



**Community Issues Committee Action Report  
for the November 15<sup>th</sup>, 2016 meeting held in  
the Council Chambers following Corporate Services Committee**

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**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **COMMUNICATION 127425 IS A CLOSED MEETING**
- 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

<b>COMMITTEE/BOARD</b>	<b>MEMBER OF COUNCIL</b>	<b>UPDATES</b>
<b>Municipal Heritage Committee</b>	Councillor Redmond	Museum open through winter Tues - Sat
<b>BIA Board</b>		
<b>MVCA</b>	Councillor Doucett Deputy-Mayor Flynn	
<b>Chamber of Commerce</b>	Deputy-Mayor Flynn	Raffle – 12 Days of Christmas, proceeds to hospital equipment
<b>Youth Centre Board</b>	Councillor Trimble	Meeting rescheduled
<b>Library Board</b>	Councillor Doucett	
<b>Daycare</b>	Councillor Fritz	Continues to operate with surplus – Nursery school moved to Carambeck – Francis Street now full

**TO BE DISCUSSED**

**COMMUNICATION 127406**

Received from       Duncan Rogers, Clerk  
Addressed to        Policy Review Committee  
Date                 November 1<sup>st</sup>, 2016  
Topic                Striking Committee Report

**SUMMARY**

The Clerk has prepared a draft Striking Committee Report.

**UPDATE – November 15<sup>th</sup>, 2016**

The following ad hoc committee could be included in the Striking Committee Report.

**21.11 ACTIVE TRANSPORTATION STEERING COMMITTEE**

**21.11.1 Responsibilities:** To oversee preparation of an Active Transportation Plan for the Community that includes the development of the CPR corridor.

**21.11.2 Membership:**       2 members of Council  
                                      2 members of the Public  
                                      1 member of Parks and Recreation Committee  
                                      CAO with other support staff

**21.11.3 Secretary:**        CAO

**21.11.4 Meeting Time:**    As determined by the Committee

**21.11.5 Reporting Responsibilities:**  
                                      Parks and Recreation Committee

**STAFF RECOMMENDATION**

THAT the Active Transportation Steering Committee be included in the Striking Committee Report;

THAT the Carleton Place District and Memorial Hospital Board be removed from the Striking Committee Report.

THAT the Striking Committee Report be presented to Council after Schedule 'A' is finalized.

## 127406 Continued

### COMMITTEE DECISION

THAT the Active Transportation Steering Committee be included in the Striking Committee Report;

THAT the Carleton Place District and Memorial Hospital Board be removed from the Striking Committee Report.

THAT Communities in Bloom be removed from Striking Committee Report

THAT the Striking Committee Report be presented to Council after Schedule 'A' is finalized.

**Note:** Schedule A has been finalized.

## COMMUNICATION 127424

Received from	Various Committees
Addressed to	Community Issues Committee
Date	November 2016
Topic	Action Reports/Minutes

### SUMMARY

Minutes of the June 1<sup>st</sup>, 2016 and June 29<sup>th</sup>, 2016 meetings of the **Drug Strategy Committee** are attached. Noteworthy items include:

- Panel Discussion on marijuana in Carleton Place;

Action Report for the November 7<sup>th</sup>, 2016 meeting of the **Parks and Recreation Committee** are attached. Noteworthy items include:

127400	New Change Rooms
127401	Community Centre Rates
127418	Beverage Proposal
127419	Outdoor Rink Proposal at Library Parking Lot

### STAFF RECOMMENDATION

THAT Council accept Committees' decisions

### COMMITTEE DECISION

THAT Council accept Committees' decisions

**COMMUNICATION 127425**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Policy Review Committee  
Date November 10<sup>th</sup>, 2016  
Topic Closed Meetings

**SUMMARY**

As authorized by the Municipal Act, Council should review selected items in closed session.

**STAFF RECOMMENDATION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

**AGENDA**

- 11-10-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Land Purchase
- 08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee

**COMMITTEE DECISION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

**AGENDA**

- 11-10-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Land Purchase
- 08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee
- 25-10-16-1 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - General Nature – Hydro Conflict

**REPORT TO COUNCIL**

- 11-10-16-1 Bring forward
- 8-11-16-1 Bring forward
- 25-10-16-1 Receive and Record



Corporate Services Committee Agenda  
for the November 15<sup>th</sup>, 2016 meeting held in  
the Council Chambers at 7:00 p.m.

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- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

### **COMMUNICATION 127420**

Received from	Phil Hogan, Treasurer
Addressed to	Corporate Services Committee
Date	November 10 <sup>th</sup> , 2016
Topic	Interim Levy By-law

#### **SUMMARY**

A by-law is required to provide an interim tax levy on real property in 2017 until adoption of the final estimates from the municipality, school board and county are passed.

#### **COMMENT**

For Council's Information

#### **STAFF RECOMMENDATION**

THAT by-law be forwarded to Council

#### **COMMITTEE DECISION**

**COMMUNICATION 127421**

Received from        OPP  
Addressed to        Mayor/Clerk  
Date                    November 2<sup>nd</sup>, 2016  
Topic                  Arbitrator Awards

**SUMMARY**

OPP Statements for our costings provided estimates based on salaries that were before an arbitrator.

	Arbitrator	OPP Estimate
2015	2.65%	1.50%
2016	1.95%	2.64%
2017	1.90%	2.54%
Compound Impact	6.46%	6.83%

The 2015 & 2016 adjustments are to be reflected in the 2018 statement and the 2017 adjustments in the 2019 statement.

**COMMENT**

For Council's Information

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

**TO BE DISCUSSED**

**COMMUNICATION 127373**

Received from        Phil Hogan, Treasurer  
Addressed to        Corporate Services Committee  
Date                    October 13<sup>th</sup>, 2016  
Topic                  1<sup>st</sup> Draft of 2017 Budget

**SUMMARY**

Staff have compiled the 1<sup>st</sup> Draft of the Budget for 2017 and will present to Council.

**UPDATE – October 25<sup>th</sup>, 2016**

Staff will continue with presentation.

**127373 Continued**

**UPDATE – November 1<sup>st</sup>, 2015**

Staff will continue with presentation

**UPDATE – November 15<sup>th</sup>, 2016 – Public Meeting Presentation**

**STAFF RECOMMENDATION**

THAT Council hereby approves a 2.1% tax dollar increase for municipal share purposes in 2017.

FURTHER THAT a formal by-law be forwarded to Council upon receipt of requisitions from the County as well as the establishment of the tax ratios and receipt of tax rates from the Province for Education taxes. This final tax rate by-law will also reflect the phased in reassessment changes for 2017.

FURTHER THAT staff are instructed to proceed with the identified projects and implement provisions contained in the budget.

**COMMITTEE DECISION**

**COMMUNICATION 127422**

Received from	David Somppi
Addressed to	Paul Knowles, Chief Administrative Officer
Date	November 8 <sup>th</sup> , 2016
Topic	Roy Brown Park

**SUMMARY**

Resident is concerned that the Town did not follow the Procurement of Goods and Services Policy when the work in Roy Brown Park was awarded without using a formal tendering process. He wishes acknowledgement of his formal complaint and an investigation of the issue.

**COMMENT**

On August 16<sup>th</sup>, 2016 (127282) Council agreed with the staff recommendation and “authorizes staff to engage Stantec and Cavanagh Construction, on a time and material basis, to construct Phase 1 of Roy Brown Park so that the pavilions and signage can proceed”.

## 127422 Continued

This decision was made for several reasons:

- 1) Stantec had already completed considerable work, that was available at no cost to the Town, on the project. If another firm was engaged the Town would have to fund the cost of this work;
- 2) Preparing a tender document, advertising, evaluating and then awarding the tender would have added considerable time and the project could not have been completed this fall. Also, tendering for this project would have increased costs, particularly for engineering.
- 3) The Town is not actually paying cash for this project. Instead Cavanagh will perform work for the Town for a negotiated price that is equivalent to the area occupied by the SWM pond valued at \$80,000.

A proposed agreement with Cavanagh and a report on costs to date is currently being prepared.

### **STAFF RECOMMENDATION**

THAT resident be provided with the above information and a copy of the proposed agreement with Cavanagh as soon as it is completed.

### **COMMITTEE DECISION**

## **COMMUNICATION 127423**

Received from	Duncan Rogers, Clerk
Addressed to	Corporate Services Committee
Date	October 24 <sup>th</sup> , 2016
Topic	By-laws to Confirm Sale of Properties

### **SUMMARY**

Staff has prepared By-laws to confirm the sale of municipal properties in 2015. The former municipal properties are located or known as follows:

- Cavanagh property (Morris Street)
- Allan Street property (former Curling Club Property)
- Part of the Old Franktown Road south of Highway No. 7
- Land on Highway No. 7 adjacent to the Rivington Property

### **STAFF RECOMMENDATION**

That By-laws be forwarded to Council for approval.

### **COMMITTEE DECISION**