



Physical Environment Committee Action Report
for the October 3, 2017 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Stacey Blair, Deputy Clerk, Joanna Bowes, Manager of Development Services, Paul Knowles, Chief Administrative Officer, Les Reynolds, Fire Chief, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 128255

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date May 27, 2017
Topic Drainage Issue, Lansdowne Avenue

SUMMARY

A resident had reported drainage problems on Lansdowne Avenue south of Arthur Street. He is seeking a solution to these problems.

UPDATE

September 25, 2017 - Improvements to the drainage of Lansdowne Ave. just south of Arthur St. have now been completed.

128255 Continued

COMMENT

For Council's information

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 128378

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date September 27, 2017
Topic Compost Site Hours

SUMMARY

Remembrance Day, November 11th, falls on a Saturday this year which is the second last day of the 2017 Compost Site operations.

COMMENT

Although this will be a very busy time for this facility, curbside collection will also be occurring during this timeframe, therefore staff feel that service levels can be maintained even with the closure of the Yard Waste Depot for this Saturday.

STAFF RECOMMENDATION

THAT on Saturday November 11, 2017, the Yard Waste Depot site be closed in respect of Remembrance Day.

COMMITTEE DECISION

Receive and Record

TO BE DISCUSSED

COMMUNICATION 128342

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date August 15, 2017
Topic OCIF Applications

128342 Continued

SUMMARY

Earlier Council authorized an application to the Ontario Community Infrastructure Fund (128342) for funding to assist with rehabilitating the Central Bridge. In 2016, when the Town applied for this project, the total estimated cost of the project was \$1,533,525 and the provincial top up funding potentially available was \$1,380,172 which left \$153,353 as the Town's net cost. Regrettably, the project was not approved in 2016 and did not proceed. The Engineer's 2017 bridge inspection results have now been received and the application forwarded to OCIF. Unfortunately, the inspection shows that the bridge has deteriorated and the major structural members are no longer able to support all traffic.

As a result, the use of the bridge will need to be restricted (load limits) and the cost of the project has increased to \$1,878,525. This year the maximum potentially available from OCIF is \$1,083,205 leaving a net cost to the Town of \$795,320.

COMMENT

To enable submission of the OCIF application before the deadline, the consultant provided a summary of their inspection report that stated the Central Bridge would need to have load restrictions posted. However, staff have not yet been provided with the details. This is a significant increase in cost for the Town and 2018 will likely include a number of special capital projects that require funds and staff resources. Other projects may have to be deferred in order to fund and manage this project.

STAFF RECOMMENDATION

THAT staff post the load restrictions on the Central Bridge and assess the impact of these restrictions as soon as details are available from the consultant;
AND FURTHER THAT the timing and funding for rehabilitation of the Central Bridge be discussed through the 2018 budget process.

COMMITTEE DECISION

THAT staff post the load restrictions on the Central Bridge and assess the impact of these restrictions as soon as details are available from the consultant;
AND FURTHER THAT the timing and funding for rehabilitation of the Central Bridge be discussed through the 2018 budget process.

COMMUNICATION 128379

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date September 26, 2017
Topic Resource Recovery and Circular Economy Act and Timing of Blue Box Transition Program

SUMMARY

The Ontario Waste Diversion Act, 2002, was repealed and replaced with the Waste-Free Ontario Act, 2016 (WFOA). The WFOA includes both the Waste Diversion Transition Act, 2016 (WDTA) and the Resource Recovery & Circular Economy Act, 2016 (RRCEA). These acts were proclaimed on November 30, 2016.

The WDTA allows the existing four Ontario Stewardship programs (Blue Box, Used Tires, E-waste, and Municipal Household Hazardous and Special Waste) to eventually wind down and cease operations after the new Extended Producer Responsibility (EPR) regulations are implemented under the RRECA.

Extended Producer Responsibility is not a new concept as it has been embraced by the provinces of British Columbia, Saskatchewan, Manitoba, Quebec and many European countries. Advocates from the Association of Municipalities of Ontario (AMO), the Municipal Waste Association (MWA), the Regional Public Works Commissioners of Ontario (RWPCO), and the City of Toronto have joined forces to form the Municipal Resource Recovery and Research Collaborative (M3RC). Their role is to advocate for a smooth and timely transition.

Under the new RPR regulations, producers will be required to:

- a) Assume complete and full responsibility, financial and operational, for the collection, transfer, and processing of designated wastes including Blue Box materials
- b) Meet stringent recovery rates for designated products and packaging they sell in Ontario
- c) Seek new packaging approaches to waste generation, and
- d) Educate the Public and involve stakeholders in participating in the new Blue Box Program.

In addition to the WFOA, the Ministry of Environment and Climate Change (MOECC) has also introduced the Strategy for a Waste Free Ontario: Building the Circular Economy that establishes goals for zero waste within Ontario and zero greenhouse gas emissions from the waste sector.

The Strategy requires the Province to implement an action plan to reduce the volume of food and organic wastes going to landfills. While the specifics of the Food and Organic Waste Action Plan are not known yet, it is anticipated that it will include an organics disposal ban.

128379 Continued

Currently, the RRCEA does not include plans for producer responsibility for organic waste. Which means the Town of Carleton Place would be responsible for the diversion of organic waste generated by residents.

Under the new EPR, the Town of Carleton Place will retain responsibility for residual waste collection and disposal, leaf and yard waste, collection of bulky items such as appliances, related promotion, education, and enforcement activities which will be financed by the Town.

TRANSITION OF NON-BLUE BOX DESIGNATED MATERIALS

Industry Funding Organizations (IFOs) will continue to operate programs for Municipal Hazardous and Special Wastes, Waste Electronics, and Used Tires, until the yet to be drafted regulations transition them to new programs under RRECA. Once the new EPR programs are developed and implemented under the RRECA, individual producers and importers of the designated materials will assume full financial and operational responsibility for all materials currently covered and any new materials designated in the future.

The MOECC has already begun the transition of the Used Tire Program, which is expected to set the precedent for the remaining materials.

The transition of the various designated waste programs to new regulations under RRCEA may result in changes to the Town's role for managing the various diversion programs presently in place for designated materials and will be strongly influenced by how producers choose to meet their regulatory obligations that will be outlined in upcoming regulations.

BLUE BOX TRANSITION

The Town of Carleton Place should benefit financially from full Extended Producer Responsibility, the RRCEA requires producers to take full financial and operational responsibility for all Ontario municipal Blue Box programs.

On August 14th, 2017, Minister Ballard provided a response to the municipalities and producers' joint letter and provided both parties direction to submit a proposal for amending the current Blue Box Program Plan. The proposal for the amended plan is to be submitted to the Minister of Environment and Climate change no later than February 15th, 2018. The core principle of the transition, as outlined in the strategy, is that Ontarians' experience with access to existing services must not be negatively impacted by reduced levels of service compared to from what they are currently receiving, including curbside Blue Box collection services.

128379 Continued

COMMENT

Over the coming months, there will continue to be extensive consultation opportunities for municipalities across the Province. As previously mentioned the deadline for the amended plan is February 15, 2018, however it is unclear as to when the new plan would take effect if approved. Given the time to review the plan, potential for further amendments, and time necessary for approval by the Lieutenant Governor, it is anticipated that the earliest an amended program plan would come into effect would likely be early to mid-2019. This timeline is of particular concern for the Town of Carleton Place as our current waste contracts expire in May 2020.

In the future Council will have to consider the role the Town of Carleton Place will have:

Option 1 – Act as service providers for producers

Option 2 – Get out of the recycling business completely, or

Option 3 – Operate a variation between these roles.

Each year the Blue Box transition is delayed will cost municipal governments across Ontario an estimated \$130 million (approximately \$120,000 for Carleton Place)

STAFF RECOMMENDATION

For Council's Information

COMMITTEE DECISION

Receive and record.

COMMUNICATION 128380

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 28, 2017
Topic	Winter Maintenance Quotations

SUMMARY

Staff received quotes for equipment rental relating to winter maintenance services up until 10:00am, Thursday September 28th 2017.

Bids for Truck Rental and Grader Rental were received from:

- Countryside Contracting
- Provincial Paving
- Reid Landscaping
- Scott McGuire Enterprises
- Capital Dedicated Logistics
- LBL Contracting
- Thomas Cavanagh

128380 Continued

COMMENT

As in previous years, bidders will be notified of their standing in call priority and Public Works Staff will fill needs for trucks starting with the low bidder and work in ascending order until needs are met.

Plowing contracts have been extended from last year's quotations with an inflationary increase as per terms of the contract.

STAFF RECOMMENDATION

THAT staff proceed with winter maintenance operations by assigning work to qualified low bidders.

COMMITTEE DECISION

THAT staff proceed with winter maintenance operations by assigning work to qualified low bidders.

COMMUNICATION 128381

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 21, 2017
Topic	OGRA Annual Conference

SUMMARY

The Annual OGRA Conference will be held in Toronto February 26th – 28th, 2017. Conference Housing opens on October 17th, 2017. It is imperative that members of Council inform staff if they wish staff to book them a room.

STAFF RECOMMENDATION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 16th, 2017 is they are planning to attend the OGRA Annual Conference.

COMMITTEE DECISION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 16th, 2017 is they are planning to attend the OGRA Annual Conference.

COMMUNICATION 128353

Received from Director of Public Works
Addressed to Physical Environment Committee
Date October 3, 2017
Topic Tree Planting Quotation

SUMMARY

Request for quotation for the supply and installation of caliper trees was forwarded to three local suppliers.

The following quotations were received:
L&G Landscaping - \$7585.52
Reid's Landscaping – No bid received.
Carleton Place Nursery – No bid received.

COMMENT

Staff have reviewed the bid received and have determined that the price is acceptable.

STAFF RECOMMENDATION

THAT staff issue a P.O. to L&G Landscaping for the supply and planting of caliper trees.

COMMITTEE DECISION

THAT staff issue a P.O. to L&G Landscaping for the supply and planting of caliper trees.



Physical Environment Committee Agenda
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Date	May 27, 2017
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COMMITTEE DECISION

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128381 Continued

STAFF RECOMMENDATION

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COMMITTEE DECISION

ADDENDUM

COMMUNICATION 128386

Received from Director of Public Works
Addressed to Physical Environment Committee
Date October 3, 2017
Topic Tree Planting Quotation

SUMMARY

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COMMITTEE DECISION