

MEETINGS OF COUNCIL

Tuesday, April 24th, 2018

7:00p.m Council

Followed by: Policy Review Committee

BARE ROOT TREE PLANTING PROGRAM

In efforts to ensure the Town of Carleton Place's tree population is maintained and enhanced for years to come, we are making trees available to Town of Carleton Place residents at a subsidized rate. For **\$20.00** (taxes included) a tree of 25mm (1 inch) in thickness and 6' to 8' in height will be made available.

Species available are:

<p>Large Trees Sugar Maple Red Oak Hackberry</p>	<p>Smaller Trees Honey Locust Showy Mountain Ash Flowering Crabapple (Edible) Royal Gala Apple</p>
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If residents are unsure which tree is best suited for their location, residents can view tree profiles on the Town of Carleton Place website www.carletonplace.ca

Vouchers for trees will be available for collection at one information session that will be held at the Arena (75 Neelin Street): **Wednesday May 2nd start time is 7:00 p.m.**

Because these trees are subsidized anyone who has their name on a tree list must attend (or have previously attended) the information session to be eligible for a tree voucher.

Residents **must call** prior to the session in order to be placed on a list for a tree. Call 257-2253 to have your name placed on the list or leave a message providing your **name, address, telephone number and tree desired** and your name will be placed on the list.

There are a limited number of trees available. Trees will be provided on a first come first served basis and a limit of 2 trees per household.

These trees are available ONLY to taxpayers of the Town of Carleton Place and must be planted within Town limits.

Information sessions are open to the public for general information regarding tree planting and maintenance.

WATER NOTICE

Water is due April 26th, 2018

Telephone/Online Banking – pay by phone or internet, contact your Financial Institution for this service.

In Person – The Town Hall is open for collection of taxes and water payments from 8:30 am to 4:30 pm Monday through Thursday and Friday 8:30am to 4pm, accepted forms of payment are Cash, Cheque or Debit. Payments made after hours may be deposited in the payment box at the entrance to the police station.

Payment by Mail – Remove the stub from your tax billing, attach it to your cheque and mail it to the Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario, K2C 2V8

If payment is made by mail or after the office hours, and you require a receipt, please include the complete bill with your cheque. The bill will be receipted and returned to you by mail.

Pre-Authorized Payments – account must be current in order to enroll in this option, payment is directly taken from your account on the due date.

Payments are accepted at most financial institutions.

For more information or questions, call Jennifer Muoka, Tax & Water Revenue Clerk at 613-257-6218

SPRING CURBSIDE LEAF COLLECTION

The Public Works Department will be collecting leaves and grass clippings for a **limited** time only. The spring collection **begins** on Monday April 23, 2017 and will **end** May 4, 2018.

Leaves must be placed at the curb in paper bags before 8am.

Plastic bags will **NOT** be collected!

Branches and other yard waste will **NOT** be collected.

COMPOST YARD OPENING

Starting May 5th residents can use our compost facility on Patterson Crescent on Saturday mornings (8am-noon) to dispose of yard waste. Residents can also use the compost facility Wednesday evenings starting May 9th (3pm-8pm).

NOTE: The Household Hazardous Waste Facility will not open until May 19th, please do not bring your HHW items until the HHW Facility is open.

EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking individuals to fill summer positions of Household Hazardous Waste Attendant (5 part-time).

Summary: A Household Hazardous Waste (HHW) Attendant is responsible to safely collect, sort, and store items brought to the HHW Facility. All HHW Attendants shall interact with co-workers and members of the Public in a courteous and respectful manner. The Saturday scheduled hours of work are 7:30 AM – 12:30 PM.

Qualification/Experience:

- Must be returning to school;
- Must be detailed oriented;
- Must attend all mandatory safety training;
- Excellent interpersonal skills to effectively work with coworkers and interact with the public; and
- Staff must provide their own CSA approved steel toed boots (in good condition), the employer shall provide all other personal protective equipment.

A detailed job description, for this position, can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application in confidence by May 3, 2018 no later than 2:00 PM quoting "HHW Attendant" Attention Human Resources by:

Mail: Town of Carleton Place

Email: hr@carletonplace.ca

Attn: Human Resources

175 Bridge Street, Carleton Place, ON K7C 2V8

Facsimile: 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

EMPLOYMENT OPPORTUNITY

Carleton Place Childcare is currently accepting resumes to fill the position of short term contract Childcare Assistant (2 positions) to cover the period of current to September 2018 with the possibility of further employment.

We are also currently accepting resumes for seasonal (July & August) positions of Assistant Teachers, and RECE Supply Teachers.

Summary: The Childcare Assistant works under the direction of the RECE Teacher or Teacher/Supervisor in the classroom and other areas of the program. The Assistant follows directions and completes all required duties associated with the classroom, housekeeping and some basic kitchen/laundry requirements.

Summary: RECE Supply Teachers: In the absence of the permanent teacher, the supply is responsible for the care and well-being of the children in the program working within specific guidelines and requirements (Child Care and Early Years Act, local Ministry of Health, Ministry of Labour and the Town of Carleton Place). Also responsible to work with the needs of parents, other professionals and the general public in regards to service information.

A detailed job description for these positions can be accessed at <http://carletonplace.ca/employmentopportunitiesp99.php>

Interested applicants are invited to submit an application in confidence by 12:00 P.M. Thursday, May 3, 2018 quoting which position you are applying for:

Mail: Town of Carleton Place

Email: hr@carletonplace.ca

Attn: Human Resources

Facsimile: 613 257 8170

175 Bridge Street, Carleton Place, ON K7C 2V8

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.