



**Community Issues Committee Action Report
for the December 20th, 2016 meeting to be held in
the Council Chambers following Corporate Services Committee**

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	Attendance in 2016 up to 150 th Anniversary
BIA Board		
MVCA	Councillor Doucett Deputy-Mayor Flynn	Meeting with Planners to discuss wetlands Now at Level 2 drought
Chamber of Commerce	Deputy-Mayor Flynn	12 Days of Christmas seems successful
Youth Centre Board	Councillor Trimble	Attempting to obtain more funding
Library Board	Councillor Doucett	Meeting tomorrow night
Daycare	Councillor Fritz	Financial surplus – upgrades to equipment – youth program requires a license – attendance very positive

TO BE DISCUSSED

COMMUNICATION 128027

Received from Various Committees
Addressed to Community Issues Committee
Date December 2016
Topic Action Reports/Minutes

SUMMARY

Minutes of the October 20th, 2016 and November 17th, 2016 meetings of the **Drug Strategy Committee** are attached. Noteworthy items include:

- Debriefing of the 6th Brett Pearson Run for Your Life;
- Marijuana Panel Discussion
- Committee Chair

Minutes for the November 7th, 2016 and December 5th, 2016 meetings of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- Collaboration with MMEAC;
- CPHS Participation in Development of Climate Change Action Plan;
- C P Environmental Action Plan – Staff will be arranging to meet with group to discuss progress
- List of CPEAC accomplishments
 - **Provincial Pesticide Ban** – encouraged the Town of Carleton Place to officially support the Provincial Pesticide Ban which came into effect in 2009;
 - **Environmental Fair** – Organized and sponsored Environmental Fairs - 2009 and 2010;
 - **Recycling of Electronics, Small Appliances and White Goods, Paints, Batteries and CFBs** – liaised with TTER and RONA to pick up items for recycling - 2010 – 2015;
 - * 98.3 tons of electronics, small appliances and white goods
 - * 14,410 gallons of paint
 - * 3,050 pounds of batteries
 - * 900 CFBs
- **FreeCycle Exchange Day** – Initiated and organized annual Freecycle Exchange Day since 2011 – ongoing
- **Rain Barrels** – promoted and sold rain barrels to the community -2011
- **Waste Diversion Strategy for Town.** Submitted ideas to the Town which included the recycling of more plastics and subsequently the elimination of garbage stickers, **2012**

128027 Continued

- **“Reduce, Reuse, Recycle!” Brochure.** Developed and distributed the brochure for the community containing a list of area businesses that recycle, repurpose or sell gently used products, **2013 and 2014**
- **High School Environmental Bursary Awards.** Established annual awards of \$200 each for each of the two local high schools since 2011. **Ongoing**
- **Purchase of Recycling Bins.** Initiated and partnered with the Town of Carleton Place to purchase and use recycling bins for high traffic areas in town, **2013 and 2014**
- **Purchase of Environmental Books.** Purchased environmental books for Town of Carleton Place’s Library as part of our educational mandate. **Ongoing**
- **E-Bin.** Partnered with Ontario Electronic Stewardship and the Town of Carleton Place to install an E-Bin at Town’s Public Works yard, **2015**
- **Wild Parsnip.** Partnered with Mississippi Valley Field Naturalist Environmental Initiatives Committee to research impact of Wild Parsnip’s infestation in Lanark County. We submitted a Motion to Town to caution support of pesticides at the County level and to develop an Invasive Plant Management Program for Wild Parsnip and other invasive weeds, **2015**
- **Composting.** Promoted the environmental benefits of composting by making bilingual presentations to some of the local schools. Promoted the purchase of backyard composting bins through a rebate program with the Town of Carleton Place. **Ongoing**
- **Educational Environmental Presentations.** Partnered with CPHS in 2016 and gave the first of many presentations on environmental issues like recycling. **Ongoing**
- **Environmental Action Plan.** Initiated and currently researching an Environmental Action Plan for the Town of Carleton Place. **Ongoing**

Additional Participation in Environmental Events

- **TD Trust Friends of the Environment Earth Day:** TD Bank, **2010**
- **Communities in Bloom Event:** Carleton Place Home Hardware, **2012**
- **Western Carleton Coupon Club:** Carambeck Community Centre, **2013**
- **Topps Environmental Day:** Four CPEAC members attended a Waste & Recycle Information Day; toured Beckwith Transfer Station and Lafleche Environmental in Moose Creek in order to obtain a better understanding of the Town’s recycling programs & processes and to study and develop further steps & improvements, **2015**
- Consultant’s report to Lanark Council

128027 Continued

Minutes of the November 24th, 2016 of the **Carleton Place Emergency Management Committee** are attached. Noteworthy items include:

127410	Level Three Drought Condition Status
127414	Capital Fall Sector Meeting
127415	Update from the OFMEM
127416	Emergency Generator for Carambeck Community Centre
127417	2016 Statement of Completion
127429	Lanark County CEMC Meeting Notes of November 17 th , 2016

Action Report for the December 5th, 2016 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

128017	Dog Park Rules
128018	Boat Launch Season – April 1 st to November 1 st
128019	New Bronze Swim Membership for Singles
128020	New Trips for Kids Storage Container

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

THAT Council accept Committees' decisions

COMMUNICATION 128028

Received from	Carleton Place and Beckwith Heritage Museum
Addressed to	Duncan Rogers, Clerk
Date	November 24 th , 2016
Topic	Town Hall 120 th Anniversary

SUMMARY

2017 is the 120th anniversary of the opening of the Carleton Place Town Hall. The Museum would like to install in the main hall, for the month of November, an exhibit about its construction and history. They would also like to conduct guided tours of the building to commemorate the event.

STAFF RECOMMENDATION

THAT this be allowed provided it does not interfere with Christmas decorations or proper egress from the Town Hall.

COMMITTEE DECISION

THAT this be allowed provided it does not interfere with Christmas decorations or proper egress from the Town Hall.



Community Issues Committee Agenda
for the December 20th, 2016 meeting to be held in
the Council Chambers following Corporate Services Committee

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	
BIA Board		
MVCA	Councillor Doucett Deputy-Mayor Flynn	
Chamber of Commerce	Deputy-Mayor Flynn	
Youth Centre Board	Councillor Trimble	
Library Board	Councillor Doucett	
Daycare	Councillor Fritz	

TO BE DISCUSSED

COMMUNICATION 128027

Received from Various Committees
Addressed to Community Issues Committee
Date December 2016
Topic Action Reports/Minutes

SUMMARY

Minutes of the October 20th, 2016 and November 17th, 2016 meetings of the **Drug Strategy Committee** are attached. Noteworthy items include:

- Debriefing of the 6th Brett Pearson Run for Your Life;
- Marijuana Panel Discussion
- Committee Chair

Minutes for the November 7th, 2016 and December 5th, 2016 meetings of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- Collaboration with MMEAC;
- CPHS Participation in Development of Climate Change Action Plan;
- C P Environmental Action Plan – Staff will be arranging to meet with group to discuss progress
- List of CPEAC accomplishments
 - **Provincial Pesticide Ban** – encouraged the Town of Carleton Place to officially support the Provincial Pesticide Ban which came into effect in 2009;
 - **Environmental Fair** – Organized and sponsored Environmental Fairs - 2009 and 2010;
 - **Recycling of Electronics, Small Appliances and White Goods, Paints, Batteries and CFBs** – liaised with TTER and RONA to pick up items for recycling - 2010 – 2015;
 - * 98.3 tons of electronics, small appliances and white goods
 - * 14,410 gallons of paint
 - * 3,050 pounds of batteries
 - * 900 CFBs
- **FreeCycle Exchange Day** – Initiated and organized annual Freecycle Exchange Day since 2011 – ongoing
- **Rain Barrels** – promoted and sold rain barrels to the community -2011
- **Waste Diversion Strategy for Town.** Submitted ideas to the Town which included the recycling of more plastics and subsequently the elimination of garbage stickers, **2012**

128027 Continued

- **“Reduce, Reuse, Recycle!” Brochure.** Developed and distributed the brochure for the community containing a list of area businesses that recycle, repurpose or sell gently used products, **2013 and 2014**
- **High School Environmental Bursary Awards.** Established annual awards of \$200 each for each of the two local high schools since 2011. **Ongoing**
- **Purchase of Recycling Bins.** Initiated and partnered with the Town of Carleton Place to purchase and use recycling bins for high traffic areas in town, **2013 and 2014**
- **Purchase of Environmental Books.** Purchased environmental books for Town of Carleton Place’s Library as part of our educational mandate. **Ongoing**
- **E-Bin.** Partnered with Ontario Electronic Stewardship and the Town of Carleton Place to install an E-Bin at Town’s Public Works yard, **2015**
- **Wild Parsnip.** Partnered with Mississippi Valley Field Naturalist Environmental Initiatives Committee to research impact of Wild Parsnip’s infestation in Lanark County. We submitted a Motion to Town to caution support of pesticides at the County level and to develop an Invasive Plant Management Program for Wild Parsnip and other invasive weeds, **2015**
- **Composting.** Promoted the environmental benefits of composting by making bilingual presentations to some of the local schools. Promoted the purchase of backyard composting bins through a rebate program with the Town of Carleton Place. **Ongoing**
- **Educational Environmental Presentations.** Partnered with CPHS in 2016 and gave the first of many presentations on environmental issues like recycling. **Ongoing**
- **Environmental Action Plan.** Initiated and currently researching an Environmental Action Plan for the Town of Carleton Place. **Ongoing**

Additional Participation in Environmental Events

- **TD Trust Friends of the Environment Earth Day:** TD Bank, **2010**
- **Communities in Bloom Event:** Carleton Place Home Hardware, **2012**
- **Western Carleton Coupon Club:** Carambeck Community Centre, **2013**
- **Topps Environmental Day:** Four CPEAC members attended a Waste & Recycle Information Day; toured Beckwith Transfer Station and Lafleche Environmental in Moose Creek in order to obtain a better understanding of the Town’s recycling programs & processes and to study and develop further steps & improvements, **2015**
- Consultant's report to Lanark Council

128027 Continued

Minutes of the November 24th, 2016 of the **Carleton Place Emergency Management Committee** are attached. Noteworthy items include:

127410	Level Three Drought Condition Status
127414	Capital Fall Sector Meeting
127415	Update from the OFMEM
127416	Emergency Generator for Carambeck Community Centre
127417	2016 Statement of Completion
127429	Lanark County CEMC Meeting Notes of November 17 th , 2016

Action Report for the December 5th, 2016 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

128017	Dog Park Rules
128018	Boat Launch Season – April 1 st to November 1 st
128019	New Bronze Swim Membership for Singles
128020	New Trips for Kids Storage Container

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

COMMUNICATION 128028

Received from	Carleton Place and Beckwith Heritage Museum
Addressed to	Duncan Rogers, Clerk
Date	November 24 th , 2016
Topic	Town Hall 120 th Anniversary

SUMMARY

2017 is the 120th anniversary of the opening of the Carleton Place Town Hall. The Museum would like to install in the main hall, for the month of November, an exhibit about its construction and history. They would also like to conduct guided tours of the building to commemorate the event.

STAFF RECOMMENDATION

THAT this be allowed provided it does not interfere with Christmas decorations or proper egress from the Town Hall.

COMMITTEE DECISION



The Corporation of the Town of Carleton Place
Drug Strategy Committee Meeting
61th meeting
October 20, 2016
MINUTES

Present:

Brian Turner - Chair

Nicole Pearson (minutes), David Somppi, Glenn Pierce, Sgt. Rob Croth OPP, Jerry Flynn (Deputy Mayor), Cst. Steve Stresman, Jaydon Turgeon, Cynthia Cameron-Whalen.

Regrets: **Louis Antonakos (Mayor), Cst. Sean Trahan OPP, Dan Rathwell, Amanda Woodruff.**

Guest: **Ron Goebel, Vice Chairman, Ontario Provincial Command, Royal Canadian Legion.**

1. Call to Order

The meeting was called to order by the Chairperson at 7:00 PM.

2. Approval of meeting minutes – Motion to approve the meeting minutes held on June 1, 2016. David Somppi made the motion to approve the minutes and the motion was seconded by Cst. Steve Stresman. All were in favor. Motion was passed.

3. Additions to and Approval of agenda.

Agenda approved. No addition to agenda.

4. DISCUSSION ITEMS

1. Debriefing of the 6th Brett Pearson Run for Your Life - Nicole

- Approximately 400 attended the 2016 event
- Demographics of the 5km walk/run by age: 1st 15-19 yrs of age; 2nd 46-50 yrs; 3rd 10-14 yrs; 4th 41-45 yrs; 5th 20-24 yrs. The least in attendance were in the 25 to 29 years of age.
- Proceeds for the 2016 event: \$2,485.00.
- Nicole shared some ideas for the 2017 event by emphasizing the opportunity to mark the 150th anniversary of Confederation with The Brett Pearson Run for Your Life.

- Motion to approve **September 23, 2017** as the date for next year's event. Cst. Steve Stresman made the motion to approve the date and the motion was seconded by Cynthia Cameron-Whalen. All were in favor. Motion was passed.
- A discussion took place regarding the location where the event is currently held, Town Square on 15 Mill st. The committee agreed that the event in 2017 would remain at this site. The stage would be moved closer to the square and the display booths would be placed in the parking lot directly across Slackoni's restaurant. Further discussions will take place throughout the year as the date of the event approaches.
- The members agreed that the committee should apply for a grant to help fund The Brett Pearson Run for Your Life and the other activities that the Drug strategy committee would like to organize. It was suggested that the committee would apply for the Greenshields Health Insurance group's community grants.

2. Marijuana Panel Discussion - Brian

- Brian informed the members that he hadn't heard back from the school board regarding the material that would be used in the schools.
- The goal for the committee is to ensure that clear messaging, information and facts are delivered to our citizens regarding marijuana.
- Target audience: parents.
- Cynthia proposed to deliver our messages via social media and through our website.
- A suggestion was made to involve the students and have them deliver some of the messages on marijuana, such as short videos. These could be posted on our website.
- The committee decided that the school parent councils in every school within Carleton Place should be contacted and invited to our next meeting. Brian Turner would first contact the Principal of the schools and send an invitation electronically.

The meeting was adjourned at 8:30 PM

NEXT MEETING: November 17, 2016.



The Corporation of the Town of Carleton Place
Drug Strategy Committee Meeting
62th meeting
November 17, 2016

MINUTES

Present:

Brian Turner - Chair

Nicole Pearson (minutes), Louis Antonakos (Mayor), David Somppi, Glenn Pierce, Sgt. Rob Croth OPP, Cst. Steve Stresman, Cynthia Cameron-Whalen.

Regrets: **Cst. Sean Trahan OPP, Dan Rathwell, Amanda Woodruff, Jerry Flynn (Deputy Mayor), Jaydon Turgeon.**

New Member: **Councillor Sean Redmond**

Guest: **Kerrie Smith, Bob Derraugh, Laverne Keny, Ross Button of local school parent councils and Janet McGinnis.**

1. Call to Order

The meeting was called to order by the Chairperson at 7:00 PM.

2. Approval of meeting minutes – Motion to approve the meeting minutes held on October 20, 2016. David Somppi made the motion to approve the minutes and the motion was seconded by Cynthia Cameron-Whalen. All were in favor. Motion was passed.

3. Additions to and Approval of agenda.

Agenda approved. No addition to agenda.

4. DISCUSSION ITEMS

1. Marijuana Panel Discussion – Brian

Notes drafted from Brian and for discussion at December 8th meeting.

- ✓ Event should be held in April before the start of youth outdoor sports' season and hopefully coincide with additional media coverage on the topic as the federal government moves closer to legislation.

- ✓ Weekday evening at town-hall auditorium would be best place and time. Thursday evenings seem to be the optimal choice.
- ✓ Event should be as accessible and as inclusive as possible – eg invite parents, children, and all other demographic groups including seniors. We should consider extending our invitation to nearby community school councils and drug strategy committees.
- ✓ Event should be live streamed and/or video-taped and posted online for extended reach. Offering an online comment board would be helpful to gauge feedback and deliverables.
- ✓ Event should be the first in a series with other topics such as fentanyl, opioids, the teenage brain, suicide, alcohol, tobacco, e-cigarettes, etc to follow.
- ✓ We should research and obtain data from local law enforcement on which substances provide the greatest risk to our community.
- ✓ Providing activities and food for children would help (committee member Louis Antonakos suggested ‘Pizza with the Mayor’ in the council chambers while the meeting took place in the upper hall). All youth who are interested are free and encouraged to attend the panel discussion while others may take part in the Pizza with the Mayor. We could consider enlisting the assistance of students seeking volunteer hours for supervision.
- ✓ Use of school websites and social media channels as well as traditional media outlets would be keys to promoting the event including town website to provide as much lead time as possible.
- ✓ Panel should consist of credible experts in all areas relating to the topic. We will encourage members of school parent councils to assist in the planning and content of the event. The use of a celebrity speaker may garner more participation. Our OPP contact has already responded with their support in terms of provide Cst G. Streng as one speaker and we can consider the use of their highly effective video ‘Not Ready to Go’ with committee member Cst S. Stresman presenting. Public Health would be another valid resource.
- ✓ Delivery must be balanced not one-sided.
- ✓ Guests seemed interested in being kept in the loop to provide feedback and assistance.

2. New Committee Chair Position for the Carleton Place Drug Strategy Committee

- ✓ Brian Turner is stepping down as Chair on December 31, 2016
- ✓ There was a discussion at the meeting of possibly assigning a term of either 1 year or 2 years for the Chair position
- ✓ The Chair position hasn’t been filled as of this date (November 17, 2016). To be discussed at next meeting in December.

The meeting was adjourned at 8:30 PM

NEXT MEETING: December 8th, 2016.

CHRISTMAS SOCIAL: December 12th, 2016 at Nicole Pearson’s home, 141 Arthur Street, Carleton Place.

**The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
November 7, 2016**

Present: Randy Martin, Gregory Nixon, Mike Villeneuve, Margo Willmot

Absent: Claudia Wutherich, Robin Janfield, Louis Antonakos, Bill Slade

Guests: Kayla Kazda

Approval of the October 3rd Minutes:

Moved by: Randy Martin

Seconded by: Margo Willmot

Approval of the Agenda:

Moved by: Gregory Nixon

Seconded by: Mike Villeneuve

1. **Collaboration with MMEAC:** It was confirmed that MMEAC has invited us to a Meet and Greet at 7:00 on Monday, December 12th at the Almonte Municipal Building. Margo and Randy have agreed to give a small presentation highlighting CPEAC's achievements in the past few years as well as ongoing activities. MMEAC will do the same.
2. **Advertisement for New Members:** Randy will draft the ad: Margo will place the ad in The Canadian Gazette for 2 weeks.
3. **Update on CPHS's Participation in Development of Climate Change Action Plan:** Kayla Kazda volunteered to present a slide show on recycling to the students of CPHS's Grade 7 Science class. It generated much discussion and enthusiasm. We hope to use some of the students' feedback in our Climate Change Action Plan. The teacher asked us to arrange further environmental presentations on topics such as water. Randy and Mike will do some research for a water presentation, including possible ways to positively impact the health of our river and its encroaching parkland and beach; elimination of plastic water bottles in the school; addition of some more fountains, etc.
4. **CP Environmental Action Plan:** The four sections of our plan have been divvied up amongst us. *Energy*, Randy; *Earth*, Margo and Greg; *Air*, Kayla; *Water*, Mike. Members will research these key areas, prioritize time lines and input their data to plan. During the next meeting, we will review the progress of our plan collectively and make applicable changes to the plan at that time.
5. **Access to Google Drive:** Randy will invite us to join Google Drive so that we can all be responsible for inputting information to the CP Environmental Action Plan.

Motion to Adjourn:

Moved by: Margo Willmot

Seconded by: Mike Villeneuve

The next meeting will be held at 6:30 on Monday, December 5th in CP Library's Boardroom.

**The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
December 5, 2016**

Present: Randy Martin, Gregory Nixon, Mike Villeneuve, Bill Slade, Robin Janfield

Absent: Claudia Wutherich, Louis Antonakos, Margo Willmot

Guests: Kayla Kazda

Approval of the November 7th^d Minutes:

Moved by: Randy Martin

Seconded by: Gregory Nixon

Approval of the Agenda:

Moved by: Robin Janfield

Seconded by: Mike Villeneuve

1. **Collaboration with MMEAC:** MMEAC has invited us to a Meet and Greet at 6:30 on Monday, December 12th at the Mississippi Mills Municipal Building on Old Perth Road. For those interested we will be meeting at 6PM in the Carleton Place Library parking lot to car pool.
2. **Advertisement for New Members:** The town ad for one new member has run its course. The CPEAC will place an ad in the EMC for new members for a period of two weeks in the New Year if there is no response to the town advertisement.
3. **Update on CPHS's Participation in Development of Climate Change Action Plan:** There has been no forward progress on this initiative from CPDS. Kayla to approach CPDS and discuss a timeline.
4. **CP Environmental Action Plan:** The four sections of our plan has been divided among members. Each member updated the committee on their progress to date.
5. **List of CPEAC Accomplishments:** Margo has put together a detailed list of the CPEAC. A copy of the list will be attached to these minutes for council review. Bill will prepare an article from the list to submit to the EMC, the list or article will be placed on the CPEAC Facebook page and a request to the town to place the list or article on their Facebook page as an example of the benefits of community involvement through town committees.
6. **Consultants Report to Lanark Council::** The consultant's report presentation '#PW-24-2016 County of Lanark IPM Vegetation Management Plan' contains the use of toxic chemicals as part of the solution. As an environmental organization the CPEAC does not support the use of herbicides as stated in their motion to Town Council September 2015:

“CPEAC recommends that the Town of Carleton Place withdraw their support and voice concerns to Lanark County Council over the use of toxic herbicides in Lanark County to control noxious or invasive growth along its roadsides.”

The CPEAC supports the requirement for a comprehensive ‘Vegetation Management Plan’ however one that does not include the use of toxic chemicals.

This report is being prepared as a bylaw for the next county meeting on the December 7th. A further recommendation to the Carleton Place Lanark County Representatives to propose a postponement of council voting for at least two months to allow public input.

The secretary has been instructed to inform the two Carleton Place Councilors who sit on Lanark County Council of the CPEAC’s recommendations before the December 7th meeting.

7. Motion to adjourn:

Moved by: Bill Slade

Seconded by: Randy Martin

Attachment: CPEAC List of Accomplishments

The next CPEAC Meeting will be held at the Carleton Place Library Boardroom January 16th, 6:30

(note: our regular scheduled meeting January 2 is cancelled, the CP Library is closed that day.)

Remember the Mississippi Mills EAC meet and greet meeting December 12, 6:30 Mississippi Mills Municipal Building on Old Perth Road. Car pooling at the CP Library 6pm, leaving at 6:10 sharp.

CPEAC List of Accomplishments

The Carleton Place Environmental Advisory Committee was founded in June 2008 and is comprised of 8 volunteers. The central focus is to provide Council with advice, information and recommendations on environmental issues related to public policies, programs and projects and to encourage an environmental awareness in the local schools and community.

Projects

- **Provincial Pesticide Ban.** Encouraged the Town of Carleton Place to officially support the Provincial Pesticide Ban which came into effect in **2009**
- **Environmental Fair.** Organized and sponsored Environmental Fairs, **2009 and 2010**
- **Recycling of Electronics, Small Appliances and White Goods, Paints, Batteries and CFBs.** Liaised with TTER and RONA to pick up items for recycling, **2010 to 2015**
 - 98.3 tons of electronics, small appliances and white goods
 - 14,410 gallons of paint
 - 3,050 pounds of batteries
 - 900 CFBs
- **FreeCycle Exchange Day.** Initiated and organized annual Freecycle Exchange Day since 2011. **Ongoing**
- **Rain Barrels.** Promoted and sold rain barrels to the community, **2011**
- **Waste Diversion Strategy for Town.** Submitted ideas to the Town which included the recycling of more plastics and subsequently the elimination of garbage stickers, **2012**
- **“Reduce, Reuse, Recycle!” Brochure.** Developed and distributed the brochure for the community containing a list of area businesses that recycle, repurpose or sell gently used products, **2013 and 2014**
- **High School Environmental Bursary Awards.** Established annual awards of \$200 each for each of the two local high schools since 2011. **Ongoing**

- **Purchase of Recycling Bins.** Initiated and partnered with the Town of Carleton Place to purchase and use recycling bins for high traffic areas in town, **2013 and 2014**
- **Purchase of Environmental Books.** Purchased environmental books for Town of Carleton Place's Library as part of our educational mandate. **Ongoing**
- **E-Bin.** Partnered with Ontario Electronic Stewardship and the Town of Carleton Place to install an E-Bin at Town's Public Works yard, **2015**
- **Wild Parsnip.** Partnered with Mississippi Valley Field Naturalist Environmental Initiatives Committee to research impact of Wild Parsnip's infestation in Lanark County. We submitted a Motion to Town to caution support of pesticides at the County level and to develop an Invasive Plant Management Program for Wild Parsnip and other invasive weeds, **2015**
- **Composting.** Promoted the environmental benefits of composting by making bilingual presentations to some of the local schools. Promoted the purchase of backyard composting bins through a rebate program with the Town of Carleton Place. **Ongoing**
- **Educational Environmental Presentations.** Partnered with CPHS in 2016 and gave the first of many presentations on environmental issues like recycling. **Ongoing**
- **Environmental Action Plan.** Initiated and currently researching an Environmental Action Plan for the Town of Carleton Place. **Ongoing**

Additional Participation in Environmental Events

- **TD Trust Friends of the Environment Earth Day:** TD Bank, **2010**
- **Communities in Bloom Event:** Carleton Place Home Hardware, **2012**
- **Western Carleton Coupon Club:** Carambeck Community Centre, **2013**
- **Topps Environmental Day:** Four CPEAC members attended a Waste & Recycle Information Day; toured Beckwith Transfer Station and Lafleche Environmental in Moose Creek in order to obtain a better understanding of the Town's recycling programs & processes and to study and develop further steps & improvements, **2015**

MINUTES

CARLETON PLACE EMERGENCY MANAGEMENT COMMITTEE

A meeting of the Carleton Place Emergency Management Committee was held in the OWFC Upper Hall on Thursday, November 24, 2016 at 3:00 p.m. with the following present:

David Joy, Deputy-Fire Chief; Mayor Antonakos; Councillor Doug Black; Dave Young, Director of Public Works; Brian Pountney, Public Works Superintendent; Duncan Rogers, Clerk; Sgt. Rob Croth, OPP; Mark Dorman, C.P. CERV; Philippe Geoffrion, OFMEM Officer.

I ADOPTION OF MINUTES:

Recommended that the Committee Minutes of June 23, 2016 be approved.

II COMMUNICATIONS:

127408 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: 2016 Emergency Exercise

SUMMARY:

The Annual Emergency Exercise was held this year on Thursday, September 22, 2016 at the OWFC Upper Hall. The Exercise was well attended and input from a number of agencies was provided to the EOCG. A copy of the Report of the Exercise is attached to the Agenda.

STAFF RECOMMENDATION:

That the Report of the 2016 Annual Emergency Exercise be approved and forwarded to Council for information.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127409 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: Incident of Monday, August 15, 2016

SUMMARY:

Staff have prepared a Report of the activities of Carleton Place CERV and the opening of a reception centre at the Carleton Place Community Centre regarding the incident of Monday, August 15, 2016 on High Street. A copy of the Report is attached to the Agenda.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

That the 2016 Annual Exercise Report be approved.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127410 Received from: Mississippi Valley Conservation Authority
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: Level Three Drought Condition Status

SUMMARY:

Throughout the summer and autumn of 2016, staff monitored the media releases from the local Conservation Authority regarding the severe drought conditions throughout the Mississippi Valley watershed. Councillor Doucett has also attended meetings regarding the drought conditions. Copies of media releases are attached to the Agenda.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

That staff continue to monitor the drought conditions as released by the local Conservation Authority. Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127411 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: 2016 Graduating Class of Carleton Place CERV

SUMMARY:

The training of new recruits for Carleton Place CERV was undertaken in October of this year and on Tuesday, November 8, 2016, ten new students of the Program received their Certificates of Course Completion from the Mayor. The recruits received training in emergency management, fire suppression techniques, assisting the fire and OPP and the role of CERV.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127412 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: Trans Canada – Energy East Pipeline

SUMMARY:

Trans Canada – Energy East Pipeline has provided further background information on emergency management from the firm. The pipeline does not directly affect the Town of Carleton Place but the local fire company could be called upon to assist other municipalities. The noted information is attached to the Agenda.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127413 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: First Responders Information Day

SUMMARY:

Carleton Place CERV operated an information table at the First Responders Information Day on September 17, 2016 at the OPP/Fire Company Station. Information on emergency management and the CERV Program was provided to the public present.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

Receive and Record,

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127414 Received from: Emergency Coordinator
 Date Received: 31/10/2016
 Addressed to: Emergency Management Committee
 Topic: Capital Fall Sector Meeting

SUMMARY:

The Fire Chief and the Emergency Coordinator attended the Capital Sector Meeting on Tuesday, October 11, 2016 at the City of Ottawa. Major topics covered during the meeting included the following:

- ODRAP
- MTO Emergency Management Update
- Update from the OFMEM Office and Capital Sector
- Enbridge Gas
- ARES Presentation

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127415 Received from: Office of the Fire Marshal & Emergency Management
Date Received: October 31, 2016
Addressed to: Emergency Management Committee
Topic: Update from the OFMEM

SUMMARY:

The Office of the Fire Marshal and Emergency Management has undergone a restructuring. The OFMEM now has an emergency management Branch within the OFMEM. The attached update also includes information from the Provincial Emergency Management Coordinating Committee, business planning and other relevant emergency management information.

COMMENT:

Information for the Committee.

STAFF RECOMMENDATION:

Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127416 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: Emergency Generator for Carambeck
Community Centre

SUMMARY:

Staff has investigated with Patterson Electric the possibility of installing a standby generator at Carambeck Community Centre to serve as a second reception centre or shelter during an emergency, especially during a power outage.

The investigation by Patterson Electric has determined that the facility is currently not “generator compatible” and that the current electrical infrastructure cannot be used to hook up a generator. The existing electrical panels cannot be used for this purpose.

STAFF RECOMMENDATION:

That during any future upgrade of the existing electrical system for the Carambeck Community Centre facility should also include an examination of the feasibility of re-wiring to permit the hook up of a generator.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127417 Received from: Emergency Coordinator
Date Received: 31/10/2016
Addressed to: Emergency Management Committee
Topic: 2016 Statement of Completion

SUMMARY:

The Emergency Management Committee has completed identified tasks for 2016. The tasks include a review and update of the Emergency Plan, the HIRA Plan, the identification of Critical Infrastructure, the Annual Exercise, training of the EOCG and maintenance of the Emergency Operations Centre.

STAFF RECOMMENDATION:

That the 2106 Statement of Completion be completed and forwarded to the Office of The Fire Marshal and Emergency Management.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127429 Received from: Lanark County CEMC
Date Received: 18/11/2016
Addressed to: Emergency Management Committee
Topic: Lanark County CEMC Meeting Notes of November 17, 2016

SUMMARY:

A meeting of the Lanark County CEMC Group was held on Thursday, November 17, 2016. A copy of the Minutes is attached to the Agenda.

Highlights of the meeting include:

- MVCA Low Water Response
- Emergency Management Training Day
- Emergency Preparedness Campaign

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

127430 Received from: Emergency Management Coordinator
Date Received: 18/11/2016
Addressed to: Emergency Management Committee
Topic: Incident Report of the Water Main Break
Mississippi Road – November 3, 2016

SUMMARY:

Staff have prepared an Incident Report of the water main break on Mississippi Road on Thursday, November 3, 2016.

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved Staff Recommendation.

III NEXT MEETING:

February 23, 2017 at 3:00 p.m.

IV ADJOURNMENT:

3:55 p.m.



Parks and Recreation Committee Action Report
for the December 5, 2016 meeting held in
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, Bill Levesque,
Jan Ferguson, John Andrews, Paul Pillsworth, Manager of
Recreation and Culture Joanne Henderson, Facilities Clerk
Steph Scollan

Absent: Tom Marshall (regrets), Serge Robichaud

-
- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
 - 2) **PUBLIC MEETING – NONE THIS EVENING**
 - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
 - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
 - 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

TO BE DISCUSSED

Communication 128017

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date December 2, 2016
Topic Dog Park rules

SUMMARY

Code of Conduct signage was recently installed at the Dog Park and staff have received complaints about the posted rules.

COMMENT

Some of the complaints are as follows:

- No aggressive dogs (what is an aggressive dog?)
- No excessive barking (what is excessive barking?)
- Requirement of a valid Carleton Place dog tag

- Users cannot be responsible for more than three dogs

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That anyone with a valid municipal dog tag be permitted to use the park.

Communication 128018

Received from Ross Trimble
Addressed to Parks and Recreation Committee
Date December 2, 2016
Topic Boat Launch

SUMMARY

The boat launch season needs to be clarified. Should users be required to have a parking pass once the boat launch docks, portable toilets, etc. have been removed for the season?

COMMENT

Presently there is no clear direction when the launch is officially opened for the season and closed for the season.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

That the boat launch season be posted from April 1st of each year to November 1st of each year.

Communication 128019

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Parks and Recreation Committee
Date December 2, 2016
Topic Bronze Swim Membership

SUMMARY

Currently the Bronze membership includes an unlimited aquafit membership and a family swim membership. There have been several requests from individuals requesting a membership that has an unlimited swim membership for individuals and an unlimited aquafit membership. Staff are proposing that a Bronze Membership for individuals only be offered for a price of \$553.25.

COMMENT

There will be two Bronze memberships – one for families and one for individuals.

STAFF RECOMMENDATION

That a Bronze Membership for individuals be offered for a price of \$553.25.

COMMITTEE DECISION

That a Bronze Membership for individuals be offered for a price of \$553.25.

Communication 128020

Received from	Joanne Henderson, Manager of Recreation and Culture
Addressed to	Parks and Recreation Committee
Date	December 2, 2016
Topic	Trips for Kids

SUMMARY

Trips for Kids is a free after school trail cycling program that has received an Ontario Trillium Foundation Grant to expand their program into Carleton Place. They plan to run the program out of the Carambeck Community Centre. They are requesting permission to store a storage container on Town property to store bicycles and helmets for 20 participants.

COMMENT

This program has insurance for the container and the participants.

STAFF RECOMMENDATION

That the storage container be permitted to be installed on Town property in a location suitable to the Town.

COMMITTEE DECISION

That the storage container be permitted to be installed on Town property in a location suitable to the Town. The storage container must be maintained and kept in a state of good repair at all times.