

MINUTES  
OF THE SEVENTH REGULAR MEETING OF THE ONE HUNDRED  
AND TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE

**The Seventh Regular Meeting of the One Hundred and Twenty Seventh Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, March 22, 2016 at 7:00 p.m.**

**PRESENT:** Mayor Antonakos                      Deputy-Mayor Flynn  
              Councillor Black                        Councillor Doucett  
              Councillor Redmond                  Councillor Fritz  
              Councillor Trimble

**STAFF:**        D. Rogers, Clerk  
                  L. Reynolds, Director of Protective Services

**I        OPENING PRAYER**

Mayor Antonakos asked members of Council and the public present to stand for a moment of silence.

**II       DISCLOSURE OF PECUNIARY INTEREST**

None

**III      MINUTES OF PREVIOUS MEETING**

Motion No. 7-127-01

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

**THAT** the Minutes of the Sixth Regular Meeting of the 127<sup>th</sup> Council held on March 8, 2016 be adopted as printed.

**CARRIED**

**IV      DELEGATIONS**

None

**V       COMMUNICATIONS**

127092 - 127113

**VI      READING OF BY-LAWS**

None

**VII     STANDING COMMITTEES**

**Policy Review Committee – March 15, 2016**

Motion No. 7-127-02

Moved by Councillor Doucett, seconded by Councillor Fritz

Communication:    127092 127093 127095 127096

**THAT** Council hereby accepts the Policy Review Committee's decisions related to the consent items of March 15, 2016 and approves the Council Actions.

**CARRIED**

Motion No. 7-127-03

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 127094

**THAT** Council hereby authorizes staff to issue a Purchase Order to Arnprior Fire Trucks for a new 2016 Spartan MetroStar custom pumper built to the original specifications with the cost not to exceed \$506,000.00.

**CARRIED**

**Community Issues Committee – March 15, 2016**

Motion No. 7-127-04

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 127107 127108 127109

**THAT** Council hereby accepts the Community Issues Committee's decisions related to the consent items of March 15, 2016 and approves the Council Actions.

**CARRIED**

**Corporate Services Committee – March 15, 2016**

Motion No. 7-127-05

Moved by Councillor Trimble, seconded by Councillor Redmond

Communication: 127102 127103 127104 127105

**THAT** Council hereby accepts the Corporate Services Committee's decisions related to the consent items of March 15, 2016 and approves the Council Actions.

**CARRIED**

**Planning and Protection Committee – March 15, 2016**

Motion No. 7-127-06

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 127110 127111 127112 127113

**THAT** Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of March 15, 2016 and approves the Council Actions.

**CARRIED**

**VIII OTHER BUSINESS**

None

**IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER**

Mayor Antonakos read a letter of thanks from the Cameron family regarding the recent tragic event in Mississippi Mills. The Mayor also noted that the Annual General Meeting of the local Chamber of Commerce would be held on March 30<sup>th</sup> 2016 at the Mississippi Golf Club. Mayor Antonakos also informed Council of correspondence from the Autism Society and a request to display their flag at the Town Hall on April 4, 2016. Councillor Fritz reminded Council of the 9<sup>th</sup> Annual People First Bunny Run scheduled on Bridge Street on Saturday, March 26, 2016 from 1:00 p.m. to 3:00 p.m. Deputy-Mayor Flynn informed Council also that milk bottles and a book of condolence regarding Wayne Richards will be presented to the local museum.

**X BY-LAW CONFIRMING COUNCIL PROCEEDINGS**

**By-law No. 15-2016**

Motion No. 7-127-07

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

**THAT** By-law No. 15-2016 (**Confirm Council Proceedings**) be read a first time, second time and third time and finally passed.

**CARRIED**

**XI SINGING OF O CANADA**

Members of Council, Staff and the public present stood for the singing of O Canada.


**XII ADJOURNMENT – 7:14 p.m.**

Motion No. 7-127-08

Moved by Councillor Black, seconded by Councillor Trimble

**THAT** the Seventh Regular Meeting of the One Hundred and Twenty Seventh Council be hereby adjourned.

**CARRIED**

  
\_\_\_\_\_  
Louis Antonakos, Mayor

  
\_\_\_\_\_  
D.H. Rogers, Clerk



## AGENDA

SEVENTH REGULAR MEETING OF THE ONE HUNDRED AND  
TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE  
Tuesday, March 22, 2016 Council Chambers at 7:00 p.m.

**I OPENING PRAYER**

**II DISCLOSURE OF PECUNIARY INTEREST**

**III MINUTES OF PREVIOUS MEETING**

Minutes of the Sixth Regular Meeting of the 127<sup>th</sup> Council of March 8, 2016

**IV DELEGATIONS**

None

**V COMMUNICATIONS**

127092 – 127113 (*copies of communications are available to view in the Clerk's Dept.*)

**VI READING OF BY-LAWS**

None

**VII STANDING COMMITTEES**

**Policy Review Committee** – March 8, 2016

127092 127093 127094 127095 127096

**Community Issues Committee** – March 15, 2016

127107 127108 127109

**Corporate Services Committee** – March 15, 2016

127102 127103 127104 127105

**Planning and Protection Committee** – March 15, 2016

127111 127112 127113 127110

**VIII OTHER BUSINESS**

**IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER**

**X BY-LAW NO. 15-2016 CONFIRMING COUNCIL PROCEEDING**

**XI SINGING OF O'CANADA**

**XII ADJOURNMENT**



Policy Review Committee  
Council Report  
March 8<sup>th</sup>, 2016

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**COMMUNICATION 127092**

Received from "Concerned Citizens of Eastern Ontario"  
Addressed to Town of Carleton Place  
Date February 13<sup>th</sup>, 2016  
Topic Algonquin Nation Settlement Agreement

**SUMMARY**

A group of concerned citizens is seeking support for their position that the settlement agreement with the Algonquin Nation, proposed by the province, is unreasonable as it would:

- transfer over two hundred cherry-picked properties totalling 117,500 acres of mostly waterfront land that is proposed to be gifted to the Algonquin "nation";
- These properties that are owned by all Ontario residents regardless of race are to be deeded to the Algonquin in perpetuity for their sole, tax-free use and benefit plus \$300 million with interest from 2012 onward;
- They will furthermore have special rights and privileges and influence over hundreds of thousands of additional acres of crown land including virtually all the provincial parks in the 'settlement area' including Algonquin Park.

**COMMENT**

The Province has spent years negotiating this settlement. None of the properties, proposed to be transferred are near Carleton Place.

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127093**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Policy Review Committee  
Date February 19<sup>th</sup>, 2016  
Topic Sale of Land

### **SUMMARY**

All local realtors were invited to submit a proposal to act as the Town's real estate agent for the municipal property which has been declared surplus. The following agents have submitted proposals.

Ralph Shaw  
Amy Creighton

### **COMMENT**

Although Ralph Shaw is asking for a high commission on the sales (6% vs 4.5%) he has significant experience with marketing vacant properties and assembling development projects. Also, the Town is already involved with Shaw as he is Doyle's agent for the industrial property on Hwy 15.

### **STAFF RECOMMENDATION**

THAT the Town engage Ralph Shaw to act as the listing agent for the Town's property which is for sale or rent and invite him to meet with Council in closed session on March 15, 2016 to discuss the sale of municipal properties.

### **COMMITTEE DECISION**

THAT the Town engage Ralph Shaw to act as the listing agent for the Town's property which is for sale or rent and invite him to meet with Council in closed session on March 15, 2016 to discuss the sale of municipal properties. Receive and Record.

### **COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127094**

Received From: Les Reynolds, Director of Protective Services  
 Addressed To: Policy Review Committee  
 Date: March 2, 2016  
 Topic: New Fire Apparatus

**SUMMARY**

In April 2015 the Town entered into an agreement with a local company, Eastway 911 Emergency Vehicles Ltd. for the supply of a new fire pumper to be built on a 2016 Spartan chassis at a cost of \$448,100 plus tax. Delivery was expected in November and, as specified in the agreement, the Town paid a 20% deposit (\$89,620) at the time of signing. In early November Eastway unexpectedly ceased operations.

Staff have identified two options that will provide a suitable pumper in an acceptable period of time.

1. Contract with a suitable manufacturer that has the ability to readily secure a suitable chassis and pump module so that construction can begin right away.
2. Purchase a stock unit from a manufacturer that would meet our needs.

Staff approached three well known suppliers for pricing on available stock units and two manufacturers who indicated that they would be able to expedite the construction of a truck.

The results are as follow:

<b>Supplier</b>	<b>Description</b>	<b>Cost</b>
Darch Fire Equipment	New Pierce Saber FR custom pumper (currently in stock)	\$558,863
Dependable Emergency Vehicles	New Spartan MetroStar X custom pumper presently under construction (ready mid-April)	\$448,000
Carrier Centers Emergency Vehicles	New E-One custom pumper (currently in stock)	\$507,800
Arnprior Fire Trucks	Supply new 2016 Spartan MetroStar custom pumper built to our original specifications	\$506,000 Estimated build time 120 days
Eastway Emergency Vehicles	Supply new 2016 Spartan MetroStar custom pumper built to our original specifications	\$448,000 - \$40,000 credit for deposit to former company plus an adjustment for the higher exchange rate

**127094 Continued**

**COMMENT**

The proposals from both Arnprior Fire Trucks and Eastway Emergency Vehicles are based on utilizing the Spartan cab and chassis that was ordered under the original contract. Arnprior's pricing is a 'budget' figure and they have indicated they are confident the cost can be reduced through a review of our needs.

**STAFF RECOMMENDATION**

To be discussed.

**COMMITTEE DECISION**

That Council hereby authorizes staff to issue a Purchase Order to Arnprior Fire Trucks for a new 2016 Spartan MetroStar custom pumper built to the original specifications with the cost not to exceed \$506,000.00.

**COUNCIL ACTION**

That Council hereby authorizes staff to issue a Purchase Order to Arnprior Fire Trucks for a new 2016 Spartan MetroStar custom pumper built to the original specifications with the cost not to exceed \$506,000.00.

**COMMUNICATION 127095**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Policy Review Committee  
Date March 3<sup>rd</sup>, 2016  
Topic People First

**SUMMARY**

Deputy Mayor Flynn is seeking clarity as to what the intent was when we stopped making People First funding a budget item and added them to the Community Enrichment Program.

**COMMENT**

People First has been provided with the following funding;

April 2012	\$1500	February 2013	\$2000
January 2014	\$2000	March 2015	\$1500

The 2012-14 funding decisions were made directly by Council but the 2015 grant was considered along with other important community initiatives and authorize through the Community Enrichment Grant process.



**STAFF RECOMMENDATION**

That staff be available to assist People First with their application for a Community Enrichment Grant.

**COMMITTEE DECISION**

That staff be available to assist People First with their application for a Community Enrichment Grant. Receive and Record.

**COUNCIL ACTION**

Receive and Record

**COMMUNICATION 127096**

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Policy Review Committee
Date	March 4 <sup>th</sup> , 2016
Topic	Closed Meetings

**SUMMARY**

As authorized by the Municipal Act, Council should review selected items in closed session.

**STAFF RECOMMENDATION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

**AGENDA**

- 26-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 02-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 08-03-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature - Bankruptcy

**127096 Continued**

- 15-09-15-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Easement on McNeely Ave.
- 10-11-15-1 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Lease of Property.
- 03-08-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Legal Agreement.

**COMMITTEE DECISION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the agenda:

**AGENDA**

- 26-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 02-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 08-03-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature - Bankruptcy
- 15-09-15-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Easement on McNeely Ave.
- 10-11-15-1 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Lease of Property.
- 03-08-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Legal Agreement.

**127096 Continued**

**REPORT TO COUNCIL**

26-01-16-2 Receive and Record

02-01-16-2 Receive and Record

08-03-16-2 Receive and Record

15-09-15-2 Receive and Record

10-11-15-1 Receive and Record

03-08-16-2 Receive and Record

**COUNCIL ACTION**

Receive and Record



Community Issues Committee  
Council Report  
March 15<sup>th</sup>, 2016

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**COMMUNICATION 127107**

Received from Nicole Guthrie, Acting Communications Coordinator  
Addressed to Community Issues Committee  
Date March 8<sup>th</sup>, 2016  
Topic Instagram Account

**SUMMARY**

With the increases in the importance of visual content, the Town can be connecting with our residents on Instagram (a popular photo-sharing app). Visual content is extremely important and vital to reaching our residents.

Instagram has overtaken Facebook and Twitter as the social network with the largest population of younger users. The following is a breakdown of the percentage of online adults who use Instagram by age:

53% of 18–29 year olds use Instagram  
25% of 30–49 year olds use Instagram  
11% of 50–64 year olds use Instagram  
6% of people 65+ use Instagram

Instagram can help the Town:

- Connect with younger residents
- Reach new audiences
- Facilitate a sense of community
- Increase transparency
- Encourage sign up for recreation programs
- Communicate emergency notifications
- Highlight town assets
- Document and promote new construction
- Educate residents on the role and services of Public Works

**STAFF RECOMMENDATION**

THAT Staff be authorized to begin the Instagram account @CarletonPlace

**127107 Continued**

**COMMITTEE DECISION**

THAT Staff be authorized to begin the Instagram account @CarletonPlace

**COUNCIL ACTION**

Receive and record

**COMMUNICATION 127108**

Received from        Nicole Guthrie, Acting Communications Coordinator  
Addressed to         Community Issues Committee  
Date                    March 8<sup>th</sup>, 2016  
Topic                   2016 Tourism Investment (website and map)

**SUMMARY**

On January 18 the tourism working group met to discuss the 2016 plan for tourism. At that meeting several new directions were presented and the group agreed that the following were achievable goals to work towards in 2016:

- Tourism Website – build a standalone tourism website for the Town of Carleton Place
- Map Redesign – redesign rather than reprint the official map

The goal with the development of the new site is to create a user friendly, mobile friendly, easy to access site for visitors and potential residents. The site will be based on the Wordpress platform and will therefore be low maintenance and easy to update and edit by staff. Wordpress is an incredibly robust platform which can allow for future expansion (travel log, e-commerce, etc.)

The goal with the redesign of the map and banner stands is to create cohesion among our tourism offerings. All our tourism materials and outreach (both online and print) will have a similar look and feel. Our current map is outdated and our banner stands are in coming to the end of their useful life.

**COMMENT**

More and more people are using the web to plan and make tourism related purchases. Arriving at the Municipal, Chamber or BIA site and having the existing framework greet you, does little to convert a potential visitor/customer. Having a separate identity with a current albeit distinctly Carleton Place, mobile friendly, look and feel will serve as a far better investment of time and money.

**127108 Continued**

After working with the current website for a few months, staff feel it will be difficult to achieve any meaningful results by simply using the existing web framework. We have an opportunity in 2016 to invest in raising the profile of the community online. We would certainly not be the only municipality with an external tourism website. Examples of other municipalities with standalone tourism sites include:

- Mississippi Mills - [clicking on http://exploremississippimills.ca/ will take you to Mississippi Mills Tourism Site](http://exploremississippimills.ca/) (re-designed by Brent Eades)
- Elora - [http://elora.info/ This will take you to the Elora Tourism Site](http://elora.info/)
- Huntsville - [http://huntsvilleadventures.com/ will take you to Huntsville tourism site](http://huntsvilleadventures.com/)
- Our sister City Franklin - [http://visitfranklin.com/ will take you to Franklin TN Tourism Site](http://visitfranklin.com/)

This work can be accomplished within the existing 2016 budget.

**127108 Continued**

**STAFF RECOMMENDATION**

THAT staff be authorized to proceed with the creation of the standalone tourism website and the redesign of the official map financed with a portion of the 2016 promotions budget.

**COMMITTEE DECISION**

THAT staff be authorized to proceed with the creation of the standalone tourism website and the redesign of the official map financed with a portion of the 2016 promotions budget.

**COUNCIL ACTION**

Receive and Record

## COMMUNICATION 127109

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Community Issues Committee  
Date March 15<sup>th</sup>, 2016  
Topic Closed Meetings

### SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

### STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

#### AGENDA

- 15-03-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Sale of property.
- 15-03-16-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Sale of property.

### COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

#### AGENDA

- 15-03-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Sale of property.
- 15-03-16-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Sale of property.
- 5-03-16-3 personal matters about an identifiable individual, including municipal or local board employees – General Nature - Staffing

### REPORT TO COUNCIL

- 15-03-16-1 Bring forward
- 15-03-16-2 Bring forward
- 15-03-16-3 Receive and Record

### COUNCIL ACTION

Receive and Record



Corporate Services Committee  
Council Report  
March 15<sup>th</sup>, 2016

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**COMMUNICATION 127102**

Received from       MPAC  
Addressed to        Treasurer  
Date                 February 16, 2016  
Topic                Assessment Update & Property Notices

**SUMMARY**

New appeal deadlines with the 2016 assessment update for the 2017 – 2020 tax years. Property owners will have 120 days from the issue date of their assessment notice to file a Request for Reconsideration. Lanark County residential notices are scheduled to be sent out April 11, 2016; this will set the RFR appeal deadline as August 9, 2016 and not March 31, 2017 as would have been the case in previous years. This information is to be on the assessment notices.

MPAC has identified the different zones for preliminary residential market change values across the Province. The average market change values in Eastern Ontario are showing a 4% increase. The other 6 zones have average market change values of 7%, 10%, 13%, 20%, 21% and 29%.

**COMMENT**

Information only

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**COUNCIL ACTION**

Receive and Record



## **COMMUNICATION 127103**

Received from       Ministry of Municipal Affairs  
Addressed to        Treasurer  
Date                 February 19, 2016  
Topic                Annual Repayment Limit

### **SUMMARY**

The Town of Carleton Place is currently utilizing 14.6% of its debt capacity. The remaining annual limit of \$3,870,710 would fund \$48 million of debt for a 20 year debenture at 5% interest.

The current \$5 million of debt the municipality has will be fully paid by 2025. We are forecasting from 2025 to 2035 incurring approximately \$27 million of expenditures to deal with Water Plant, Sewage Plant and Water Reservoir Expansions. Approximately \$10 million will be funded from reserves and the balance of \$17 million funded by debt.

### **COMMENT**

For Council's Information

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127104**

Received from AMO & MFOA  
Addressed to Phil Hogan  
Date February 25, 2016  
Topic 2016 Provincial Budget

### **SUMMARY**

Province is projecting a deficit of 5.7 billion for 2015/2016 and 4.3 billion for 2016/2017 with an annual balanced budget after that. The Ontario economy is forecasted to grow.

OCIF funding to increase to \$300 million per year by 2018/2019 with 2/3 of these funds to be formula based and the balance application based.

Total OMPF envelope of funds to remain unchanged for 2017

Assessment notices to be sent earlier to allow appeals so that the delivered rolls in December are more accurate and earlier resolution of assessment issues.

Ministry of Finance has initiated a review of the vacant unit rebate. Concerns have been raised regarding the appropriateness of the lower tax rate.

Province identified a number of Provincial-Municipal Partnerships that are ongoing and include:

Sharing Provincial Gas Tax, OMPF, OPP Billing Model, OCIF, Connecting Link Program, review of the Municipal Act, and the Municipal Conflict of Interest Act.

### **COMMENT**

Information only

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127105**

Received from       Municipal Affairs & Housing  
Addressed to       Corporate Services  
Date                 March 2, 2016  
Topic                Disaster Recovery Assistance Program

### **SUMMARY**

Program is in place to offer financial assistance to qualifying municipalities that have sustained significant costs as a result of a natural disaster such as a tornado or severe flooding.

This program only comes in to effect if a disaster costs greater than 3% of the annual own purpose tax levy. For Carleton Place 3% of our own purpose levy amounts to \$270,000. If our disaster costs are less than 3% of the levy no assistance is provided. If the disaster was to cost 10% of our annual levy or \$900,000 we would receive Provincial funding equal to 75% on \$270,000 and 95% on the remaining balance.

A municipality must apply for this funding within 120 days of the disaster by a resolution of Council.

### **COMMENT**

Information only

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record



Planning and Protection Committee  
Council Report  
March 15<sup>th</sup>, 2016

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**COMMUNICATION 127111**

Received from        Les Reynolds, Director of Protective Services  
Addressed to        Planning and Protection Committee  
Date                    March 9, 2016  
Topic                  OWFC Activity Report

**SUMMARY**

The February 2016 activity report was previously distributed.

**COMMENT**

For Council's Information

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**COUNCIL ACTION**

Receive and Record

## **COMMUNICATION 127112**

Received from        Les Reynolds, Director or Protective Services  
Addressed to        Planning and Protection Committee  
Date                    March 8, 2016  
Topic                  Police Service Board Minutes

### **SUMMARY**

Minutes of the Police Service Board February 29, 2016 meeting were previously distributed.

### Noteworthy items

- Councillor Fritz has been elected Chair for 2016
- The Minister of Community Safety and Correctional Services has scheduled a series of stakeholder consultations on his Strategy for a Safer Ontario. The closest one is in Cornwall Apr. 1
- Emergency Services Day will be held Sept. 17, 2016
- Insp. Needham has been asked to make a presentation to Council

### **COMMENT**

For Council's Information

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

### **COUNCIL ACTION**

Receive and Record

## COMMUNICATION 127113

Received from Les Reynolds, Director of Protective Services  
Addressed to Planning and Protection Committee  
Date March 8, 2016  
Topic Police Service Board Request

### SUMMARY

At their regular meeting held Feb. 29 the Police Service Board passed the following resolution;

**Motion** 2016–2  
**Moved by** Jamie DeBaie  
**Seconded by** Louis Antonakos

THAT the Board ask Council to request that MTO install signage and/or a flashing light on Hwy. 7 west of the junction with Hwy. 15 warning eastbound drivers of the signalized intersection.

### STAFF RECOMMENDATION

That the Mayor write the MTO asking them to install appropriate signage and/or a flashing light on Hwy. 7 west of the junction with Hwy. 15 warning eastbound drivers of the signalized intersection.

### COMMITTEE DECISION

That the Mayor write the MTO asking them to install appropriate signage and/or a flashing light on Hwy. 7 west of the junction with Hwy. 15 warning eastbound drivers of the signalized intersection.

### COUNCIL ACTION

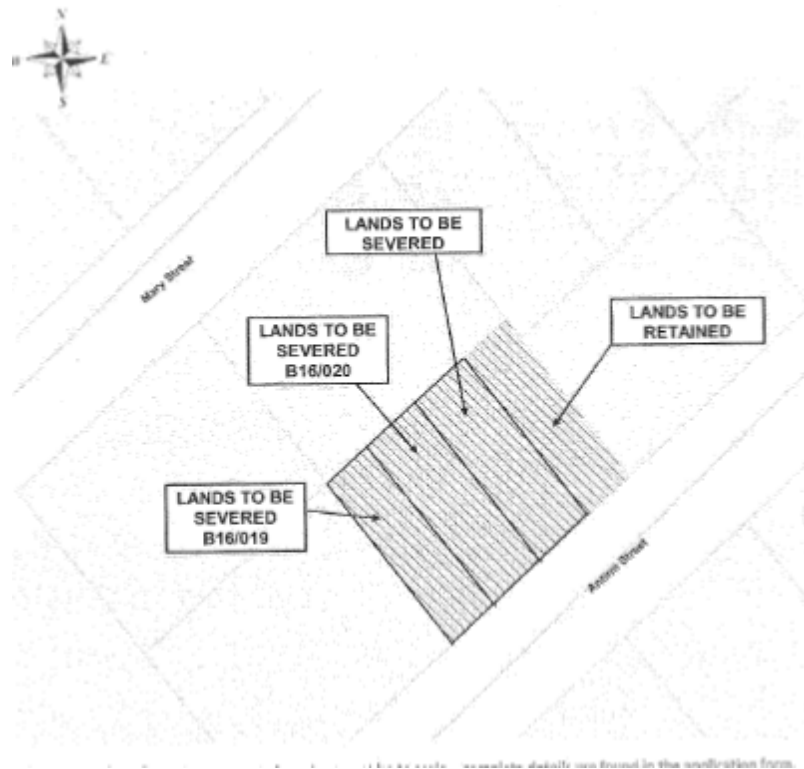
Receive and Record

## COMMUNICATION 127110

Received from Joanna Bowes, Manager of Development Services  
Addressed to Planning and Protection Committee  
Date March 4, 2016  
Topic Consent Application B16/019-021, 117-123 Antrim St

### SUMMARY

Consent applications have been received from the property known municipally as 117-123 Antrim St. The subject lands are legally described as Part of Lots 1-6 of Plan 27R-10721 and illustrated below.



These consent applications are to sever a 171.6 m<sup>2</sup> residential lot, and 2, 130.8 m<sup>2</sup> residential lots leaving a 169.57 m<sup>2</sup> retained property. The purpose of this severance is to split the existing 4 townhouse units into separate ownership. The townhouse units were constructed and approved through building permit 15N036 as well as through Development Permit DP1A-02-2015 which was to request relief from the rear yard setback from 6.5 m to 5.37 m.

**127110 Continued**

The Provincial Policy Statement, 2014 (PPS) provides direction on matters of provincial interest pertaining to land use matters and all development proposals must be consistent with the policies therein. The statement believes that long term prosperity for the province depends upon a "strong, sustainable and resilient community, a clean and healthy environment, and a strong and competitive economy." The policy statement directs development to settlement areas and protects resources throughout the province.

Section 1.0 of the statement, Building Strong Healthy Communities, stresses efficient development patterns by supporting infill development, utilizing existing infrastructure and promoting opportunities to create a varied built form.

Section 2.0 of the statement protects resources and section 3.0 outlines policies to direct development away from areas of potential hazards.

The proposed severance complies and is consistent with policy directions within the Provincial Policy Statement.

The Official Plan designation for this property is Residential (R). This designation allows for a mix of housing types which complements the existing small town character. The Development Permit By-law also designated the property as residential (R). The severances will allow for the creation of separate ownerships for the dwellings built on this lot within the Town of Carleton Place. Both the retained and severed lots will meet the minimum frontage required under the Development Permit By-law.

**COMMENT**

The proposal, if approved, will allow for the existing 4 unit townhouse to be under separate ownerships. The lots are appropriately designated in both the Official Plan and in the Development Permit By-law. As with any severance application, staff compiles a list of conditions that the application must meet before final approval and creation of new deed. It should be noted that once Council makes a decision, the applicant must clear all conditions within one year from the date of that decision. The proposed conditions for all of the applications are:

1. The balance of outstanding taxes, including penalties and interest, (and any local improvement charges, if applicable) shall be paid to the Town of Carleton Place.
2. The applicant shall provide the Town of Carleton Place with a digital copy of the reference plan (in NAD83 datum)
3. That a deposited reference plan be submitted to the Town of Carleton Place.
4. That a cash-in-lieu of parkland payment of \$640.00 be collected from the applicant.



**127110 Continued**

**STAFF RECOMMENDATION**

THAT staff forward the above conditions to the County of Lanark for consideration.

**COMMITTEE DECISION**

THAT staff forward the above conditions to the County of Lanark for consideration.

**COUNCIL ACTION**

Receive and Record

## BY-LAW NO. 15-2016

### A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE ONE HUNDRED AND TWENTY SEVENTH COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE AT THE SEVENTH REGULAR MEETING OF COUNCIL OF MARCH 22, 2016

**AND WHEREAS** Section 5 of the Municipal Act, S.O. 2001, the powers of a municipal corporation are to be exercised by its Council;

**AND WHEREAS** it is deemed expedient that the proceeding of the Council of the Corporation of the Town of Carleton Place at this meeting be confirmed and adopted by by-law;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** the action of the 127<sup>TH</sup> Council of the Corporation of the Town of Carleton Place at the SEVENTH Regular Meeting of Council held on March 22, 2016, in respect of each motion and resolution passed, and other action taken by the Council of the Corporation of the Town of Carleton Place at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of the Corporation of the Town of Carleton Place are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Town of Carleton Place referred to in the preceding section thereof.
3. **THAT** the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Town of Carleton Place.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 22<sup>ND</sup> DAY OF MARCH 2016.

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Louis Antonakos, Mayor

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D.H. Rogers, Clerk