

Last Name	First Name		
Mailing Address	Unit No.	City/Town	Postal Code
E-mail Address (update when available)	Business Phone No.	Home Phone No.	

# JOINT LANARK COUNTY COMPLIANCE AUDIT COMMITTEE APPLICATION

## Questionnaire & Certification

### Instructions for completing this Questionnaire and preparing your curriculum vitae (CV) :

- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your curriculum vitae (CV) should be based on your skills, experience and qualifications compared to those listed in the terms of reference for the Committee
- You should include detailed information in your curriculum vitae (CV) for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include the job titles, dates you were in each position and a summary of your experience for each position
- Submit a copy of your curriculum vitae (CV) , along with this application form
- Please do not include copies of transcripts, licenses, certificates, etc.

**1** The Committee shall be composed of three voting members and three alternate members, and shall not include:

- employees or officers of the member municipalities;
- members of Council or local board of the member municipalities; or
- any candidates or persons who are Registered Third Parties in the 2018 municipal election and any by-elections during Council's term for any of the member municipalities.

Are you any of the aforementioned?

Yes  No

\*If yes, you are not eligible to be a member of this Committee.

**2** Do you possess the following experience (please include number of years' experience in your curriculum vitae (CV) ):

Knowledge of the *Municipal Elections Act, 1996*?

Yes  No

Knowledge and understanding of the campaign financing rules in the *Municipal Elections Act, 1996*?

Yes  No

Proven analytical and decision-making skills?

Yes  No

Experience working on a committee, task force or similar setting?

Yes  No

Excellent oral and written communication skills?

Yes  No

Availability and willingness to attend meetings?

Yes  No

Are you 18 years of age?

Yes  No

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3 Curriculum vitae (CV) attached?  Yes  No

4 Would you have any conflicts of interest or potential conflicts of interest if you were appointed?  Yes  No

If yes, please describe the general nature of the conflict of interest (e.g. providing financial assistance or legal counsel to any candidate running for Council in the 2018 municipal election).

If appointed to the Joint Lanark County 2018 Election Compliance Audit Committee, I agree that I will not provide advice to, prepare or audit the election financial statements of any candidate for office on Council or registered third party, or become a candidate or register as a third party advertiser in/for the 2018 municipal election and any by-elections during Council's term for any of the member municipalities.

*I hereby certify that the information contained in this application form is accurate.*

Signature

Date

The term of office for the Joint Lanark County 2018 Election Compliance Audit Committee is from December 1, 2018 to November 14, 2022 to deal with applications from the 2018 election and any by-elections during Council's term.

I consent to share my contact information with other municipalities or school boards for possible appointment to their Compliance Audit Committee.  Yes  No

The personal information on this form is collected under the authority of the *Municipal Elections Act, 1996*, 88.37 and the *Municipal Freedom of Information and Protection of Privacy Act*. The information is used to assess an applicant's eligibility to serve on the Joint Lanark County 2018 Election Compliance Audit Committee. Pursuant to s. 88 of the *Municipal Elections Act, 1996*, this document is a public record, despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*, and, until its destruction, may be inspected by any person at the Clerk's Office of any member municipality at a time when the office is open. Questions about this collection can be directed to the Clerk of any of the member municipalities.