

**MINUTES
OF THE FIFTH REGULAR MEETING OF THE ONE HUNDRED
AND TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE**

The Fifth Regular Meeting of the One Hundred and Twenty Seventh Council of the Town of Carleton Place was held in the Town Hall Council Chambers on Tuesday, February 9, 2016 at 7:00 p.m.

PRESENT: Mayor Antonakos Deputy-Mayor Flynn
 Councillor Black Councillor Doucett
 Councillor Redmond Councillor Fritz
 Councillor Trimble

STAFF: P. Knowles, CAO D. Rogers, Clerk

I OPENING PRAYER

Mayor Antonakos asked members of Council and the public present to stand for a moment of silence.

II DISCLOSURE OF PECUNIARY INTEREST

None

III MINUTES OF PREVIOUS MEETING

Motion No. 5-127-01

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

THAT the Minutes of the Fourth Regular Meeting of the 127th Council held on January 26, 2016 be adopted as printed.

CARRIED

IV DELEGATIONS

None

V COMMUNICATIONS

127046 – 127063

VI READING OF BY-LAWS

None

VII STANDING COMMITTEES

Policy Review Committee – January 26, 2016

Motion No. 5-127-02

Moved by Councillor Doucett, seconded by Deputy-Mayor Flynn

Communication: 127046 127047 127048

THAT Council hereby accepts the Policy Review Committee's decisions related to the consent items of January 26, 2016 and approves the Council Actions.

CARRIED

Physical Environment Committee – February 2, 2016

Motion No. 5-127-03

Moved by Councillor Black, seconded by Councillor Redmond

Communication: 127051 127052 126380 127062 127063

THAT Council hereby accepts the Physical Environment Committee's decisions related to the consent items of February 2, 2016 and approves the Council Actions.

CARRIED

Planning and Protection Committee – February 2, 2016

Motion No. 5-127-04

Moved by Councillor Redmond, seconded by Councillor Trimble

Communication: 127049 127050

THAT Council hereby accepts the Planning and Protection Committee's decisions related to the consent items of February 2, 2016 and approves the Council Actions.

CARRIED

Motion No. 5-127-05

Moved by Councillor Fritz, seconded by Councillor Doucett

Communication: 127026

WHEREAS the Province of Ontario recently scored applications for two major infrastructure programs, the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF) and ranked municipalities based on their economic conditions and fiscal situations;

AND WHEREAS some of the indicators used to score municipalities actually penalize a municipality that has planned for future infrastructure needs by establishing financial reserves;

AND WHEREAS municipalities have little ability to alter their circumstances and improve their score or ranking;

NOW THEREFORE BE IT RESOLVED that the Town of Carleton Place hereby calls upon Minister Jeff Leal to discontinue the use of the current evaluation criteria that penalizes municipalities that plan to maintain their infrastructure and instead distribute all future infrastructure grants to all municipalities utilizing a fair and equitable formula.

CARRIED

VIII OTHER BUSINESS

Mayor Antonakos introduced Mr. Brian Gass, Chief Building Official to the members of Council. Following an exchange of introductions, Mr. Gass was thanked for attending the meeting.

Deputy Mayor Flynn informed members of Council that the local taxi firm of "Bud's Taxi" had recently acquired a one wheelchair accessible vehicle which would be available for hire to disabled people in Carleton Place.

The Mayor informed members of Council of the plaque presentation made to the Town of Carleton Place at the Military Family Resource Centre Event held at the Chateau Laurier Hotel in Ottawa on January 30th 2016.

Councillor Fritz also informed Council of the very successful Information Night Military Family Resource Centre Event held at the local Legion and efforts to attract military families to Carleton Place.

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

None

X BY-LAW CONFIRMING COUNCIL PROCEEDINGS

By-law No. 09-2016

Motion No. 5-127- 06

Moved by Councillor Trimble, seconded by Councillor Redmond

THAT By-law No. 09-2016 (**Confirm Council Proceedings**) be read a first time, second time and third time and finally passed.

CARRIED

XI SINGING OF O CANADA

Members of Council, Staff and the public present stood for the singing of O Canada.

XII ADJOURNMENT – 7:14 p.m.

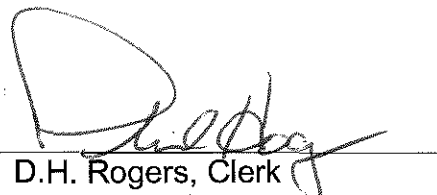
Motion No. 5-127-07

Moved by Deputy-Mayor Flynn, seconded by Councillor Doucett

THAT the Fifth Regular Meeting of the One Hundred and Twenty Seventh Council be hereby adjourned.

CARRIED


Louis Antonakos, Mayor


D.H. Rogers, Clerk



AGENDA

FIFTH REGULAR MEETING OF THE ONE HUNDRED AND
TWENTY SEVENTH COUNCIL OF THE TOWN OF CARLETON PLACE
Tuesday, February 9, 2016 Council Chambers at 7:00 p.m.

I OPENING PRAYER

II DISCLOSURE OF PECUNIARY INTEREST

III MINUTES OF PREVIOUS MEETING

Minutes of the Fourth Regular Meeting of the 127th Council of January 26, 2016

IV DELEGATIONS

None

V COMMUNICATIONS

127046 –127063 (*copies of communications are available to view in the Clerk's Dept.*)

VI READING OF BY-LAWS

None

VII STANDING COMMITTEES

Policy Review Committee – January 26, 2016

127046 127047 126048

Physical Environment Committee – February 2, 2016

127051 127052 126380 127062 127063

Planning and Protection Committee – February 2, 2016

127049 127050 127026

VIII OTHER BUSINESS

IX MAYOR'S ANNOUNCEMENTS/DATES TO REMEMBER

X BY-LAW NO. 09-2016 CONFIRMING COUNCIL PROCEEDING

XI SINGING OF O'CANADA

XII ADJOURNMENT



Policy Review Committee
Council Report
January 26th, 2016

COMMUNICATION 127046

Received from Deputy-Mayor Flynn
Addressed to Policy Review Committee
Date January 18th, 2016
Topic Big Brothers/Big Sisters Bowlathon

SUMMARY

Deputy-Mayor Flynn would like to request a cheque as our donation for the Bowlathon on the 27th of February.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

The Town will provide a \$500.00 donation. Councillor Flynn will coordinate participation in the event.

COUNCIL ACTION

Receive and Record

COMMUNICATION 127047

Received from Paul Knowles, Chief Administrative Officer
Addressed to Policy Review Committee
Date January 20th, 2016
Topic Meeting Cancellation

SUMMARY

The OGRA conference will be held February 21st – 24th, 2016 and meetings during this time have usually been cancelled as it is difficult to maintain a quorum.

127047 Continued

STAFF RECOMMENDATION

THAT the meetings regularly scheduled for Tuesday February 23rd, 2016 be cancelled.

COMMITTEE DECISION

THAT the meetings regularly scheduled for Tuesday February 23rd, 2016 be cancelled.

COUNCIL ACTION

Receive and Record

COMMUNICATION 127048

| | |
|---------------|--|
| Received from | Paul Knowles, Chief Administrative Officer |
| Addressed to | Policy Review Committee |
| Date | January 20 th , 2016 |
| Topic | Closed Meetings |

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

01-26-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; General Nature – Legal Actions

127048 Continued

COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

AGENDA

- 01-26-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; General Nature – Legal Actions
- 01-26-16-2 personal matters about an identifiable individual, including municipal or local board employees; General Nature - Staff

REPORT TO COUNCIL

- 01-26-16-1 Receive and Record
- 01-26-16-1 Bring forward

COUNCIL ACTION

Receive and Record



Physical Environment Committee
Council Report
February 2nd, 2016

COMMUNICATION 127051

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date January 28th, 2016
Topic DWQMS 2015 4th Quarter Report

SUMMARY

The attached report identifies significant activities that have occurred over the period from October through December 2015. Noteworthy items include:

- Internal, tabletop and external audits completed;
- submission of Operating Authority License Renewal; and
- Management Review conducted on December 23rd, 2015.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127052

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date January 28th, 2016
Topic 2016 Bare Root Subsidized Tree Program

SUMMARY

Public Works staff have been working with representatives of the Urban Forest/River Corridor Committee to provide the Bare Root Tree Program to residents of Carleton Place once again in the spring of 2016.

COMMENT

The information session is planned for Wednesday, May 4th at 7:00 p.m. The following species will be made available to Carleton Place property owners for \$20.00

- Sugar Maple;
- Red Oak;
- Hackberry;
- Russian Mountain Ash;
- Edible Crab Apple; and
- MacIntosh Apple

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and record

COUNCIL ACTION

Receive and record

Communication 126380

Received from Judy Lightford
Addressed to Dave Young, Director of Public Works
Date September 29th, 2015
Topic Speeding on Herriott Street

SUMMARY

Resident is concerned about speed on Herriott Street and feels that a number of vehicles use Herriott Street to avoid the Community Safety Zone on Townline Road. She feels that an All-way Stop at the intersection of Herriott Street and Thomas Street would address her concerns and is requesting the Town implement this measure.

COMMENT

In order for an All-way Stop to be effective, traffic volumes should be at or near warrant guidelines.

UPDATE – February 2nd, 2016

In the late fall of 2015, traffic studies were done on Herriott Street by staff. Staff also reviewed Ms. Lightford's concerns with Carleton Place OPP.

Staff have acquired traffic data from this location and confirmed the following:

- the 85th percentile speed is well below the posted speed limit;
- the daily average volume is low, less than 300/day;
- review of the history did not reveal any recent traffic incidents in this area.

Based on the Carleton Place Traffic Calming & Speed Management Policy and the data acquired, Select Enforcement is the recommended course of action.

STAFF RECOMMENDATION

THAT staff identify this location to Carleton Place OPP for select enforcement.
Receive and Record

COMMITTEE DECISION

THAT staff identify this location to Carleton Place OPP for select enforcement.
Receive and Record

COUNCIL ACTION

Receive and record

COMMUNICATION 127062

Received from Councillor Fritz
Addressed to Planning and Protection Committee
Date February 2nd, 2016
Topic Closed Meetings

SUMMARY

Councillor suggests that closed session agenda items be grouped together so there is less frequent closed meetings with longer agendas.

STAFF RECOMMENDATION

To be discussed

COMMITTEE DECISION

THAT closed meetings be included on the Policy Review Committee agenda only unless item is particularly urgent.

COUNCIL ACTION

Receive and record

COMMUNICATION 127063

Received from Mayor Antonakos
Addressed to Planning and Protection Committee
Date February 2nd, 2016
Topic IODE Curling Bonspiel

SUMMARY

The IODE is holding a curling bonspiel on Saturday February 6th, 2016.

STAFF RECOMMENDATION

THAT the Town enter a team in the IODE curling bonspiel with the \$120 cost funded from Council promotion.

COMMITTEE DECISION

THAT the Town enter a team in the IODE curling bonspiel with the \$120 cost funded from Council promotion.

COUNCIL ACTION

Receive and record



Planning and Protection Committee
Council Report
February 2nd, 2016

COMMUNICATION 127049

Received from Les Reynolds, Director of Protective Services
Addressed to Planning and Protection Committee
Date January 27th, 2016
Topic OWFC Activity Report

SUMMARY

The December 2015 Activity Report was previously distributed.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127050

Received from Joanna Bowes, Manager of Development Services
Addressed to Planning and Protection Committee
Date January 27th, 2016
Topic Development Services- Planning Activity

SUMMARY

Committee has requested, from the Planning Department, a monthly review of planning matters received or approved within the department. The following outline represents only those matters that were accompanied by a submitted application. The overview does not represent the numerous inquiries received throughout the reporting period, as these inquiries may or may not come to fruition. In addition the accompanying chart does not illustrate the ongoing efforts with respect to various submitted subdivision files.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

COUNCIL ACTION

Receive and Record

COMMUNICATION 127026

Received from Ministry of Agriculture, Food and Rural Affairs
Addressed to Paul Knowles, Chief Administrative Officer
Date January 4th, 2016
Topic 2nd Intake – Small Communities Fund (SCF)

SUMMARY

The Province has advised that the Town's application for Intake Two of the Small Communities Fund (SCF) was not selected because other municipalities have more challenging economic conditions and fiscal situations.

127026 Continued

COMMENT

The rejection letter is identical to the rejection letter for our OCIF application and staff have obtained details of how OMAFRA scored Carleton Place (a score of 22 and a rank of 190) which means no funding. We should be concerned with the indicators used for the scoring.

There is some logic in the first two indicators – Median Household Income and Weighted Assessment per Household.

However, with the Net Financial Assets per Household indicator, a municipality is rewarded if they have no reserves and instead have considerable debt, even if that debt is because of poor management or for say a new arena or city hall. This indicator actually penalizes municipalities that plan for infrastructure needs by building reserves to cover future infrastructure costs. The Town scored fairly well on the 4th indicator, partly because of the significant childcare and recreation user fees we collect, but is it really relevant?

Staff believe the last indicator is very relevant but it only has a weight of 3 instead of 10. This indicator (or some other indicator that actually measures and ensures a municipality is contributing a reasonable amount to their infrastructure) should be the most important indicator with the highest weighting.

If this criteria is not challenged it will no doubt continue to be used for the OCIF and SCF in future years, meaning the Town might as well not bother submitting an application. Perhaps more importantly, these criteria may be applied to future infrastructure programs that may be rolled out by the Federal government.

UPDATE – January 16th, 2016

The Ontario Coalition for Sustainable Infrastructure (OCSI) is a group of provincial organizations (Municipal Engineers Association, Municipal Officers Association, Ontario Good Roads Association, Ontario Public Works Association, Ontario Water Works Association and Water Environment Association of Ontario). OCSI continues to encourage the province to distribute infrastructure funding fairly with a predictable long term commitment so municipalities can properly plan.

STAFF RECOMMENDATION

WHEREAS the Province of Ontario recently scored applications for two major infrastructure programs, the Small Communities Fund (SCF) and the Ontario Community Infrastructure Fund (OCIF) and ranked municipalities based on their economic conditions and fiscal situations;

AND WHEREAS some of the indicators used to score municipalities actually penalize a municipality that has planned for future infrastructure needs by establishing financial reserves;

127026 Continued

AND WHEREAS municipalities have little ability to alter their circumstances and improve their score or ranking;

NOW THEREFORE BE IT RESOLVED that the Town of Carleton Place hereby calls upon Minister Jeff Leal to discontinue the use of the current evaluation criteria that penalizes municipalities that plan to maintain their infrastructure and instead distribute all future infrastructure grants to all municipalities utilizing a fair and equitable formula.

COMMITTEE DECISION

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BY-LAW NO. 09-2016

A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE ONE HUNDRED AND TWENTY SEVENTH COUNCIL OF THE CORPORATION OF THE TOWN OF CARLETON PLACE AT THE FIFTH REGULAR MEETING OF COUNCIL OF FEBRUARY 9, 2016

AND WHEREAS Section 5 of the Municipal Act, S.O. 2001, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS it is deemed expedient that the proceeding of the Council of the Corporation of the Town of Carleton Place at this meeting be confirmed and adopted by by-law;

NOW THEREFORE the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. **THAT** the action of the 127TH Council of the Corporation of the Town of Carleton Place at the FIFTH Regular Meeting of Council held on February 9, 2016, in respect of each motion and resolution passed, and other action taken by the Council of the Corporation of the Town of Carleton Place at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-law.
2. **THAT** the Mayor and proper officials of the Corporation of the Town of Carleton Place are hereby authorized and directed to do all things necessary to give effect to the action of the Council of the Corporation of the Town of Carleton Place referred to in the preceding section thereof.
3. **THAT** the Mayor and Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the Seal of the Corporation of the Town of Carleton Place.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF FEBRUARY 2016.

Louis Antonakos, Mayor

D.H. Rogers, Clerk