



**Community Issues Committee Action Report  
for the January 24<sup>th</sup>, 2017 meeting to be held in  
the Council Chambers following Corporate Services Committee**

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**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
- 2) PUBLIC MEETING – NONE THIS EVENING**
- 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) COMMUNICATION 128061 IS A CLOSED MEETING**
- 6) IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

<b>COMMITTEE/BOARD</b>	<b>MEMBER OF COUNCIL</b>	<b>UPDATES</b>
<b>Municipal Heritage Committee</b>	Councillor Redmond	March 9 – Annual Supper at Town Hall – Tickets \$50.00
<b>BIA Board</b>		
<b>MVCA</b>	Councillor Doucett Deputy-Mayor Flynn	No Meetings – Drought is over
<b>Chamber of Commerce</b>	Deputy-Mayor Flynn	Meeting last Tuesday – discussed Membership – AGM in March
<b>Youth Centre Board</b>	Councillor Trimble	Next meeting Feb 6 – meet with United Way to discuss funding
<b>Library Board</b>	Councillor Doucett	Continuing to update policies
<b>Daycare</b>	Councillor Fritz	Programs are full – Director retiring in July 2017

**TO BE DISCUSSED**

**COMMUNICATION 128058**

Received from        Various Committees  
Addressed to        Community Issues Committee  
Date                    January 2017  
Topic                  Action Reports/Minutes

**SUMMARY**

Action Report for the January 9<sup>th</sup>, 2017 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

128044        Replacement of Hot Pool Heater  
128045        Installation of Charging Station in Arena Lobby

Minutes of the January 16<sup>th</sup>, 2017 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- ❖ Collaboration with MMEAC;
- ❖ Advertisement for New Members
- ❖ Canned presentations on Composting/Recycling and Water Conservation
- ❖ Drinking Fountains
- ❖ Creation of position on CPEAC for a high school student.

**STAFF RECOMMENDATION**

THAT Council accepts Parks and Recreation Committee decisions

THAT Environmental Advisory Committee be reminded that it is the Clerk's office that advertises and arranges for appointment of new committee members and that replacing water fountains be investigated by staff.

**COMMITTEE DECISION**

THAT Council accepts Parks and Recreation Committee decisions

THAT Environmental Advisory Committee be reminded that it is the Clerk's office that advertises and arranges for appointment of new committee members and that replacing water fountains be investigated by staff.

## COMMUNICATION 128059

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Community Issues Committee  
Date January 18<sup>th</sup>, 2017  
Topic Trail – CPR Property

### SUMMARY

The County has organized a public meeting to seek input related to the proposed trail on the CPR property at the Neelin Street Community Centre from 6:30 p.m. – 8:30 p.m. on Thursday February 2<sup>nd</sup>, 2017. The Town requested and was given permission to participate in the County's meeting.

### COMMENT

Earlier the Town gathered preliminary input from the Community. There was significant feedback with divided opinions:

*trail should be for  
pedestrians/cyclists  
no motorized vehicles*

vs

*trail use must include  
ATVs and snowmobiles*

### STAFF RECOMMENDATION

THAT staff present proposed details for the trail within the Town that includes:

- ✓ a sketch that shows the Town and the Trail through the Town;
- ✓ a sketch that illustrates the impacts and conflicts between various potential users of the trail;
- ✓ a sketch that illustrates how both a granular and an asphalt trail can be accommodated through the Town to minimize conflicts between motorized and non-motorized users;
- ✓ proposed details related to the trail at:
  - Mullet Street;
  - viewing platform at the river;
  - park development and drainage controls between Lave Avenue and Coleman Street;
  - potential development at Coleman Street, Moore Street and Mullet Street;
  - along the north side of Hwy. 7.
- ✓ examples of a Community Icon.

ALSO THAT the Town assist with promoting the Open House to the Community.

**128059 Continued**

**COMMITTEE DECISION**

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ALSO THAT the Town assist with promoting the Open House to the Community.

**COMMUNICATION 128060**

Received from	Ken Bennett
Addressed to	Paul Knowles, Chief Administrative Officer
Date	January 9 <sup>th</sup> , 2017
Topic	By-law 26-94

**SUMMARY**

Solicitor is working to remove by-law 26-94 that was registered in error against Burger's property. To accomplish this, he recommends Council adopt the attached by-law.

**STAFF RECOMMENDATION**

THAT proposed By-law be forwarded to Council for approval.

**COMMITTEE DECISION**

THAT proposed By-law be forwarded to Council for approval.

## COMMUNICATION 128061

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Policy Review Committee  
Date January 19<sup>th</sup>, 2017  
Topic Closed Meetings

### SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

### STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

#### AGENDA

08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees - General Nature – Striking Committee – Schedule A

### COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

#### AGENDA

08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees - General Nature – Striking Committee – Schedule A

28-06-16-3 a proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Carambeck

### REPORT TO COUNCIL

08-11-16-1 THAT Council hereby appoints Mark Smith, Barre Campbell and Bill Levesque (Parks and Recreation Committee) to the Active Transportation Steering Committee.

28-06-16-3 Receive and Record



**Community Issues Committee Agenda  
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**STAFF RECOMMENDATION**

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**COMMITTEE DECISION**

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- ✓ examples of a Community Icon.

ALSO THAT the Town assist with promoting the Open House to the Community.

### COMMITTEE DECISION



## **COMMUNICATION 128060**

Received from Ken Bennett  
Addressed to Paul Knowles, Chief Administrative Officer  
Date January 9<sup>th</sup>, 2017  
Topic By-law 26-94

### **SUMMARY**

Solicitor is working to remove by-law 26-94 that was registered in error against Burger's property. To accomplish this, he recommends Council adopt the attached by-law.

### **STAFF RECOMMENDATION**

THAT proposed By-law be forwarded to Council for approval.

### **COMMITTEE DECISION**

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### **STAFF RECOMMENDATION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

### **AGENDA**

08-11-16-1 personal matters about an identifiable individual, including municipal or local board employees - General Nature – Striking Committee – Schedule A

### **COMMITTEE DECISION**



Parks and Recreation Committee Action Report  
for the January 9, 2017 meeting held in  
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Jan Ferguson, John Andrews,  
Paul Pillsworth, Tom Marshall, Manager of Recreation and  
Culture Joanne Henderson, Facilities Clerk Steph Scollan  
Absent: Bill Levesque (regrets), Reeve Richard Kidd, Serge Robichaud

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## TO BE DISCUSSED

### Communication 128044

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date January 3, 2017  
Topic Hot Pool Heater

### SUMMARY

The water in the main pool and the hot pool has been heated with residential pool heaters. These heaters have been replaced several times over the past number of years. The heaters deteriorate quickly because the chlorinated water runs through the units and they run continuously. The main pool heater was recently replaced with a boiler system when the heat exchanger was compromised and the unit was deemed unsafe. The new boiler systems allow the chlorinated water to travel through a heat exchanger and not the boiler itself. This will increase the lifespan of the units. The stored chemicals in the rooms also contribute to the deterioration of the units as the existing units draw ambient air from the room. The new boiler systems only draw fresh air from the outside. Staff have received the following prices to replace the hot pool heater with a boiler system:

Carleton Refrigeration	- \$17,250.00 plus tax
CorCann	- \$14,350.00 plus tax
Purdy Plumbing	- \$13,750.00 plus tax

**COMMENT**

The heater in the hot pool is presently operating but there are issues with it and it needs to be replaced.

**STAFF RECOMMENDATION**

To be discussed.

**COMMITTEE DECISION**

That the boiler at the pool be replaced by CorCann for a price of \$14,350.00 plus tax. The boiler quoted from CorCann is the same brand and design as the system for the main pool and the price includes two years maintenance on the boilers.

**Communication 128045**

Received from	Joanne Henderson, Manager of Recreation and Culture
Addressed to	Parks and Recreation Committee
Date	January 3, 2017
Topic	Charging Station

**SUMMARY**

Staff have received a proposal to install a charging station in the arena lobby for cell phones. REC Media will provide the Town of Carleton Place \$450.00 per year to permit this installation.

**COMMENT**

Quite often users ask to charge their phones in our offices or have various devices being charged at the outlets in the lobby. This charging station will be a benefit to our users.

**STAFF RECOMMENDATION**

That REC Media be permitted to install a charging station in the arena lobby for a cost of \$450.00 per year.

**COMMITTEE DECISION**

That REC Media be permitted to install a charging station in the arena lobby for a cost of \$450.00 per year.

**Communication 128046**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date January 3, 2017  
Topic Carleton Place Celebrates Canada 150 Update

**SUMMARY**

Staff will provide the Committee with an update on the various events planned in Carleton Place.

**COMMENT**

The kick off to the Canada 150 celebrations was on January 1<sup>st</sup>.

**STAFF RECOMMENDATION**

For committee's information. Receive and file.

**COMMITTEE DECISION**

For committee's information. Receive and file.

**The Corporation of the Town of Carleton Place  
Environmental Advisory Committee Meeting  
January 16, 2017**

**Present:** Randy Martin, Mike Villeneuve, Bill Slade, Margo Willmot, Louis Antonakos

**Absent:** Claudia Wutherich, Robin Janfield

**Guests:** Kayla Kazda, Natalika Culhane, Dave Culhane

**Approval of the December 5<sup>th</sup>, 2016 Minutes:**

**Moved by:** Bill Slade

**Seconded by:** Margo Willmot

**Approval of the Agenda:**

**Moved by:** Randy Martin

**Seconded by:** Louis Antonakos

**Motion:** Randy Martin will chair the meeting due to the absence of Gregory Nixon

Moved and approved by all members

1. Welcome and introduction of guests
2. **Collaboration with MMEAC:** CPEAC met with MMEAC on Monday, December 12<sup>th</sup> at the Mississippi Mills Municipal Building to compare priorities and establish a joint working relationship. Both Mayors were in attendance and an agreement reached to collaborate, hold regular joint meetings and share information of common interest.
3. **Advertisement for New Members:** Instead of placing an ad in The Canadian Gazette, members proposed collaboration with the paper for a community-based article. We would like this article to not only highlight our mandate and our accomplishments but to encourage new members to join. Margo to pursue contact with the paper.
4. **CPHS Environmental Involvement;** Kayla and Mike proposed:
  - 1) Development of two 'canned' presentations, on composting/ recycling and water conservation, to be used annually at CP's two high schools in Grades 7 & 8. The first presentation will be on composting and the second on recycling. The committee approved the initiative.
  - 2) Installation of drinking fountains with water bottle fill-up stations in the high schools to reduce plastic water bottles. At a cost of \$1,400/station it was recommended that the town consider replacing water fountains at Town Hall, all Recreational Facilities and tourist areas where water fountains are located. Further investigation will be discussed with Town Staff.



3) That a position on CPEAC be created for a high school student, allowing input from youth in the community and further engagement with the high schools. Louis will pursue an amendment to our membership to include the additional chair on the committee.

The remainder of the meeting was a 'closed door session' to discuss the CP Environmental Action Plan and the future meeting with Paul Knowles since this information has not yet been presented to Town Council, the CAO or Town Staff.

5. **CP Environmental Action Draft Plan:** Kayla, acting as a consultant, has written a 'draft' Environmental Action Plan that will be submitted to our CAO, Paul Knowles for review before members of CPEAC meet with him on January 23, 2pm at Town Hall. Kayla Kazda will attend as well as Louis Antonakos and other members of CPEAC. Bill Slade will act as point for CPEAC.

Motion to adjourn: Michel Villeneuve

Second: Margo Willmot

**The next CPEAC Meeting will be held at the Carleton Place Library Boardroom February 6th, 6:30 pm**

## **BY-LAW XX-2017**

### **A BY-LAW OF THE TOWN OF CARLETON PLACE TO CORRECT AN ERROR IN BY-LAW 26-94**

**WHEREAS** By-law 26-94 providing for the levy of a charge for connection to municipal water and sewer system was registered in error against the lands described as follows and being identified as PIN 05128-0046:

PT LT 30 PL 7211 LANARK N BECKWITH; PT LT 28 PL 7211 LANARK NORTH BECKWITH; PT LT 26 PL 7211 LANARK N BECKWITH; PT LT 24 PL 7211 LANARK N BECKWITH; PT LT 192 PL 6115 LANARK N BECKWITH, ALL AS IN RN55072; S/T RN106417; TOWN OF CARLETON PLACE

NOW THEREFORE the Corporation of the Town of Carleton Place enacts as follows:

1. That By-law No. 26-94 of the Corporation of the Town of Carleton Place registered 22<sup>nd</sup> December, 1994, as Instrument #RS163286 be and is hereby repealed with respect to the property described as follows and identified by PIN 05128-0046:

PT LT 30 PL 7211 LANARK N BECKWITH; PT LT 28 PL 7211 LANARK NORTH BECKWITH; PT LT 26 PL 7211 LANARK N BECKWITH; PT LT 24 PL 7211 LANARK N BECKWITH; PT LT 192 PL 6115 LANARK N BECKWITH, ALL AS IN RN55072; S/T RN106417; TOWN OF CARLETON PLACE

and that the Town Solicitor is hereby authorized and instructed to register a copy of this By-law in the Lanark Registry Office (No. 27).

READ A FIRST TIME, A SECOND TIME, A THIRD TIME AND FINALLY PASSED THIS 31<sup>ST</sup> DAY OF JANUARY 2017.

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Louis Antonakos, Mayor

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D. H. Rogers, Clerk

**The Corporation of the Town of Carleton Place  
Environmental Advisory Committee Meeting  
January 16, 2017**

**Present:** Randy Martin, Mike Villeneuve, Bill Slade, Margo Willmot, Louis Antonakos

**Absent:** Claudia Wutherich, Robin Janfield

**Guests:** Kayla Kazda, Natalika Culhane, Dave Culhane

**Approval of the December 5<sup>th</sup>, 2016 Minutes:**

**Moved by:** Bill Slade

**Seconded by:** Margo Willmot

**Approval of the Agenda:**

**Moved by:** Randy Martin

**Seconded by:** Louis Antonakos

**Motion:** Randy Martin will chair the meeting due to the absence of Gregory Nixon

Moved and approved by all members

1. Welcome and introduction of guests
2. **Collaboration with MMEAC:** CPEAC met with MMEAC on Monday, December 12<sup>th</sup> at the Mississippi Mills Municipal Building to compare priorities and establish a joint working relationship. Both Mayors were in attendance and an agreement reached to collaborate, hold regular joint meetings and share information of common interest.
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