

MEETINGS OF COUNCIL

Tuesday, May 1, 2018

7:00 p.m. Physical Environment Committee
Followed by:
Planning and Protection Committee

EMPLOYMENT OPPORTUNITY

Carleton Place Childcare is currently accepting resumes to fill the position of short term contract Childcare Assistant (2 positions) to cover the period of current to September 2018 with the possibility of further employment.

We are also currently accepting resumes for seasonal (July & August) positions of Assistant Teachers, and RECE Supply Teachers.

Summary: The Childcare Assistant works under the direction of the RECE Teacher or Teacher/Supervisor in the classroom and other areas of the program. The Assistant follows directions and completes all required duties associated with the classroom, housekeeping and some basic kitchen/laundry requirements.

Summary: RECE Supply Teachers: In the absence of the permanent teacher, the supply is responsible for the care and well-being of the children in the program working within specific guidelines and requirements (Child Care and Early Years Act, local Ministry of Health, Ministry of Labour and the Town of Carleton Place). Also responsible to work with the needs of parents, other professionals and the general public in regards to service information.

A detailed job description for these positions can be accessed at <http://carletonplace.ca/employmentopportunitiesp99.php>

Interested applicants are invited to submit an application in confidence by 12:00 P.M. Thursday, May 3, 2018 quoting which position you are applying for:

Mail: Town of Carleton Place
Attn: Human Resources
175 Bridge Street
Carleton Place, ON K7C 2V8
Email: hr@carletonplace.ca
Facsimile: 613-257-8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

dispose of yard waste. Residents can also use the compost facility Wednesday evenings starting May 9th (3pm-8pm).

NOTE: The Household Hazardous Waste Facility will not open until May 19th, please do not bring your HHW items until the HHW Facility is open.

NOTICE TO CANADIAN ARMED FORCES MEMBERS WHO HAVE SERVED IN UN/NATO PEACEKEEPING MISSIONS

The Town of Carleton Place is again seeking residents of the municipality who are current or former members of our Canadian Armed Forces, Civilian Police, Firefighters or other qualified civilians who have served in an operational theatre in one of the recognized United Nations or NATO Peacekeeping/Military Missions since 1953 in which Canada participated.

The Council of the Town of Carleton Place has approved an Honour Roll which is now in the Council Chambers of the Town Hall. This Roll honours members of our municipality who have served in any of the above-noted operations. The Town is again seeking names of additional individuals to be added to this new Honour Roll.

This undertaking is also a pilot project in co-operation with the Royal Canadian Legion.

If you have served in one of the recognized missions since 1953, or if a member of your family has, an application form may be obtained from the undersigned.

D.H. Rogers, C.M.O., Clerk
The Town of Carleton Place, 175 Bridge Street,
Carleton Place, Ontario, K7C 2V8
613-257-6211 or drogers@carletonplace.ca

2018 HYDRANT FLUSHING PROGRAM

April 23rd through June 15th

The Town will be conducting an intensive hydrant flushing program and will be conducting fire flow testing throughout the Town. During this time, it is possible the water may appear slightly discolored within the general area that flushing is taking place. Should this occur, turn on your cold water tap and allow the water run for 20-30 minutes.

Should you have additional concerns, please contact the Public Works Office, 613-257-2253.

PITCH-IN WEEK 2018

There's still time to participate!

Pitch-In Week is April 22nd to 29th and the Recreation & Culture Department still have bags and gloves to provide if you would like to take part! To register yourself or your organization, please contact Jessica Hansen 613-257-1704 or jhansen@carletonplace.ca

COMPOST YARD OPENING

Starting May 5th residents can use our compost facility on Patterson Crescent on Saturday mornings (8am-noon) to

Spring Curbside Leaf Collection

The Public Works Department will be collecting leaves and grass clippings for a **limited** time only. The spring collection **began** on Monday April 23, 2017 and will **end** May 4, 2018.

Leaves must be placed at the curb in paper bags before 8 a.m.

Plastic bags will **NOT** be collected!

Branches and other yard waste will **NOT** be collected.

EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking individuals to fill summer positions of Household Hazardous Waste Attendant (5 part-time).

Summary: A Household Hazardous Waste (HHW) Attendant is responsible to safely collect, sort, and store items brought to the HHW Facility. All HHW Attendants shall interact with co-workers and members of the Public in a courteous and respectful manner. The Saturday scheduled hours of work are 7:30 A.M. – 12:30 P.M.

Qualification/Experience:

- Must be returning to school;
- Must be detailed oriented;
- Must attend all mandatory safety training;
- Excellent interpersonal skills to effectively work with coworkers and interact with the public; and
- Staff must provide their own CSA approved steel toed boots (in good condition), the employer shall provide all other personal protective equipment.

A detailed job description, for this position, can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application in confidence by May 3, 2018 no later than 2:00 P.M. quoting "HHW Attendant" Attention Human Resources by:

Mail: Town of Carleton Place
Attn: Human Resources
175 Bridge Street, Carleton Place, ON K7C 2V8
Email: hr@carletonplace.ca
Facsimile: 613-257-8170

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