

**MINUTES
OF THE SIXTH REGULAR MEETING OF THE ONE HUNDRED
AND TWENTY EIGHTH COUNCIL OF THE TOWN OF CARLETON PLACE**

The Sixth Regular Meeting of the One Hundred and Twenty Eighth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, March 28, 2017 at 7:00 p.m.

PRESENT: Mayor Antonakos Deputy-Mayor Flynn
 Councillor Black Councillor Doucett
 Councillor Redmond Councillor Fritz
 Councillor Trimble

STAFF: D. Rogers, Clerk P. Hogan, Treasurer

I OPENING PRAYER

Mayor Antonakos asked members of Council and the public present to stand for a moment of silence.

II DISCLOSURE OF PECUNIARY INTEREST

Refer to Motion 6-128-13

III MINUTES OF PREVIOUS MEETING

Motion No. 6-128-01

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

THAT the Minutes of the Fifth Regular Meeting of the 128th Council held on March 14, 2017 be adopted as printed.

CARRIED

IV DELEGATIONS

Motion No. 6-128-02

Moved by Councillor Trimble, seconded by Councillor Doucett

THAT Mr. Howard Allan, Municipal Auditor, be permitted to speak to Council.

CARRIED

Mr. Howard Allan, Municipal Auditor appeared before Council and reviewed the 2016 Financial Statement as prepared by his firm for the Town of Carleton Place.

Mr. Allan throughout his presentation referred to various pages of the Financial Statement and reviewed municipal revenues, expenditures, capital projects, financial liabilities and assets of the Corporation.

The Auditor also covered topics including debt ratios, equity, reserves and long range financial management.

Mr. Allan concluded his remarks by noting that the Town of Carleton Place enjoyed strong financial management and that the Corporation was in good financial shape.

Following questions by the members of Council regarding the annual statement, Mr. Allan was thanked for his attendance at the meeting.

V COMMUNICATIONS

128146 – 128169

VI READING OF BY-LAWS

By-law No. 17-2017

Motion No. 6-128-03

Moved by Councillor Doucett, seconded by Councillor Trimble

THAT By-law No. 17-2017 (**To Authorize the Use of Alternative Voting 2018 Municipal Election**) be read a first, a second and third time and finally passed.

CARRIED

VII STANDING COMMITTEES

Policy Review Committee – March 14, 2017

Motion No. 6-128-04

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 128149

THAT Council hereby accepts the Policy Review Committee's decisions related to the consent items of March 14, 2017 and approves the Council Actions.

CARRIED

Motion No. 6-128-05

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 128150

THAT Council hereby authorizes staff to issue a Purchase Order to X-Site Enterprises Inc. for the provision on sewer cleaning and CCTV inspection for the bid price of \$7,873.67 plus applicable taxes.

CARRIED

Motion No. 6-128-06

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

Communication: 128151A

THAT Council hereby appoints Councillor Fritz to serve on the BIA Board and Mayor Antonakos will attend BIA meeting as an ex officio member.

CARRIED

Motion No. 6-128-07

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 128151B

THAT Brad Occomore be accepted as a member of the BIA Board and that Mike Cimilyan's resignation from the BIA Board be acknowledged.

CARRIED

Motion No. 6-128-08

Moved by Councillor Trimble, seconded by Councillor Doucett

Communication: 128151C

THAT item 14-03-17-1 of Communication 128151 be received and recorded.

CARRIED

Motion No. 6-128-09

Moved by Councillor Doucett, seconded by Councillor Trimble

Communication: 128151D

THAT item 14-03-17-2 of Communication 128151 be received and recorded.

Mayor Antonakos requested a recorded vote regarding Motion No. 06-128-09.

The Clerk conducted the vote as follows:

| Member | Yea | Nay |
|--------------------|-----|-----|
| Mayor Antonakos | | x |
| Councillor Black | x | |
| Councillor Doucett | x | |
| Deputy Mayor Flynn | x | |
| Councillor Fritz | x | |
| Councillor Redmond | x | |
| Councillor Trimble | x | |
| Total | 6 | 1 |

The Clerk announced that the motion was approved.

CARRIED

Corporate Services Committee – March 21, 2017

Motion No. 6-128-10

Moved by Councillor Trimble, seconded by Councillor Doucett

Communication: 128147

THAT Council hereby accepts the Corporate Services Committee's decisions related to the consent items of March 21, 2017 and approves the Council Actions.

CARRIED

Motion No. 6-128-11

Moved by Councillor Black, seconded by Councillor Trimble

Communication: 128156

THAT Council hereby approves the Annual List of Fees and charges for 2017.

CARRIED

Community Issues Committee – March 21, 2017

Motion No. 6-128-12

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 128158 128159 128163

THAT Council hereby accepts the Community Issues Committee's decisions related to the consent items of March 21, 2017 and approves the Council Actions.

CARRIED

Councillor Redmond declared a possible pecuniary interest and did not speak nor vote regarding communication 128162 as per motion 6-128-13.

Motion No. 6-128-13

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

Communication: 128162

THAT Council hereby authorizes staff to engage Renwick and Associates Real Estate Inc. to act as Project Manager to oversee projects for the Town.

CARRIED

Planning and Protection Committee – March 21, 2017

Motion No. 6-128-14

Moved by Councillor Redmond, seconded by Councillor Black

Communication: 128164 128165

THAT Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of March 21, 2017 and approves the Council Actions.

CARRIED

VIII OTHER BUSINESS

Mayor Antonakos informed members of Council and the public present that as Mayor it was his privilege to introduce the recipient of the 2017 Community Builders Award. The Mayor explained that Mr. Doug Snedden over the past twelve years has removed over sixty tons of non-biodegradable waste from the Mississippi River. Mayor Antonakos also noted Mr. Snedden's contribution regarding the securing of funding for a new emergency room addition to the local hospital.

The Mayor then called Mr. Snedden forward and presented the same with a Town plaque. Following a picture taking session with the local media, Mr. Snedden was thanked for his attendance at the meeting.

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

Mayor Antonakos reminded members of Council of the CPDMH Auxiliary Appreciation Night and Dinner scheduled for March 30, 2017. The Mayor also noted other events including the Spring Fling Crafters Market to be held on April 1, 2017, the Cycle Tourism Destination Development Meeting on April 6, 2017, the Spring Home Show scheduled from April 7th to April 9th 2017, a Blood Donor Clinic at Notre Dame High School on April 7, 2017, the IODE Extravaganza Fashion for Guys and Gals at Waterside Community on April 9, 2017, the Annual Bunny Run on April 15, 2017, the Cannabis Forum/Discussion Event at the Carleton Place Community Centre on April 20th, 2017 and finally the Beckwith Tree Planting Event on April 22, 2017.

X BY-LAW CONFIRMING COUNCIL PROCEEDINGS

By-law No. 18-2017

Motion No. 6-128-15

Moved by Councillor Black, seconded by Councillor Redmond

THAT By-law No. 18-2017 (**Confirm Council Proceedings**) be read a first time, second time and third time and finally passed.

CARRIED

XI SINGING OF O CANADA

Members of Council, Staff and the public present stood for the singing of O Canada.

XII ADJOURNMENT – 7:41 p.m.

Motion No. 6-128-16

Moved by Councillor Doucett, seconded by Councillor Trimble

THAT the Sixth Regular Meeting of the One Hundred and Twenty Eighth Council be hereby adjourned.

CARRIED



Louis Antonakos, Mayor


D.H. Rogers, Clerk



AGENDA

SIXTH REGULAR MEETING OF THE ONE HUNDRED AND TWENTY EIGHTH COUNCIL OF THE TOWN OF CARLETON PLACE Tuesday, March 28, 2017 Council Chambers at 7:00 p.m.

I OPENING PRAYER

II DISCLOSURE OF PECUNIARY INTEREST

III MINUTES OF PREVIOUS MEETING

Minutes of the Fifth Regular Meeting of the 128th Council of March 14, 2017

IV DELEGATIONS

Howard Allan, Municipal Auditor - To Present the 2016 Annual Statement

V COMMUNICATIONS

128146 – 128169 (*copies of communications are available to view in the Clerk's Dept.*)

VI READING OF BY-LAWS

By-law 17-2017 – To Authorize the Use of Alternative Voting 2018 Municipal Election

VII STANDING COMMITTEES

Policy Review Committee – March 14, 2017

128149 128150 128151

Corporate Services Committee – March 21, 2017

128147 128156

Community Issues Committee – March 21, 2017

128158 128159 128162 128163

Planning and Protection Committee – March 21, 2017

128164 128165

VIII OTHER BUSINESS

Plaque Presentation – Doug Snedden

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

X BY-LAW NO. 18-2017 CONFIRMING COUNCIL PROCEEDING

XI SINGING OF O'CANADA

XII ADJOURNMENT

BY-LAW NO. 17-2017

A BY-LAW OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO AUTHORIZE THE USE OF ALTERNATIVE VOTING FOR THE 2018 MUNICIPAL/SCHOOL BOARD TRUSTEE ELECTION

WHEREAS per Section 42(1)(b) of the Municipal Elections Act, 1996 as amended, municipalities may adopt a By-law authorizing the use of alternative voting for a municipal/school board trustee election and;

WHEREAS Council has determined that the 2018 Municipal/School Board Trustee election be conducted by electronic voting (internet);

NOW THEREFORE, The Council of The Corporation of The Town of Carleton Place hereby enacts as follows:

1. That the 2018 Municipal/School Board Trustee election for the Town of Carleton Place be conducted by electronic voting (internet) which will provide greater accessibility for electors to vote.
2. That electors who reside in a facility as determined by Section 45(7) of the Municipal Elections Act (seniors home) be provided with the option of electronic voting (internet) or alternatively by paper ballot.
3. That the electors of Carleton Place who do not wish to vote electronically (internet) be provided with the option of voting by paper ballot on Election Day.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 28TH DAY OF MARCH 2017.

Louis Antonakos, Mayor

D.H. Rogers, Clerk



Policy Review Committee
Council Report
March 14th, 2017

COMMUNICATION 128149

Received from Councillor Fritz
Addressed to Paul Knowles, Chief Administrative Officer
Date March 3rd, 2017
Topic Closed Meetings

SUMMARY

Member of Council would like to revisit the issue of frequency of closed meetings. This was something that was raised a year ago and everyone agreed we would limit them to twice monthly - at Policy Review meetings. However, there was a caveat that if there was an urgent matter, we could make an exception.

Well, the practice seems to be that non urgent items are being put on whatever committee is happening and this needs to be addressed in a timely manner. As well, as part of this matter, it is suggested that, in the best interests of all members of council, we discuss a plan to ban all mobile devices from in camera meetings. The clerk or CAO could collect them in a bag/basket and hold onto them until the meeting is over. This is a common practice in federal government meetings that we could all benefit from.

COMMENT

Closed meetings have been held regularly, and it is a valid comment, that sometimes the issues are not so urgent and they could have been postponed until the next Policy Review meeting. However, in addition to urgency, staff feel there should be two other considerations;

- 1) Availability of Staff to attend – Generally only the Clerk and the CAO attend the Policy Review meeting. Sometimes the issue to be considered in closed session would be more appropriately presented by another staff member. However, that staff may not be available. Or, if they are available, there would be an additional cost to have that staff member attend the Policy Meeting. It would be less costly to hold the closed session at a meeting where the staff is already present.

128149 Continued

- 1) During preparation of the agenda, the staff often shift items/delegations that are not urgent to an earlier or later meeting to balance the work/time that will be required at a meeting. For example, if there is a closed meeting item that will require a significant time for discussion but is not urgent, staff would try to schedule this item on a night with little other business even if it was the Community Issues agenda.

Staff have no concerns related to cell phones at meeting.

STAFF RECOMMENDATION

That closed meetings be scheduled primarily at Policy Review meetings but that closed meeting be held at other meetings if the items are urgent, if the timing matches the availability of staff (and member of Council) or to balance workload.

Also, that Council determine status of cell phones.

COMMITTEE DECISION

That closed meetings be scheduled primarily at Policy Review meetings if possible but that closed meeting be held at other meetings if the items are urgent, if the timing matches the availability of staff (and member of Council) or to balance workload.

RECORDED VOTE

| | | | |
|--------------------|-----|--------------------|-----|
| Mayor Antonakos | Yea | Councillor Black | Yea |
| Councillor Doucett | Yea | Deputy-Mayor Flynn | Yea |
| Councillor Fritz | Yea | Councillor Redmond | Yea |
| Councillor Trimble | Yea | | |

CARRIED

THAT members of Council are not permitted to have cell phones at Council or Committee meetings.

RECORDED VOTE

| | | | |
|--------------------|-----|--------------------|-----|
| Mayor Antonakos | Yea | Councillor Black | Yea |
| Councillor Doucett | Yea | Deputy-Mayor Flynn | Yea |
| Councillor Fritz | Yea | Councillor Redmond | Yea |
| Councillor Trimble | Yea | | |

CARRIED

COUNCIL ACTION

Receive and Record

COMMUNICATION 128150

Received from Dave Young, Director of Public Works
Addressed to Policy Review Committee
Date March 7th, 2017
Topic Tenders for Sewer Cleaning and TV Inspection

SUMMARY

Tenders will be accepted up until 3:00 p.m. Monday March 13th, for the provision of sewer cleaning and CCTV inspection. This work will provide necessary information to determine the scope of work relating to the sewer lining projects associated with the CWWF fund.

COMMENT

Staff will provide a summary of bid results.

UPDATE

Tenders closed on Monday March 13th, 2017 at 3:00 p.m. for the provision on sewer cleaning and CCTV inspection. The following bids were received:

| | |
|------------------------|-------------|
| Clean Water Works | \$13,829.10 |
| Drain-All Ltd | \$18,200.89 |
| X-Site Enterprises Inc | \$ 7,873.67 |

All are qualified contractors and have completed projects for the Town of Carleton Place in the past without incident.

STAFF RECOMMENDATION

THAT Council hereby authorizes staff to issue a Purchase Order to X-Site Enterprises Inc. for the provision on sewer cleaning and CCTV inspection for the bid price of \$7,873.67 plus applicable taxes.

COMMITTEE DECISION

THAT Council hereby authorizes staff to issue a Purchase Order to X-Site Enterprises Inc. for the provision on sewer cleaning and CCTV inspection for the bid price of \$7,873.67 plus applicable taxes.

COUNCIL ACTION

THAT Council hereby authorizes staff to issue a Purchase Order to X-Site Enterprises Inc. for the provision on sewer cleaning and CCTV inspection for the bid price of \$7,873.67 plus applicable taxes.

COMMUNICATION 128151

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date March 10th, 2017
Topic Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee
- 11-10-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Land Purchase
- 14-03-17-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Council Staff Interaction

COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee
- 11-10-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Land Purchase
- 14-03-17-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Council Staff Interaction
- 06-12-16-2 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Staffing
- 14-03-17-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – General Nature - 128132

128151 Continued

REPORT TO COUNCIL

08-11-16-1 THAT Council hereby appoints Councillor Fritz to serve on the BIA Board and Mayor Antonakos will attend BIA meetings as an ex officio member.

THAT Brad Occomore be accepted as a member of the BIA Board and that Mike Cimilyan's resignation from the BIA Board be acknowledged.

11-10-16-1 Bring forward

14-03-17-1 Receive and Record

06-12-16-2 Bring forward

14-03-17-2 THAT the Mayor's statement made at the March 7th, 2017 Planning and Protection Committee meeting not be included with the Action Report (128132)

RECORDED VOTE

| | | | |
|--------------------|-----|--------------------|-----|
| Mayor Antonakos | Nay | Councillor Black | Yea |
| Councillor Doucett | Yea | Deputy-Mayor Flynn | Yea |
| Councillor Fritz | Yea | Councillor Redmond | Yea |
| Councillor Trimble | Yea | | |

CARRIED

COUNCIL ACTION

THAT Council hereby appoints Councillor Fritz to serve on the BIA Board and Mayor Antonakos will attend BIA meetings as an ex officio member.

THAT Brad Occomore be accepted as a member of the BIA Board and that Mike Cimilyan's resignation from the BIA Board be acknowledged.



Corporate Services Committee
Council Report
March 21st, 2017

COMMUNICATION 128147

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date March 6th, 2017
Topic Summer Meeting Schedule

SUMMARY

Summer is approaching and meeting schedule should be established.

STAFF RECOMMENDATION

THAT the regularly scheduled meetings of Council and Committees continue until June 27th, 2017 and resume on September 5th, 2017 except as noted below.

ALSO THAT that the regularly planned Policy Review Committee meeting and Council meeting be held on August 8th, 2017.

COMMITTEE DECISION

THAT the regularly scheduled meetings of Council and Committees continue until June 27th, 2017 and resume on September 5th, 2017 except as noted below.

ALSO THAT that the regularly planned Policy Review Committee meeting and Council meeting be held on July 25th, 2017.

COUNCIL ACTION

Receive and Record

COMMUNICATION 128156

Received from Duncan Rogers, Clerk
Addressed to Community Issues Committee
Date March 13th, 2017
Topic Annual Fees and Charges

SUMMARY

Staff have submitted their annual List of Fees and Charges for 2017, as prepared by the Clerk.

STAFF RECOMMENDATION

THAT Council hereby approves the Annual list of Fees and Charges for 2017.

COMMITTEE DECISION

THAT Council hereby approves the Annual list of Fees and Charges for 2017.

COUNCIL ACTION

THAT Council hereby approves the Annual list of Fees and Charges for 2017.



Community Issues Committee
Council Report
March 21st, 2017

COMMUNICATION 128158

Received from Duncan Rogers, Clerk
Addressed to Community Issues Committee
Date March 15th, 2017
Topic Alternative Voting By-law

SUMMARY

Council has approved holding the 2018 Municipal/School Board Trustee Election by internet voting. Paper balloting will also be offered as an alternative at senior's residences and on Voting Day. Section 42(1) of the Municipal Elections Act requires that Council adopt a By-law prior to May 1, 2017 authorizing the use of alternative voting for the 2018 Municipal/School Board Trustee Election.

STAFF RECOMMENDATION

That staff prepare and forward a By-law to Council to authorize alternative voting for the 2018 Municipal/School Board Trustee Election.

COUNCIL ACTION

That staff prepare and forward a By-law to Council to authorize alternative voting for the 2018 Municipal/School Board Trustee Election.

COUNCIL ACTION

Receive and Record

COMMUNICATION 128159

Received from Various Committees
Addressed to Community Issues Committee
Date February/March 2017
Topic Action Reports/Minutes

SUMMARY

Action Report for the February 7th, 2017 meeting of the **Website Ad Hoc Committee** was previously distributed. Noteworthy items include;

| | |
|--------|------------------------------|
| 128083 | Website Review Action Plan |
| 128084 | 2016 Website Analytic Report |
| 128085 | BizPal |

Minutes of the March 6th, 2017 meeting of the **Environmental Advisory Committee** were previously distributed. Noteworthy items include:

- reissuing recycling pamphlet in the fall;
- water bottle filling stations;
- environmental issues at CPDHS
- Public re-education of existing waste and recycling rules by way of a letter in the Canadian Gazette;

COMMENT

Water Fountains – The arena fountain is not scheduled for replacement and patrons use the sinks in the change rooms for filling bottles. Bottled water sales will continue at the canteen as it is an important revenue source.

Public Re-education – A new widget on the Town website and **free** app for Apple and Android devices will allow residents to view, download, and print waste calendars specific to your address. Residents can also search items in the Waste Wizard for disposal instructions and report any issues they may be having. An additional feature allows residents to sign up to receive reminders by email, text or automated phone calls for waste collection. To access the free app search for C P Waste in the Google Play Store or the Apple App Store.

Residents without access to a computer can still obtain a waste calendar at the Town Hall.

Action Report of the March 6th, 2017 meeting of the **Parks and Recreation Committee** was previously distributed. Noteworthy items include:

| | |
|--------|------------------------------------|
| 128142 | Repair of Garbage Truck |
| 128143 | 2017/2018 Ice Rental Rates |
| 128145 | Ball Diamond/Soccer/Ice Slab Rates |

128159 Continued

STAFF RECOMMENDATION

THAT Council approves Committees' decisions. Environmental Advisory Committee is to be advised of comments.

COMMITTEE DECISION

THAT Council approves Committees' decisions. The Environmental Advisory Committee is requested to clarify those items in their March 6th, 2017 committee minutes.

COUNCIL ACTION

Receive and Record

COUNCILLOR REDMOND DECLARED A CONFLICT OF INTEREST – BUSINESS RELATIONSHIP WITH A FIRM

COMMUNICATION 128162

Received from Paul Knowles, Chief Administrative Officer
Addressed to Community Issues Committee
Date March 16th, 2017
Topic Project Manager for 2017 Construction

SUMMARY

The following firms have submitted proposals to manage projects for the Town.

| Company | Rate | Estimated Total Cost |
|----------|--------------|-----------------------------|
| MacLaren | not provided | \$245,406 plus TBD |
| FSA | \$130.00 | \$117,000* plus travel cost |
| Renwick | \$97.75/hr | \$87,975* |

*Note: The RFP asked for an hourly charge but MacLaren only provided a total cost based on a percent of the budget. An estimated time of 900 was used to compare MacLaren's price with the other submissions.

All firms are considered able to complete the required work.

STAFF RECOMMENDATION

THAT staff engage Renwick and Associates Real Estate Inc. to act as Project Manager to oversee projects for the Town.

128162 Continued

COMMITTEE DECISION

THAT staff engage Renwick and Associates Real Estate Inc. to act as Project Manager to oversee projects for the Town.

COUNCIL ACTION

THAT Council hereby authorizes staff to engage Renwick and Associates Real Estate Inc. to act as Project Manager to oversee projects for the Town.

COMMUNICATION 128163

| | |
|---------------|---|
| Received from | Joanne Henderson, Manager of Recreation and Culture |
| Addressed to | Community Issues Committee |
| Date | March 16 th , 2017 |
| Topic | Enrichment Grant |

SUMMARY

The previously distributed list summarizes the 1st Intake of applications for the Community Enrichment Grant and includes recommendations.

STAFF RECOMMENDATION

THAT grants from the Community Enrichment Grants to the various organizations as previously detailed be approved.

COMMITTEE DECISION

THAT grants from the Community Enrichment Grants to the various organizations as distributed be approved.

COUNCIL ACTION

Receive and record



Planning and Protection Committee
Council Report
March 21ST, 2017

COMMUNICATION 128164

Received from Brian Gass, Chief Building Official
Addressed to Planning and Protection Committee
Date March 9, 2017
Topic Resolution from Killaloe-Hagarty-Richards Regarding Proposed Amendments to the Ontario Building Code.

SUMMARY

The Ministry of Municipal Affairs and Housing has proposed an amendment to the Ontario Building Code (OBC) requiring a mandatory 5 year septic tank pump out and records retention by the owner. These changes are proposed to be regulated and enforced by municipalities. No provincial funding is being offered at this time. The Township of Killaloe, Hagarty and Richards is requesting support for their resolution as attached to rescind the proposed OBC changes; specifically B-08-09-03.

COMMENT

Leeds, Grenville & Lanark District Health Unit conducts the septic inspections for the Town, and they have issued 53 sewage permit since 1973, with five of these permits being holding tanks, meaning approximately 48 properties in Carleton Place would be affected by the proposed regulation change.

Over the past few years, voluntary septic re-inspection programs have been initiated by communities around the Province, which have proven that many property owners are diligent about the maintenance of their septic system.

For example; In 2012, Leeds, Grenville & Lanark District Health Unit conducted inspections to 232 properties on-site sewage systems for the Township of Leeds and 1000 Islands which resulted in 2 (0.8%) septic tanks having to be replaced. In 2013, the same program conducted 137 inspection in which 4 (2%) septic tanks had to be replaced. Again in 2014, 136 properties were inspected, resulting in 1(0.7%) tank being replaced.

For Council's Information

128164 Continued

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 128165

Received from Ministry of Education
Addressed to Planning and Protection Committee
Date March 6, 2017
Topic Pupil Accommodation Review

SUMMARY

The Ministry of Education has provided municipalities with a letter indicating the actions they feel should be taken with respect to the recent pupil accommodation review.

The Ministry notes that this spring they will begin a new engagement process relating to new approaches for supporting and strengthening education in rural and remote communities

They suggest the following methods:

1. Pursuing joint-use opportunities between school boards.

This entails all four boards to maximize the potential for co-location, particularly to maintain a school presence in rural or isolated communities. The Ministry has committed \$600,000.00 to assist school boards in determining where these opportunities exist.

128165 Continued

2. Highlighting the importance of School Board and Municipal Partnerships

The Ministry has noted difficulties in community collaboration whereby both municipalities and communities have not felt engaged in the pupil accommodation process. The Ministry indicates that there is an opportunity for annual community consultation under the Community Planning and Partnership Guideline 2015 to allow each school board to host a meeting to discuss capital plans and opportunities for joint partnership and facility partnership with communities and stakeholders. Board policies are required to reflect this guideline prior to the commencement of new accommodation reviews. Any input provided through these meetings, where relevant, are reflected in the final report.

3. Enabling Community Hubs in Schools

The Ministry is investigating how public property can be better used to serve the community. A community hub could be a school, neighbourhood centre or other public space offering coordinated services. In November 2016 the Ministry allocated fifty million dollars to support retrofits of school space for community partners or to improve accessibility to enable community use. Further, if a school is closed or sold, capital funding is to be made available to allow for the same use in new schools, additions or retrofits to other schools remaining open.

4. Enhancing Education in Rural and Remote Communities

The Ministry continues to move forward securing affordable broadband for all communities to provide access for all Ontario students and teachers. They also continue to support E-Learning opportunities and are investing six million dollars for distance learning. Lastly the Ministry is increasing funding to support the higher cost of purchasing goods and services for small and rural school boards. There are top up supports available for heating, lighting, maintenance costs and other items.

COMMENT

For Council's information.

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

BY-LAW NO. 18-2017

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE ONE HUNDRED AND TWENTY EIGHTH COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE AT THE SIXTH REGULAR MEETING OF COUNCIL OF MARCH 28, 2017

AND WHEREAS Section 5 of the Municipal Act, S.O. 2001, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS it is deemed expedient that the proceeding of the Council of the Corporation of the Town of Carleton Place at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** the action of the 128TH Council of the Corporation of the Town of Carleton Place at the SIXTH Regular Meeting of Council held on March 28, 2017, in respect of each motion and resolution passed, and other action taken by the Council of the Corporation of the Town of Carleton Place at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of the Corporation of the Town of Carleton Place are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Town of Carleton Place referred to in the preceding section thereof.
3. **THAT** the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Town of Carleton Place.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 28th DAY OF MARCH 2017.

Louis Antonakos, Mayor

D.H. Rogers, Clerk