

MINUTES
OF THE SIXTEENTH REGULAR MEETING OF THE ONE HUNDRED
AND TWENTY EIGHTH COUNCIL OF THE TOWN OF CARLETON PLACE

The Sixteenth Regular Meeting of the One Hundred and Twenty Eighth Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, October 10, 2017 at 7:00 p.m.

PRESENT: Mayor Antonakos Deputy-Mayor Flynn
 Councillor Black Councillor Doucett
 Councillor Redmond Councillor Fritz
 Councillor Trimble

STAFF: D. Rogers, Clerk S. Blair, Deputy- Clerk

I OPENING PRAYER

Mayor Antonakos asked members of Council and the public present to stand for a moment of silence.

II DISCLOSURE OF PECUNIARY INTEREST

None

III MINUTES OF PREVIOUS MEETING

Motion No. 16-128-01

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

THAT the Minutes of the Fifteenth Regular Meeting of the 128th Council held on September 26, 2017 be adopted as printed.

CARRIED

IV DELEGATIONS

Motion No. 16-128-02

Moved by Councillor Fritz, seconded by Councillor Doucett

THAT Erin Lee, Executive Director of Lanark County Interval House, be permitted to speak to Council.

CARRIED

Ms. Erin Lee, Executive Director of Lanark County Interval House appeared before Council and using a power point presentation, informed Council of the successful planning for second stage housing for women. Ms. Lee reviewed statistical information regarding violence against women and children in Lanark County, the need for second stage housing and the details of this project. The Executive Director also introduced Mr. Duncan McNaughton of Tiree who has assisted with this project and other related projects in the past. Ms. Lee concluded her remarks by recommending how Council could financially support the project. Members of Council asked Ms. Lee questions regarding her presentation and she was thanked for attending the meeting.

V COMMUNICATIONS

128372 – 128386

VI READING OF BY-LAWS

By-law No. 59-2017

Motion No. 16-128-03

Moved by Councillor Trimble, seconded by Councillor Redmond

THAT By-law No. 59-2017 **(To Exempt Certain Lands from Part Lot Control–Graham Street)** be read a first, a second and third time and finally passed.

CARRIED

VII STANDING COMMITTEES

Policy Review Committee – September 26, 2017

Motion No. 16-128-04

Moved by Councillor Doucett, seconded by Deputy-Mayor Flynn

Communication: 128372 128373 128374 128375 128376 128377

THAT Council hereby accepts the Policy Review Committee's decisions related to the consent items of September 12, 2017 and approves the Council Actions.

CARRIED

Physical Environment Committee – October 3, 2017

Motion No. 16-128-05

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 128255 128378 128342 128379 128380 128381 128353

THAT Council hereby accepts the Physical Environment Committee's decisions related to the consent items of October 3, 2017 and approves the Council Actions.

CARRIED

Planning and Protection Committee – October 3, 2017

Motion No. 16-128-06

Moved by Councillor Redmond, seconded by Councillor Black

Communication: 128382 128383 128384 128385

THAT Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of October 3, 2017 and approves the Council Actions.

CARRIED

VIII OTHER BUSINESS

Mayor Antonakos on behalf of Council, read a Proclamation declaring the week of October 15, 2017 to October 21, 2017 as Local Government Week in The Town of Carleton Place. The Mayor noted that staff will be offering the Municipal Academy Program to local residents in early November.

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

Mayor Antonakos noted the Charity Walk scheduled for this coming Saturday from 8:00 a.m. to 12:00 noon. Members were also reminded of the Country Harvest Music Festival scheduled for Sunday, October 15, 2017 at the Carleton Place Community Centre.

X BY-LAW CONFIRMING COUNCIL PROCEEDINGS

By-law No. 60-2017

Motion No. 16-128-07

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

THAT By-law No. 60-2017 (**Confirm Council Proceedings**) be read a first time, second time and third time and finally passed.

CARRIED

XI SINGING OF O CANADA

Members of Council, Staff and the public present stood for the singing of O Canada.

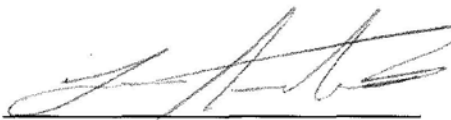
XII ADJOURNMENT – 7:42 p.m.

Motion No. 16-128-08

Moved by Councillor Black, seconded by Councillor Trimble

THAT the Sixteenth Regular Meeting of the One Hundred and Twenty Eighth Council be hereby adjourned.

CARRIED



Louis Antonakos, Mayor



D.H. Rogers, Clerk



AGENDA

SIXTEENTH REGULAR MEETING OF THE ONE HUNDRED AND TWENTY EIGHTH COUNCIL OF THE TOWN OF CARLETON PLACE

Tuesday, October 10, 2017 Council Chambers at 7:00 p.m.

I OPENING PRAYER

II DISCLOSURE OF PECUNIARY INTEREST

III MINUTES OF PREVIOUS MEETING

Minutes of the Fifteenth Regular Meeting of the 128th Council of September 26, 2017

IV DELEGATIONS

Erin Lee, Executive Director of Lanark County Interval House

V COMMUNICATIONS

128372 – 128386 (*copies of communications are available to view in the Clerk's Dept.*)

VI READING OF BY-LAWS

By-law 59-2017 – To Exempt Certain Lands from Part Lot Control – Graham Street

VII STANDING COMMITTEES

Policy Review Committee – September 26, 2017

128372 128373 128374 128375 128376 128377

Physical Environment Committee – October 3, 2017

128255 128378 128342 128379 128380 128381 128353

Planning and Protection Committee – October 3, 2017

128382 128383 128384 128385

VIII OTHER BUSINESS

Proclamation – Local Government Week October 15th to 21st 2017

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

X BY-LAW NO. 60-2017 CONFIRMING COUNCIL PROCEEDING

XI SINGING OF O'CANADA

XII ADJOURNMENT

BY-LAW NO. 59-2017

A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE TO EXEMPT CERTAIN PLANS FROM PART LOT CONTROL BEING LOTS 45 TO 49 INCLUSIVE ON PLAN 27M-73 IN THE TOWN OF CARLETON PLACE, IN THE COUNTY OF LANARK.

WHEREAS Subsection 7 of Section 50 of the Planning Act, R.S.O. 1990 as amended, authorizes the Municipality to enact a By-Law providing that part lot control does not apply to the land that is within a registered plan of subdivision or parts thereof subject to the approval of the appropriate authority;

AND WHEREAS it is deemed expedient to exempt certain lands located in an area designated Residential in Development Permit By-law 15-2015, and described as Lots 45 to 49 inclusive on Plan 27M73 and designated as Parts 1 to 10 inclusive on Plan 27R10977 in the Town of Carleton Place, in the County of Lanark.

AND WHEREAS a by-law passed by the Corporation of the Town of Carleton Place pursuant to Subsection 50(7.1) of the Planning Act does not come into effect until approved by the County of Lanark.

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. Subsection 5 of Section 50 of *The Planning Act*, R.S.O. 1990, as amended, does not apply to:

FIRSTLY: Part of Lot 45 Plan 27M-73 being Part 1 and 2 on Plan 27R-10977 and Part of lot 46 Plan 27M-73 being Part 3 on Plan 27R-10977

SECONDLY: Part of Lot 46 Plan 27M-73 being Part 4 on Plan 27R-10977

THIRDLY: Part of Lot 46 Plan 27M-73 being Part 5 on Plan 27R-10977 and Part of Lot 47 Plan 27M-73 being Part 6 on Plan 27R-10977

FOURTHLY: Part of Lot 47 Plan 27M-73 being Part 7 on Plan 27R-10977 and Part of Lot 48 Plan 27M-73 being Part 8 on Plan 27R-10977

FIFTHLY: Part of Lot 48 Plan 27M-73 being Part 9 on Plan 27R-10977 and Lot 49 Plan 27M-73 being Part 10 on Plan 27R-10977

2. This by-law shall be effective only to the extent necessary to permit the creation of lots and parcels described as firstly to fifthly inclusive set out above for construction purposes and permit such lots to be sold, charged and/or discharged and this by-law shall not be construed as to permit the further severance or subdivision of any such parcel.
3. This by-law shall become effective upon the approval of the County of Lanark and registration of the by-law in the land titles office.

4. This by-law shall expire and be of no further force and effect as of October 9, 2018.
5. The revised lots will be locally known as 33, 35, 39, 41 and 45 Graham Street.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS
10TH DAY OF OCTOBER 2017.

Louis Antonakos, Mayor

D.H. Rogers, Clerk



Policy Review Committee
Council Report
September 26, 2017

COMMUNICATION 128372

Received from Duncan Rogers, Clerk
Addressed to Policy Review Committee
Date September 11, 2017
Topic 2018 Municipal/School Board Trustee Election Lamé Duck
Periods

SUMMARY

In reference to the 2018 Municipal/School Board Trustee Election, as a result of Bill 181, lame duck periods for Council can now potentially occur from July 27, 2018 to October 22, 2018 and/or also from October 22, 2018 to November 30, 2018.

COMMENT

Stacey Blair, Deputy-Clerk has researched this topic further and has provided the following information:

Recent changes to the Municipal Elections Act through Bill 181 can possibly impact the Town as it relates to lame duck periods due to the change in the nomination date for candidates for the 2018 municipal election. The nomination has been shortened from past elections and is now from May 1, 2018 with a deadline (Nomination Day) of Friday, July 27, 2018.

Section 275 of the Municipal Act, S.O. 2001, C. 25 sets out the restricted acts that a Council shall not take after Nomination Day and after Voting Day (October 27th) if the Council is in a lame duck position.

Lame Duck Position

As noted above, the determination of whether Council is in a lame duck position occurs twice during the municipal election process.

128372 Continued

- a) **Between July 27, 2018 to October 22, 2018** - The determination shall be based on the nominations to the new council that have been certified by the Clerk on July 27, 2018. If less than 6 of the 7 (75%) existing members are not running for Council, the restrictions set out in the Act will apply.
- b) **Between October 22nd to November 30, 2018** - If the election results declared by the Clerk shortly after the election result in less than 75% of the incumbent Councillors returning to Council, the restrictions set out in the Act will apply.

Restrictions

If a Council is in lame duck, the Council shall not take any of the following actions:

- a) The appointment or removal from office of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000.

Exceptions

Clauses (c) and (d) above do not apply if the disposition or liability was included in the most recent budget adopted by the council before nomination day in the election.

Land Matters - With respect to Section 275(3)(c) (land matters), a municipality can close a real estate transaction during the lame duck period only if the council passed a by-law approving the execution of the agreement of purchase and sale in advance of the lame duck period.

Expenditures - A contract could be awarded by a lame duck council in excess of \$50,000 so long as the amount was included in the annual budget. The lame duck council would not be able to award the contract, however, if the amount of the tenders or bids exceeded the amount included in the budget.

Emergencies – The Act provides at Section 275(4.1) that nothing in this section prevents a municipality taking any action in the event of an emergency.

128372 Continued

Delegation of Authority - Section 275(6) provides that the authority of a municipality can be delegated to a person or body prior to Nomination day for the election of the new Council.

Determination of Lame Duck Position

The Clerk will advise Council at the first Council meeting in August, 2018 of the Town's nomination results to determine if Council is now in a lame duck position. At the first Council meeting of November, 2018, the Clerk will report on the election results to determine if Council is now in a lame duck position.

STAFF RECOMMENDATION

Information for the Committee. Receive and Record.

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128373

Received from	Stacey Blair, Deputy Clerk
Addressed to	Policy Advisory Committee
Date	September 20 th , 2017
Topic	Modernizing Ontario's Municipal Legislation Act, 2016, Bill 68

SUMMARY

On November 16, 2016, the Minister of Municipal Affairs introduced Bill 68, Modernizing Ontario's Municipal Legislation Act, 2017 ("Bill 68"). On May 30, 2017 Bill 68 received Royal Assent. Not all amendments resulting from the Bill have been proclaimed yet (i.e. the amendments will come into effect in stages).

COMMENT

For municipalities, the three key Acts impacted by Bill 68 are the *Municipal Act, 2001*, the *Municipal Conflict of Interest Act* and the *Municipal Elections Act*. Council will need to adopt policy and procedural changes to implement Bill 68 once the legislation comes into force. Some of the most significant amendments to the *Municipal Act, 2001* arising from Bill 68 are with respect to policies, meetings of council and the appointment and powers of Integrity Commissioners.

128373 Continued

Policies (Upon proclamation)

Council must adopt policies with respect to:

- The relationship between members of Council and employees of the Town;
- The manner in which the Town will protect and enhance the tree canopy and natural vegetation in the municipality; and
- Pregnancy and parental leaves for members of Council.

Municipal Act, 2001

Meetings of Council

The definition of a meeting is expanded to include:

- “meeting” means any regular, special or other meeting of a council, of a local board or of a committee of either of them, where,
 - (a) a quorum of members is present, and
 - (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the council
- Discretionary authority to use electronic methods for meetings but anyone participating electronically cannot participate in a closed meeting item and a meeting must have a quorum present (in person).
- Increased exceptions to be used to move in-camera, including:
 - Information explicitly supplied in confidence by Canada, Province or Crown Agency
 - Trade secret or scientific, technical, commercial, financial, labour relations information, supplied in confidence, which if disclosed could reasonably be expected to prejudice significantly the competitive position or interfere significantly with contractual or other negotiations of a person, group or organization
 - Trade secret/scientific, technical, commercial or financial information that belongs to the City or local board and has monetary value or potential monetary value

128373 Continued

- Position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
- Requirement to pass a resolution regarding Closed session reports where subject-matter of investigation that meeting was closed contrary to section 239, Council will need to pass a resolution stating how it intends to address the report.

County Council (January 1, 2018)

Lower-tier Councils may appoint one of their members as an alternate to act in place of a person who serves on County Council and is unable to attend a meeting of County Council for any reason. (limited to 1 alternate appointment per each term of Council.

- Changes to composition of upper-tier Council
- Required review of representation

Codes of Conduct (Effective March 1, 2019)

- Codes of conduct for Members of Council and certain local boards will now be mandatory, rather than optional.
- Does not apply to PSB.

Integrity Commissioner (IC) (Effective March 1, 2019)

It will become mandatory (vs. optional) to appoint an Integrity Commissioner or make arrangements for all of the responsibilities to be provided by an Integrity Commissioner of another municipality.

Integrity Commissioners will have new powers to conduct inquiries about whether members have contravened the *Municipal Conflict of Interest Act (MCIA)*.

- An elector or a person demonstrably acting in the public interest could apply to the Commissioner for an inquiry.
- Upon completion of an inquiry, a Commissioner may bring the matter to court.
- Costs of applying to a judge to be paid by the respective municipality.
- IC can conduct inquiry as he/she considers necessary, includes public meetings, can elect to exercise powers under the *Public Inquiries Act, 2009*.

128373 Continued

IC reports to Council but performs duties in an independent manner. Required to assign functions below to the IC:

- Application of the Code of Conduct
- Application of procedures, rules and policies governing ethical behaviour of Council and local boards
- Application of *Municipal Conflict of Interest Act*
- Requests from Council for advice (request and response must be in writing) respecting their obligations under Codes of Conduct, obligations under a procedure, rule or policy of the municipality that governs ethical behaviour of members
- Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
- The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*.
- Municipalities are required to indemnify Integrity Commissioners and any person acting under their instructions for costs reasonably incurred in connection with the defense of certain proceedings.

Rules During Regular Election Relating to IC (Effective March 1, 2019)

- Requests for inquiry may not be filed between nomination day and voting day.
- If the Integrity Commissioner has not completed their inquiry on a complaint before nomination day, the inquiry shall be terminated on that day.

Other Amendments Included in Bill 68

- Prudent investor provisions (Regulations Pending)
- Administrative monetary penalties (May 30, 2017)
- Municipal Conflict of Interest Act – Amended to require a member of Council to file a written statement after disclosing a pecuniary interest; Town required to maintain a registry of disclosure statements filed and recorded; registry to be made available to public.

STAFF RECOMMENDATION

THAT staff continue to monitor the progress of Bill 68 and update Council as needed and that staff continue to review and update effected policies and by-laws as needed.

COMMITTEE DECISION

Receive and record.

COUNCIL ACTION

Receive and record.

COMMUNICATION 128374

Received from Amanda Charania, Communications Coordinator
Addressed to Policy Review Committee
Date September 21, 2017
Topic Rural Economic Development Program

SUMMARY

The Rural Economic Development (RED) Program helps rural communities remove barriers to community economic development. The Communications Coordinator and Chamber of Commerce would like to submit a joint application for a grant to update the ‘Meet Me On the Mississippi’ branding guide and for the creation of a marketing strategy and related materials (ads, videos, photos, etc) to help attract people to Carleton Place. The Chamber of Commerce will contribute \$2500 and the Town \$5000 (from the 2018 Economic Development budget line) and will request 50% matching funds from the grant program

STAFF RECOMMENDATION

THAT staff complete and submit an application to the RED program for marketing initiatives support.

COMMITTEE DECISION

THAT staff complete and submit an application to the RED program for marketing initiatives support.

COUNCIL ACTION

Receive and record.

COMMUNICATION 128375

Received from Jackie Kavanagh, Chamber of Commerce Manager
Addressed to Policy Review Committee
Date September 22, 2017
Topic Chamber of Commerce Presentation

SUMMARY

Chamber of Commerce presentation is attached to agenda. The presentation includes information regarding: key tourism related initiatives, business center goals, walk-in data, the 2017 Community Guide, image bank, special projects, social media presence, and special events and involvement. Also included are proposed activities for 2018 and the 2018 draft budget.

128375 continued

STAFF RECOMMENDATION

THAT the presentation and draft budget be reviewed by the Policy Review Committee.

COMMITTEE DECISION

THAT the Chamber of Commerce 2018 draft budget be forwarded to the Treasurer.

COUNCIL ACTION

Receive and record.

COMMUNICATION 128376

Received from	Jackie Kavanagh, Chamber of Commerce Manager
Addressed to	Policy Review Committee
Date	September 25, 2017
Topic	Chamber Business Awards of Excellence Gala

SUMMARY

Chamber of Commerce Business Awards of Excellence Gala is scheduled for Friday, October 20, 2017. In years past, Council has purchased a table at the event which has been funded from Council's promotion account.

STAFF RECOMMENDATION

THAT Council purchase a table for the Business Awards of Excellence Gala; AND FURTHERMORE THAT the costs be funded from Council's promotion account.

COMMITTEE DECISION

THAT Council purchase a table for the Business Awards of Excellence Gala; AND FURTHERMORE THAT the costs be funded from Council's promotion account.

COUNCIL ACTION

Receive and record.

COMMUNICATION 128377

Received from Royal Canadian Legion Branch 192
Addressed to Policy Review Committee
Date September 26, 2017
Topic Use of Town Emblem

SUMMARY

The Royal Canadian Legion Branch 192 is creating commemorative banners and would like to include the Town's emblem on the banners.

STAFF RECOMMENDATION

THAT Council authorize the use of the Carleton Place Stag's Head emblem on the Legion's banners.

COMMITTEE DECISION

THAT Council authorize the use of the Carleton Place Stag's Head emblem on the Legion's banners.

COUNCIL ACTION

Receive and record.



Physical Environment Committee
Council Report
October 3, 2017

COMMUNICATION 128255

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date May 27, 2017
Topic Drainage Issue, Lansdowne Avenue

SUMMARY

A resident had reported drainage problems on Lansdowne Avenue south of Arthur Street. He is seeking a solution to these problems.

UPDATE

September 25, 2017 - Improvements to the drainage of Lansdowne Ave. just south of Arthur St. have now been completed.

COMMENT

For Council's information

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128378

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date September 27, 2017
Topic Compost Site Hours

SUMMARY

Remembrance Day, November 11th, falls on a Saturday this year which is the second last day of the 2017 Compost Site operations.

128378 Continued

COMMENT

Although this will be a very busy time for this facility, curbside collection will also be occurring during this timeframe, therefore staff feel that service levels can be maintained even with the closure of the Yard Waste Depot for this Saturday.

STAFF RECOMMENDATION

THAT on Saturday November 11, 2017, the Yard Waste Depot site be closed in respect of Remembrance Day.

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128342

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Physical Environment Committee
Date	August 15, 2017
Topic	OCIF Applications

SUMMARY

Earlier Council authorized an application to the Ontario Community Infrastructure Fund (128342) for funding to assist with rehabilitating the Central Bridge. In 2016, when the Town applied for this project, the total estimated cost of the project was \$1,533,525 and the provincial top up funding potentially available was \$1,380,172 which left \$153,353 as the Town's net cost. Regrettably, the project was not approved in 2016 and did not proceed. The Engineer's 2017 bridge inspection results have now been received and the application forwarded to OCIF.

Unfortunately, the inspection shows that the bridge has deteriorated and the major structural members are no longer able to support all traffic.

As a result, the use of the bridge will need to be restricted (load limits) and the cost of the project has increased to \$1,878,525. This year the maximum potentially available from OCIF is \$1,083,205 leaving a net cost to the Town of \$795,320.

128342 Continued

COMMENT

To enable submission of the OCIF application before the deadline, the consultant provided a summary of their inspection report that stated the Central Bridge would need to have load restrictions posted. However, staff have not yet been provided with the details. This is a significant increase in cost for the Town and 2018 will likely include a number of special capital projects that require funds and staff resources. Other projects may have to be deferred in order to fund and manage this project.

STAFF RECOMMENDATION

THAT staff post the load restrictions on the Central Bridge and assess the impact of these restrictions as soon as details are available from the consultant;
AND FURTHER THAT the timing and funding for rehabilitation of the Central Bridge be discussed through the 2018 budget process.

COMMITTEE DECISION

THAT staff post the load restrictions on the Central Bridge and assess the impact of these restrictions as soon as details are available from the consultant;
AND FURTHER THAT the timing and funding for rehabilitation of the Central Bridge be discussed through the 2018 budget process.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128379

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 26, 2017
Topic	Resource Recovery and Circular Economy Act and Timing of Blue Box Transition Program

SUMMARY

The Ontario Waste Diversion Act, 2002, was repealed and replaced with the Waste-Free Ontario Act, 2016 (WFOA). The WFOA includes both the Waste Diversion Transition Act, 2016 (WDTA) and the Resource Recovery & Circular Economy Act, 2016 (RRCEA). These acts were proclaimed on November 30, 2016.

The WDTA allows the existing four Ontario Stewardship programs (Blue Box, Used Tires, E-waste, and Municipal Household Hazardous and Special Waste) to eventually wind down and cease operations after the new Extended Producer Responsibility (EPR) regulations are implemented under the RRECA.

128379 Continued

Extended Producer Responsibility is not a new concept as it has been embraced by the provinces of British Columbia, Saskatchewan, Manitoba, Quebec and many European countries. Advocates from the Association of Municipalities of Ontario (AMO), the Municipal Waste Association (MWA), the Regional Public Works Commissioners of Ontario (RWPCO), and the City of Toronto have joined forces to form the Municipal Resource Recovery and Research Collaborative (M3RC). Their role is to advocate for a smooth and timely transition.

Under the new RPR regulations, producers will be required to:

- a) Assume complete and full responsibility, financial and operational, for the collection, transfer, and processing of designated wastes including Blue Box materials
- b) Meet stringent recovery rates for designated products and packaging they sell in Ontario
- c) Seek new packaging approaches to waste generation, and
- d) Educate the Public and involve stakeholders in participating in the new Blue Box Program.

In addition to the WFOA, the Ministry of Environment and Climate Change (MOECC) has also introduced the Strategy for a Waste Free Ontario: Building the Circular Economy that establishes goals for zero waste within Ontario and zero greenhouse gas emissions from the waste sector.

The Strategy requires the Province to implement an action plan to reduce the volume of food and organic wastes going to landfills. While the specifics of the Food and Organic Waste Action Plan are not known yet, it is anticipated that it will include an organics disposal ban.

Currently, the RRCEA does not include plans for producer responsibility for organic waste. Which means the Town of Carleton Place would be responsible for the diversion of organic waste generated by residents. Under the new EPR, the Town of Carleton Place will retain responsibility for residual waste collection and disposal, leaf and yard waste, collection of bulky items such as appliances, related promotion, education, and enforcement activities which will be financed by the Town.

TRANSITION OF NON-BLUE BOX DESIGNATED MATERIALS

Industry Funding Organizations (IFOs) will continue to operate programs for Municipal Hazardous and Special Wastes, Waste Electronics, and Used Tires, until the yet to be drafted regulations transition them to new programs under RRECA. Once the new EPR programs are developed and implemented under the RRECA, individual producers and importers of the designated materials will assume full financial and operational responsibility for all materials currently covered and any new materials designated in the future.

128379 Continued

The MOECC has already begun the transition of the Used Tire Program, which is expected to set the precedent for the remaining materials. The transition of the various designated waste programs to new regulations under RRCEA may result in changes to the Town's role for managing the various diversion programs presently in place for designated materials and will be strongly influenced by how producers choose to meet their regulatory obligations to be outlined in upcoming regulations.

BLUE BOX TRANSITION

The Town of Carleton Place should benefit financially from full Extended Producer Responsibility, the RRCEA requires producers to take full financial and operational responsibility for all Ontario municipal Blue Box programs.

On August 14th, 2017, Minister Ballard provided a response to the municipalities and producers' joint letter and provided both parties direction to submit a proposal for amending the current Blue Box Program Plan. The proposal for the amended plan is to be submitted to the Minister of Environment and Climate change no later than February 15th, 2018. The core principle of the transition, as outlined in the strategy, is that Ontarians' experience with access to existing services must not be negatively impacted by reduced levels of service compared to from what they are currently receiving, including curbside Blue Box collection services.

COMMENT

Over the coming months, there will continue to be extensive consultation opportunities for municipalities across the Province. As previously mentioned the deadline for the amended plan is February 15, 2018, however it is unclear as to when the new plan would take effect if approved. Given the time to review the plan, potential for further amendments, and time necessary for approval by the Lieutenant Governor, it is anticipated that the earliest an amended program plan would come into effect would likely be is early to mid-2019. This timeline is of particular concern for the Town of Carleton Place as our current waste contracts expire in May 2020. In the future Council will have to consider the role the Town of Carleton Place will have:

Option 1 – Act as service providers for producers

Option 2 – Get out of the recycling business completely, or

Option 3 – Operate a variation between these roles.

Each year the Blue Box transition is delayed will cost municipal governments across Ontario an estimated \$130 million (approximately \$120,000 for Carleton Place)

128379 Continued

STAFF RECOMMENDATION

For Council's Information

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128380

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 28, 2017
Topic	Winter Maintenance Quotations

SUMMARY

Staff received quotes for equipment rental relating to winter maintenance services up until 10:00am, Thursday September 28th 2017.

Bids for Truck Rental and Grader Rental were received from:

- Countryside Contracting
- Provincial Paving
- Reid Landscaping
- Scott McGuire Enterprises
- Capital Dedicated Logistics
- LBL Contracting
- Thomas Cavanagh

COMMENT

As in previous years, bidders will be notified of their standing in call priority and Public Works Staff will fill needs for trucks starting with the low bidder and work in ascending order until needs are met. Plowing contracts have been extended from last year's quotations with an inflationary increase as per terms of the contract.

128380 Continued

STAFF RECOMMENDATION

THAT staff proceed with winter maintenance operations by assigning work to qualified low bidders.

COMMITTEE DECISION

THAT staff proceed with winter maintenance operations by assigning work to qualified low bidders.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128381

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	September 21, 2017
Topic	OGRA Annual Conference

SUMMARY

The Annual OGRA Conference will be held in Toronto February 26th – 28th, 2017. Conference Housing opens on October 17th, 2017. It is imperative that members of Council inform staff if they wish staff to book them a room.

STAFF RECOMMENDATION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 16th, 2017 is they are planning to attend the OGRA Annual Conference.

COMMITTEE DECISION

THAT members of Council inform Dave Young, Director of Public Works on or by noon Monday October 16th, 2017 is they are planning to attend the OGRA Annual Conference.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128353

Received from Director of Public Works
Addressed to Physical Environment Committee
Date October 3, 2017
Topic Tree Planting Quotation

SUMMARY

Request for quotation for the supply and installation of caliper trees was forwarded to three local suppliers.

The following quotations were received:
L&G Landscaping - \$7585.52
Reid's Landscaping – No bid received.
Carleton Place Nursery – No bid received.

COMMENT

Staff have reviewed the bid received and have determined that the price is acceptable.

STAFF RECOMMENDATION

THAT staff issue a P.O. to L&G Landscaping for the supply and planting of caliper trees for \$7585.52.

COMMITTEE DECISION

THAT staff issue a P.O. to L&G Landscaping for the supply and planting of caliper trees for \$7585.52.

COUNCIL DECISION

Receive and record.



Planning and Protection Committee
Council Report
October 3, 2017

COMMUNICATION 128382

Received from Les Reynolds, Director of Protective Services
Addressed to Planning and Protection Committee
Date September 27, 2017
Topic Police Service Board Minutes

SUMMARY

Minutes of the Police Service Board meeting of September 25, 2017 are attached.

Noteworthy items include:

- The PSB supports the initiative designed to assist in locating missing persons with dementia
- The PSB approved the creation of a 'safe trade site' in the front parking lot

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128383

Received from Joanna Bowes, Manager of Development Services
Addressed to Planning and Protection Committee
Date October 1st, 2017
Topic Development Services- Planning Activity Report

SUMMARY

Attached is the monthly activity review for September regarding planning matters received within the department. The report represents only those matters that were accompanied by a submitted application or pre-consultations with Planning Staff.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128384

Received from Joanna Bowes, Manager of Development Services
Addressed to Planning and Protection Committee
Date September 26, 2017
Topic Part Lot Control for 33, 35, 39, 41 & 45 Graham Street,
Jackson Ridge Subdivision

SUMMARY

An application for lifting of Part Lot Control has been made by 1332741 Ontario Inc., Cavanagh Construction. The request is proposed in order to legally adjust lot lines to better fit single family dwellings on lots 45, 46, 47, 48 and 49, on Plan 27M-73. The civic addressing for the lots is 33, 35, 39, 41 and 45 Graham Street. No new lots will be created through this process nor will new addressing be required. No building permits have been issued for the existing vacant lots. The lifting of part lot control will be done on a registered plan of subdivision. The required reference plans have been submitted. This Part Lot Control process is in order to re-adjust lot lines within the plan of subdivision.

128384 Continued



COMMENT

The lands are designated as “Residential” under the Town of Carleton Place Official Plan and Development Permit By-law. The proposal is consistent with the Provincial Policy Statement and meets the intent of the Official Plan and Development Permit.

STAFF RECOMMENDATION

THAT a By-law regarding this application for lifting of part lot control at 33, 35, 39, 41 and 45 Graham Street, by Cavanagh Construction, be forwarded to Council for approval and that the required documents be forwarded to the County of Lanark for approval.

COMMITTEE DECISION

THAT a By-law regarding this application for lifting of part lot control at 33, 35, 39, 41 and 45 Graham Street, by Cavanagh Construction, be forwarded to Council for approval and that the required documents be forwarded to the County of Lanark for approval.

COUNCIL DECISION

Receive and record.

COMMUNICATION 128385

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Planning and Protection Committee
Date	September 27, 2017
Topic	Residential Development

SUMMARY

The Provincial Policy Statement (PPS), associated with the Planning Act, states that municipalities should have an inventory of residential property available for new development but not more than a 20-year supply of inventory. This policy seems to have been drafted to ensure orderly development in the Toronto area.

128385 Continued

There are a number of difficulties applying this policy to Lanark County. Most importantly, Lanark County is a diverse community – there is high demand for development in the east end of the County but little demand in the west end. Existing inventory in the west end could restrict development opportunities in the east end. If growth follows a historical pattern, the urban communities of Smiths Falls and Perth will see little growth while the other areas, including the rural areas, will see significant growth. This seems to contradict the provincial direction to have growth in serviced areas.

Also, major infrastructure (arterial roads, bridges, trunk sewer and watermains, pumping stations) are designed to last many decades and must be planned for 50+ years – a 20-year plan is not sufficient.

The County is currently undertaking a growth study that will establish each municipality's allocation for inventory limits on their residential property.

The Town has always used certain tools to manage growth to ensure orderly development. In the late 1980's, growth had to be limited to control flows to the Wastewater Treatment Plant until it was upgraded. Each large subdivision is developed in phases so that construction and occupancy is orderly. Localized infrastructure needs can also limit growth. Regardless of the outcome of the County's growth study, the Town needs a planning system that allows for long term (+50 years) planning but also ensures orderly development.

To accomplish this, the Development Permit By-law should include types of residential designations:

Residential – Developed

This would include all residential properties with occupied residences. Infrastructure would be planned to include development of these properties but no building permits or planning approvals are available until re-designated Residential – Active Development.

Residential – Reserved

This would include all vacant residential properties. Infrastructure would be planned to include development of these properties but no building permits or planning approvals are available until re-designated Residential – Active Development.

128385 Continued

Residential – Active Development

This would include all residential property with active development proposals and would be the only residential designation in which building permits for new residential units are available. Examples of properties that would be designated Residential – Active development include:

- active phases of a subdivision;
- recently severed lots; and
- properties with proposed residential development.

A DP1 application would be issued to transfer a Residential – Developed or a Residential – Reserved property to Residential – Active provided:

- servicing capacity is available for the development proposed on the property;
- offsite infrastructure can accommodate development proposed for the site; and
- the proposed development is orderly development.

The DPI approval would set a time limit for development of the property.

The amount of property designated Residential – Active would be restricted to comply with the Town's allocation for residential inventory assigned by the County.

COMMENT

Staff have reviewed this idea with the County. The County is discussing this concept with their consultant and the Ministry.

STAFF RECOMMENDATION

THAT staff continue to encourage a planning solution that will manage growth but allow for long term infrastructure planning.

COMMITTEE DECISION

THAT staff continue to encourage a planning solution that will manage growth but allow for long term infrastructure planning.

COUNCIL DECISION

Receive and record.

BY-LAW NO. 60-2017

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE ONE HUNDRED AND TWENTY EIGHTH COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE AT THE SIXTEENTH REGULAR MEETING OF COUNCIL OF OCTOBER 10, 2017

AND WHEREAS Section 5 of the Municipal Act, S.O. 2001, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS it is deemed expedient that the proceeding of the Council of the Corporation of the Town of Carleton Place at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** the action of the 128TH Council of the Corporation of the Town of Carleton Place at the SIXTEENTH Regular Meeting of Council held on OCTOBER 10, 2017, in respect of each motion and resolution passed, and other action taken by the Council of the Corporation of the Town of Carleton Place at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of the Corporation of the Town of Carleton Place are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Town of Carleton Place referred to in the preceding section thereof.
3. **THAT** the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Town of Carleton Place.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 10TH DAY OF OCTOBER 2017.

Louis Antonakos, Mayor

D.H. Rogers, Clerk