

M I N U T E S

THE SECOND SPECIAL MEETING OF THE ONE HUNDRED AND TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE

Mayor Antonakos called the Second Special Meeting of the One Hundred and Twenty Seventh Council of the Town of Carleton Place to order on August 16, 2016 at 9:48 p.m. in the Council Chambers of the Town Hall.

PRESENT: Mayor Antonakos Deputy-Mayor Flynn
 Councillor Black Councillor Doucett
 Councillor Redmond Councillor Fritz
 Councillor Trimble

STAFF: P. Knowles, C.A.O. D. Rogers, Clerk

I STANDING COMMITTEES

Policy Review Committee – August 2, 2016

Motion No. SP2-127-01

Moved by Councillor Doucett, seconded by Deputy-Mayor Flynn

Communication: 127298 127299 127300 127301 127302
 127304 127306 127307 127314

THAT Council hereby accepts the Policy Review Committee's decisions related to the consent items of August 2, 2016 and approves the Council Actions.

CARRIED

Policy Review Committee – August 16, 2016

Motion No. SP2-127-02

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

Communication: 127282

THAT staff proceed with design of the park based on revised Concept Plan (Option 3) and construction of Phase 1 of the Roy Brown Park including signage and pavilions. Trail names and signage details are to be recommended by the Roy Brown Society and Historical Society.

ALSO THAT staff engage Stantec and Cavanagh Construction, on a time and material basis, to construct Phase 1 of Roy Brown Park so that the pavilions and signage can proceed.

AND THAT staff draft a proposed Agreement with Cavanagh whereby Cavanagh performs work in Roy Brown Park for a negotiated price that is equivalent to the area occupied by the SWM pond valued at \$80,000/Ac. Any difference between the value of the property for the SWM pond and the value of the work will be settled with a cash payment.

CARRIED

Motion No. SP2-127-03

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 127283

THAT the Town supports the conceptual plan as submitted provided it is refined to:

- Improve on-street parking opportunities near townhomes;
- Include appropriate tree planting, landscaping and fencing;
- Ensure pathways along the street are a pleasant landscaped space; and
- Ensure the SWM pond is designed to meet all regulation, proved treatment and function properly.

CARRIED

Motion No. SP2-127-04

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 127315

THAT the Town sponsor a hole at the Chamber Golf Tournament at a cost of \$150.00

CARRIED

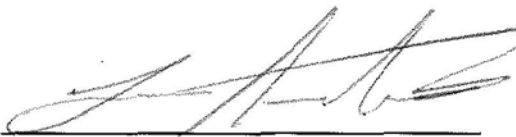
II ADJOURNMENT – 10:00 p.m.

Motion No. SP2-127-05

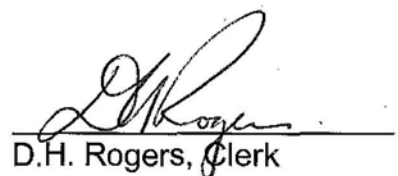
Moved by Councillor Redmond, seconded by Councillor Black

THAT the Second Special Meeting of the One Hundred and Twenty Seventh Council be hereby adjourned.

CARRIED



Louis Antonakos, Mayor



D.H. Rogers, Clerk

S



A G E N D A

SECOND SPECIAL MEETING OF THE 127TH COUNCIL

Tuesday, August 16, 2016

Council Chambers

After the Policy Review Committee Meeting

- I Consent Motion from August 2, 2016 Policy Review Committee Meeting and Motions from the August 16, 2016 Policy Review Committee Meeting.
- II Adjournment



Policy Review Committee
Council Report
August 2nd, 2016

COMMUNICATION 127298

Received from OMAFRA
Addressed to Town of Carleton Place
Date July 13th, 2016
Topic Expanded OCIF

SUMMARY

Earlier the Province announced that the formula based funding for infrastructure will increase. For Carleton Place this will mean

	OCIF FUNDING	
2015	\$144,352	
2016	\$144,352	No Change
2017	\$256,486	+\$112,134
2018	\$362,918	+\$218,566
2019	\$553,877	+\$409,525

COMMENT

This extra funding will be very helpful to assist with road construction. In addition, the Town will pursue the application based funding for selected projects. For Council's Information

STAFF RECOMMENDATION

Receive and record

COMMITTEE DECISION

Receive and record

COUNCIL ACTION

Receive and record

COMMUNICATION 127299

Received from Les Reynolds, Director or Protective Services
Addressed to Policy Review Committee
Date July 1st, 2016
Topic OWFC Activity Report

SUMMARY

The Activity Report for the month of June 2016 was previously distributed.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and record

COMMITTEE DECISION

Receive and record

COUNCIL ACTION

Receive and record

COMMUNICATION 127300

Received from Les Reynolds, Director or Protective Services
Addressed to Policy Review Committee
Date July 25th, 2016
Topic Proposed Amendments to the Residential Tenancies Act 2006

SUMMARY

We have received a letter from the Ministry of Municipal Affairs detailing proposed changes to the Residential Tenancies Act, 2006 (RTA). The changes are intended to harmonize the system province wide and would see responsibility for inspections resulting from complaints about residential rental standards and any subsequent enforcement transferred to municipalities.

Currently most municipalities, including Carleton Place, have a property standards by-law which specifies residential property standards that must be met and the penalties for non-compliance. The proposed changes will have no impact on these communities.

127300 Continued

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127301

Received from	Joanne Henderson, Manager Parks and Recreation
Addressed to	Policy Review Committee
Date	July 14 th , 2016
Topic	Liquor Events

SUMMARY

Chamber of Commerce has requested that they be allowed to serve alcohol at an event they are hosting at the Market Square on Thursday, August 11th, 2016 from 5:00 p.m. – 7:00 p.m. Manager of Parks and Recreation has no concerns regarding this event.

Also, there has been a request to serve alcohol on Saturday, September 10, 2016 at the Farm to Fork dinner at the Market Square from 5:00 p.m. to 11:00 p.m.

STAFF RECOMMENDATION

THAT Chamber of Commerce and Farm to Fork Committee be allowed to serve alcohol at their events described above.

COMMITTEE DECISION

THAT Chamber of Commerce and Farm to Fork Committee be allowed to serve alcohol at their events described above.

COUNCIL ACTION

Receive and Record

COMMUNICATION 127302

Received from Jeffrey Brownridge, Operations Officer, 2nd, Regiment Royal Canadian Horse Artillery
Addressed to Paul Knowles, Chief Administrative Officer
Date July 7th, 2016
Topic Exercises

SUMMARY

The 2nd Regiment of the Royal Canadian Horse Artillery will be conducting an exercise in Eastern Ontario between October 11th and 14th, 2016 and they would like to explore adding Carleton Place as one of their training areas. The exercise is likely to be primarily staged out of Perth but they are looking at the potential to deploy upwards of 50 soldiers with approximately 20 military vehicles including some of our M777 howitzers within the Carleton Place confines.

STAFF RECOMMENDATION

THAT the Town Council give permission to the 2nd Regiment of the Royal Canadian Horse Artillery to conduct their training using Roy Brown Park, Industrial property on Hooper, Findlay Foundry property (consent by owner) and the Town Hall Clock Tower.

COMMITTEE DECISION

THAT the Town Council give permission to the 2nd Regiment of the Royal Canadian Horse Artillery to conduct their training using Roy Brown Park, Industrial property on Hooper, Findlay Foundry property (consent by owner) and the Town Hall Clock Tower.

COUNCIL ACTION

Receive and Record

COMMUNICATION 127303

Received from Navy League of Canada – Lanark Branch
Addressed to Town of Carleton Place
Date July 14th, 2016
Topic Request for Tax Relief

SUMMARY

Council had previously passed a by-law to provide tax relief to cover the periods of 2013-2015. The Lanark Branch, located at 137 John Street, is seeking continued relief.

STAFF RECOMMENDATION

THAT the premises located at 137 John Street and owned by the Navy League of Canada be exempted from taxation, except for school taxes and local improvements for the 3 years, 2016, 2017 and 2018 and that a bylaw be forwarded to Council.

COMMITTEE DECISION

THAT the premises located at 137 John Street and owned by the Navy League of Canada be exempted from taxation, except for school taxes and local improvements for the 3 years, 2016, 2017 and 2018 and that a bylaw be forwarded to Council.

COUNCIL ACTION

Receive and Record

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127304

Received from Lion Jim Rohrbach,
Addressed to Mayor Antonakos
Date Received July 19th, 2016
Topic Lions Club International Flag

SUMMARY

The International Association of Lions Clubs will be celebrating their 100th Anniversary of Service to Humanity in 2017. The Governor's Council, at the recent Provincial Lions Convention, was asked to contact local municipalities, across Ontario, to designate one day during 2017 to fly the Lions Clubs International Flag at local Town Halls. The Lions Club is asking permission from your municipality to fly the Lions Flag for one day at your Town Hall.

STAFF RECOMMENDATION

THAT Mr. Rohrbach be informed that the Council of the Town of Carleton Place will permit the local Lions Club to fly the Lions Flag at the Town Hall for one day during 2017 as requested.

COMMITTEE DECISION

THAT Mr. Rohrbach be informed that the Council of the Town of Carleton Place will permit the local Lions Club to fly the Lions Flag at the Town Hall for one day during 2017 as requested.

COUNCIL ACTION

Receive and Record

COMMUNICATION 127305

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date July 26th, 2016
Topic Arena Addition

SUMMARY

Staff have received the following proposal for architectural services for the addition to the arena.

A4 Architecture	\$67,500
Vita Architecture	\$69,075
Larry Gaines	\$47,000
Susan Smith	Did not submit

127305 Continued

STAFF RECOMMENDATION

THAT staff engage Larry Gaines to provide architectural services for the addition to the arena.

COMMITTEE DECISION

THAT staff engage Larry Gaines to provide architectural services for the addition to the arena.

COUNCIL ACTION

THAT staff engage Larry Gaines to provide architectural services for the addition to the arena.

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127306

Received from Joanne Henderson, Manager Parks and Recreation
Addressed to Policy Review Committee
Date July 27th, 2016
Topic Air Conditioning Unit at Police/Fire Facility

SUMMARY

One of the compressors has failed on the air conditioning unit at the Police/Fire Facility. It is currently only operating with one compressor. Staff received the following quotes to replace the roof top unit:

Modern Niagara	\$28,350 + hst
CorCann	\$24,450 + hst
Carleton Refrigeration	\$44,000 + hst

COMMENT

Due to the time restrictions with this emergency repair, staff have engaged Modern Niagara to complete the installation. Modern Niagara is the regular HVAC contractor for the facility. The system at this facility is a Variable Air Volume System and Modern Niagara is familiar with the system and the building. Modern Niagara's price includes the startup and balancing of the system. The two other prices do not include set up and balancing. This repair will be funded from the major maintenance reserve.

127306 Continued

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127307

Received from	Les Reynolds, Director of Protective Services
Addressed to	Policy Review Committee
Date	July 25 th , 2016
Topic	Appeal Property Standards Order 16-16-22

SUMMARY

On July 6th, 2016, staff issued Property Standards Order 16-16-22 to remove or license a vehicle located at 294 Baines Street. The property owner has appealed the order.

STAFF RECOMMENDATION

THAT Property Standards Order 16-16-22 be confirmed.

COMMITTEE DECISION

Appeal has been withdrawn. Receive and record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127308

Received from Jane Almond, Acting Director of Planning and Development
Addressed Policy Review Committee
Date July 7th, 2016
Topic Final Source Water Protection OPA

SUMMARY

The Mississippi Rideau Source Water Protection Plan requires that Official Plans be amended to include Source Water Protection policies that will ensure protection of water resources.

COMMENT

The proposed Official Plan Amendment has been reviewed by county staff and consultants. The amended wording has been accepted.

STAFF RECOMMENDATION

THAT the Committee approves the attached Official Plan Amendment, OPA 4, with the associated schedule changes along with the schedule changes to the Development Permit By-law 15-2015.

AND THAT staff forwards the OPA to the County for decision.

COMMITTEE DECISION

THAT the Committee approves the attached Official Plan Amendment, OPA 4, with the associated schedule changes along with the schedule changes to the Development Permit By-law 15-2015.

AND THAT staff forwards the OPA to the County for decision.

COUNCIL ACTION

Receive and Record

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127309

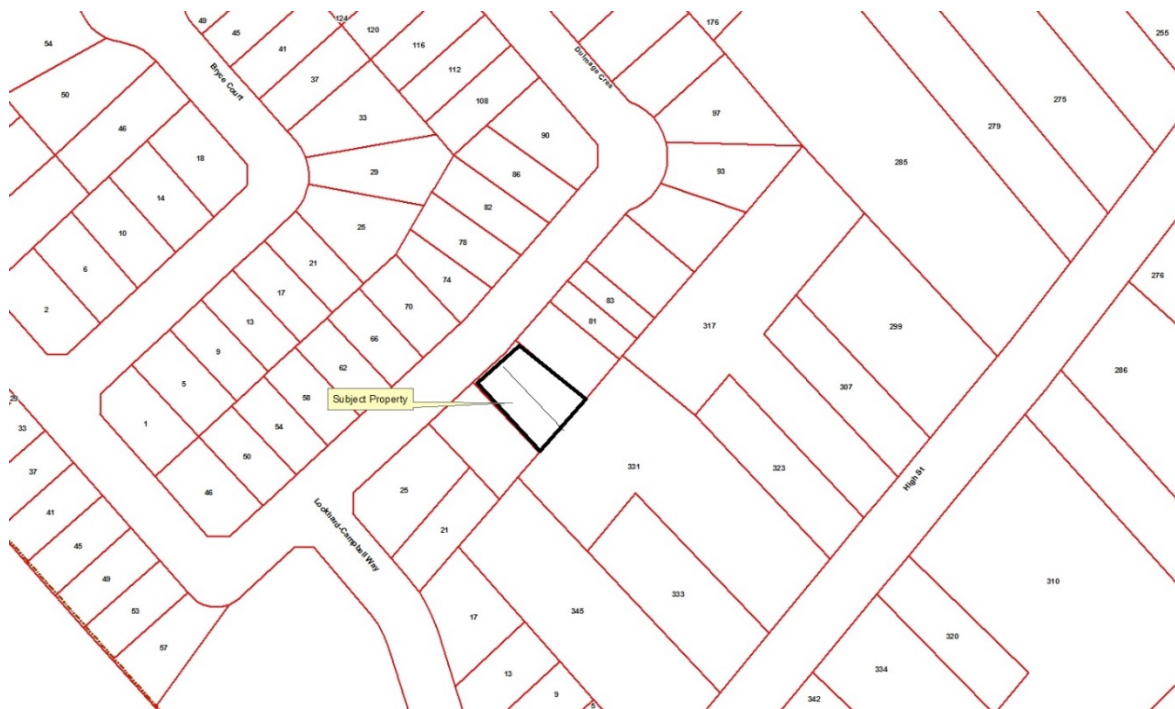
Received from Joanna Bowes, Manager of Development Services
Addressed to Policy Review Committee
Date June 27th, 2016
Topic Part Lot Control, 73-75 Dulmage Cres., Talos Custom Homes Ltd.

SUMMARY

An application for lifting of Part Lot Control has been made by Talos Custom Homes. The request is proposed in order to legally separate the property at block 93, Plan 27M-60, municipally known as 73-75 Dulmage Crescent. This semi-detached unit was constructed under building permit 16N019 and 16N020. In order to create individual lots, part lot control is required to be lifted. A total of 2 units will be created through this process. The lifting of part lot control will be done on a registered plan of subdivision. The required reference plans have been submitted.

COMMENT

The lands are designated as residential under the Town of Carleton Place Official Plan and Development Permit By-law. The proposal is consistent with the Provincial Policy Statement and meets the intent of the Official Plan and Development Permit.



127309 Continued

STAFF RECOMMENDATION

That a by-law regarding this application for lifting of part lot control at 73-75 Dulmage Crescent by Talos Custom Homes be forwarded to Council for approval and that the required documents be forwarded to the County of Lanark for approval.

COMMITTEE DECISION

That a by-law regarding this application for lifting of part lot control at 73-75 Dulmage Crescent by Talos Custom Homes be forwarded to Council for approval and that the required documents be forwarded to the County of Lanark for approval.

COUNCIL ACTION

Receive and Record

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127310

Received from	Jane Almond, Acting Director of Planning and Development
Addressed	Policy Review Committee
Date	July 7 th , 2016
Topic	DP3-01-2016, Parrot Partners

SUMMARY

The Town has received an application from Parrot Partners for a parrot sanctuary on the lands within the Employment – Industrial campus. Permitted uses within the industrial campus do not include an aviary or sanctuary as permitted. The lands will need a site specific Development Permit to allow for the proposed use to occur. This amendment will require a definition of Parrot Sanctuary, Education and Services Centre. This definition will only apply to the lands subject to this application. All other uses of the Industrial Campus will continue to be permitted. The request also includes a restaurant and a gate house both permitted but discretionary uses.

COMMENT

The proposed additional use of Parrot Sanctuary, Education and Services Centre can be supported as this is a charitable organization and the Official Plan anticipates institutional uses as permitted with the Employment designation. The definition of Institution “means land, building, structure or part thereof used by any government agency, organization, group or association, for the promotion of religious, charitable, educational, medical, benevolent objectives or public service. Parrot Partners is a registered charitable organization.

The proposed definition for Parrot Sanctuary, Education and Services Centre is:

127310 Continued

Parrot Sanctuary, Education and Services Centre

Means an aviary for parrots and related species that provides rehabilitation, refuge and adoption services. This includes: training, care and sanctuary for the birds and can also provide training for future caretakers and owners. It may also include a small retail store for the purpose of providing additional financial support to the organization of parrot related items.

A gate house is proposed to be located within the main structure of the building to provide for security and overnight care of the birds. The by-law allows for this as a discretionary use. The by-law also allows for a restaurant as a discretionary use within the Industrial Campus but scopes the size as a percentage of maximum lot coverage. The proposal requests a small coffee shop within the existing structure well under the 40% required by the By-law. It should be noted that at the present time the interior layout does not illustrate a coffee shop.

The existing building will be renovated to accommodate the needs of the birds and there will be an opportunity for visits and events to educate and train caregivers, future owners and interested members of the public. The re-use of existing structures is supported by provincial policy and the adopted planning documents of the Town.

Comments from staff included the requirement to make note of fire access routes as well as hydrant locations. This information has been passed along to the applicant. One comment was received from a member of the public with concerns relating to how the use of their industrial property would be affected by the proposed restaurant and caretaker's residence. The impact on this property should be nil. Both restaurant and caretaker's facility (gatehouse) and discretionary uses and are permitted through a Class 2 on lands designated as employment.

STAFF RECOMMENDATION

THAT the Committee hereby authorize staff to execute the Development Permit Agreement DP3-01-2016 upon receipt of required securities and outstanding items. This authorization is valid until February 2nd, 2017.

COMMITTEE DECISION

THAT the Committee hereby authorize staff to execute the Development Permit Agreement DP3-01-2016 upon receipt of required securities and outstanding items. This authorization is valid until February 2nd, 2017.

COUNCIL ACTION

Receive and Record

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127311

Received from Joanna Bowes, Manager of Development Services
Addressed to Policy Review Committee
Date July 26th, 2016
Topic Brigil Homes, King Street Subdivision Agreement

SUMMARY

The King Street Subdivision (09-T-15004) is located at the north side of King Street and west of Lenore Street. The proposal outlines the development of 4 blocks of townhouse units for a total of 22 units, and one servicing block.

Staff have been working towards the completion of a subdivision agreement with the developer. This is a standard Subdivision Agreement with typical conditions. It does have a requirement to collect cash-in-lieu because there is no available space for parkland within the boundaries of the subdivision. Some final modifications to the agreement are being made with relation to recent discussions with Hydro One.

STAFF RECOMMENDATION

THAT Council hereby authorizes the Mayor and Clerk to execute the subdivision agreement for the King Street Subdivision (09-T-15004).

COMMITTEE DECISION

THAT Council hereby authorizes the Mayor and Clerk to execute the subdivision agreement for the King Street Subdivision (09-T-15004).

COUNCIL ACTION

THAT Council hereby authorizes the Mayor and Clerk to execute the subdivision agreement for the King Street Subdivision (09-T-15004).

This was dealt with at the August 2nd Council meeting

COMMUNICATION 127312

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date July 28th, 2016
Topic Road Allowance – Pegasus

SUMMARY

To proceed with their subdivision east of the Canadian Tire store, Pegasus needs to acquire property from NuGlobe so their access road onto Cavanagh can align with Hooper Street. A three way agreement (that includes the Town) has been negotiated where Pegasus purchases the property from NuGlobe, provides the property to the Town and then the Town dedicates the property as road allowance.

STAFF RECOMMENDATION

THAT Council hereby authorizes the Mayor and the Clerk to execute a three way agreement with Pegasus and NuGlobe that requires the Town to dedicate property as a road allowance.

COMMITTEE DECISION

THAT Council hereby authorizes the Mayor and the Clerk to execute a three way agreement with Pegasus and NuGlobe that requires the Town to dedicate property as a road allowance.

COUNCIL ACTION

THAT Council hereby authorizes the Mayor and the Clerk to execute a three way agreement with Pegasus and NuGlobe that requires the Town to dedicate property as a road allowance.

This was dealt with at the August 2nd Council meeting.

COMMUNICATION 127314

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date July 28th, 2016
Topic Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 21-06-16-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Striking Committee
- 15-06-16-3 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Salaries
- 07-06-16-3 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Water Inspection
- 28-06-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Hydro One Easement
- 02-09-16-3 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Watermain Easement
- 02-08-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Carmel Street Corridor
- 02-08-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – 130 Industrial Avenue

127314 Continued

COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 21-06-16-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Striking Committee
- 15-06-16-3 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Salaries
- 07-06-16-3 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Water Inspection
- 28-06-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Hydro One Easement
- 02-09-16-3 a proposed or pending acquisition or disposition of land by the municipality of local board; General Nature – Watermain Easement
- 02-08-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Carmel Street Corridor
- 02-08-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – 130 Industrial Avenue
- 07-06-16-1 personal matters about an identifiable individual, including municipal or local board employees; General Nature – Public Works Succession Planning

REPORT TO COUNCIL

- 21-06-16-1 Receive and Record
- 15-09-16-3 Bring forward
- 07-06-16-3 Receive and Record
- 28-06-16-2 Receive and Record

127314 Continued

02-09-16-3 Bring forward

02-08-16-1 Bring forward

02-08-16-2 Receive and Record

07-06-16-1 Bring forward