



Community Issues Committee Action Report
for the June 21st, 2016 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	
BIA Board	Councillor Black	Façade program active – Lambsdowne festival success
Hospital Board	Councillor Redmond	AGM June 22 nd , municipal representation ending
MVCA	Councillor Doucett Deputy-Mayor Flynn	Drought Conditions – meeting June 24 th
Chamber of Commerce	Deputy-Mayor Flynn	
Youth Centre Board	Councillor Trimble	AGM – June 13 th – Golf tournament in July
Library Board	Councillor Doucett	
Daycare	Councillor Fritz	Incident at building – car into front entrance Surplus position heading into summer – enrollment 100% full – Mighty Machine Days very successful

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

COMMUNICATION 127265

Received from Carleton Place & District Memorial Hospital
Addressed to Paul Knowles, Chief Administrative Officer
Date June 3rd, 2016
Topic Restructuring of the Board

SUMMARY

Hospital formally advises that they have approved restructuring of the Hospital Board. Municipal members will continue until their AGM on June 22nd, 2016.

The Board intends to continue with municipal engagement with the Redevelopment Advisory Committee, presentation to Council and other venues that might be suggested.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and record

COMMUNICATION 127266

Received from CUPW
Addressed to Paul Knowles, Chief Administrative Officer
Date June 10th, 2016
Topic Review of Postal Service

SUMMARY

The Federal Government is reviewing Canada Post and CUPW suggests municipalities should participate by encouraging the Post Office to expand their services to include banking and other retail services.

127266 Continued

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and record

TO BE DISCUSSED

COMMUNICATION 127267

Received from	Stephanie Gray, Coordinator, Lanark County Situation Table
Addressed to	Duncan Rogers, Clerk
Date	June 16 th , 2016
Topic	Lanark County Situation Table Update

COMMENT

Ms. Gray would like to follow up on the presentation made to Council on November 10th, 2015 with data regarding the Lanark County Situation Table's progress.

STAFF RECOMMENDATION

That Committee hear update.

COMMITTEE DECISION

Ms. Gray presented information. Staff are to provide Ms. Gray with application for a \$500 - \$1,000 grant for a Community Enrichment Grant

COMMUNICATION 127268

Received from Various Committees
Addressed to Community Issues Committee
Date May/June
Topic Action Reports/Minutes

SUMMARY

Minutes of the April 11th, 2016 meeting of the **Drug Strategy Committee** are attached.

Noteworthy items include:

- panel discussion of marijuana in Carleton Place;
- Brett Pearson Run for Your Life;

Minutes of the May 26th, 2016 meeting of the **Accessibility Advisory Committee** are attached. Noteworthy items include:

- 127059 Repeal of Sections of the Ontarians with Disabilities Act;
- 127015 Planning Accessible Events

Minutes of the June 6th, 2016 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include;

- High School Bursary;
- Freecycle Day;
- Wild Parsnip Update

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

THAT Council accept Committees' decisions



**Community Issues Committee Agenda
for the June 21st, 2016 meeting to be held in
the Council Chambers following Corporate Services Committee**

- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
- 2) PUBLIC MEETING – NONE THIS EVENING**
- 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	
BIA Board	Councillor Black	
Hospital Board	Councillor Redmond	
MVCA	Councillor Doucett Deputy-Mayor Flynn	
Chamber of Commerce	Deputy-Mayor Flynn	
Youth Centre Board	Councillor Trimble	
Library Board	Councillor Doucett	
Daycare	Councillor Fritz	

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

COMMUNICATION 127265

Received from Carleton Place & District Memorial Hospital
Addressed to Paul Knowles, Chief Administrative Officer
Date June 3rd, 2016
Topic Restructuring of the Board

SUMMARY

Hospital formally advises that they have approved restructuring of the Hospital Board. Municipal members will continue until their AGM on June 22nd, 2016.

The Board intends to continue with municipal engagement with the Redevelopment Advisory Committee, presentation to Council and other venues that might be suggested.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

COMMUNICATION 127266

Received from CUPW
Addressed to Paul Knowles, Chief Administrative Officer
Date June 10th, 2016
Topic Review of Postal Service

SUMMARY

The Federal Government is reviewing Canada Post and CUPW suggests municipalities should participate by encouraging the Post Office to expand their services to include banking and other retail services.

127266 Continued

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

TO BE DISCUSSED

COMMUNICATION 127267

Received from	Stephanie Gray, Coordinator, Lanark County Situation Table
Addressed to	Duncan Rogers, Clerk
Date	June 16 th , 2016
Topic	Lanark County Situation Table Update

COMMENT

Ms. Gray would like to follow up on the presentation made to Council on November 10th, 2015 with data regarding the Lanark County Situation Table's progress.

STAFF RECOMMENDATION

That Committee hear update.

COMMITTEE DECISION

COMMUNICATION 127268

Received from Various Committees
Addressed to Community Issues Committee
Date May/June
Topic Action Reports/Minutes

SUMMARY

Minutes of the April 11th, 2016 meeting of the **Drug Strategy Committee** are attached.

Noteworthy items include:

- panel discussion of marijuana in Carleton Place;
- Brett Pearson Run for Your Life;

Minutes of the May 26th, 2016 meeting of the **Accessibility Advisory Committee** are attached. Noteworthy items include:

- 127059 Repeal of Sections of the Ontarians with Disabilities Act;
- 127015 Planning Accessible Events

Minutes of the June 6th, 2016 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include;

- High School Bursary;
- Freecycle Day;
- Wild Parsnip Update

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION



The Corporation of the Town of Carleton Place
Drug Strategy Committee Meeting
59th meeting

May 11, 2016
MINUTES

Present:

Brian Turner - Chair

Nicole Pearson (minutes), David Somppi Glenn Pierce, Cynthia Cameron-Whalen,

Regrets: **Louis Antonakos (Mayor), Jerry Flynn (Deputy Mayor), Sgt. Rob Croth OPP, Cst. Sean Trahan OPP, Cst. Steve Stresman , Dan Rathwell, Jaydon Turgeon, Amanda Woodruff.**

1. Call to Order

The meeting was called to order by the Chairperson at 7:00 PM.

2. Approval of meeting minutes – Motion to approve the meeting minutes held on April 7, 2016. Cynthia Cameron-Whalen made the motion to approve the minutes and the motion was seconded by David Somppi. All were in favor. Motion was passed.

3. Additions to and Approval of agenda.

Agenda approved. No addition to agenda.

4. DISCUSSION ITEMS

1. Panel discussion on marijuana in CP – Brian

- The CCSA (Canadian Centre on Substance Abuse) will be supplying a do-it-yourself package for our community to review
- the package will be ready for the summer
- a response was received for the application of the community enrichment grant– no cash will be received from the grant, however in-kind donations will be available
- proposed day of the week: suggested having the panel discussion on an evening week day or day time on weekend
- Proposed time in the year: hold the panel discussion in the Fall
- A suggestion was made to send an invitation to MP Scott Reid for his participation at this panel discussion.
- The committee is also proposing inviting the Minister and

CEO/managers of several local companies.

2. The Brett Pearson Run for Your Life - Nicole

- Key Note speakers for this year's event: Kathy Donovan (formerly from CTV Regional Contact) and Honorable Senator Vernon White
- Members of the TekleHaimanot Ethiopian Orthodox Church approached Nicole (and the CP-MDS) to work with them on a grant proposal with the goal of bringing The Brett Pearson Run for Your Life to Ottawa for the 150th Anniversary celebration of Canada's confederation.
- Nicole delivered a presentation to the congregation in 2012 about Brett's life and the messages from this presentation were well received among the adults and the youth in attendance
- The committee graciously accepted to take part and provide details for the Canada 150 Fund. This grant application will be submitted to Heritage Canada.
- The committee discussed ideas on how we could arrange better media coverage for Brett's event.

The meeting was adjourned at 8:30 PM

NEXT MEETING: June 1, 2016

M I N U T E S

CARLETON PLACE ACCESSIBILITY ADVISORY COMMITTEE

A meeting of the Carleton Place Accessibility Advisory Committee meeting was held on Thursday, May 26, 2016 at 3:30 p.m. in the Carleton Place Child Care Centre with the following present:

Members: Deputy-Mayor Flynn, Kory Earle, Myrna Pears, Josh Cohen, Florence Pye, Sydney Hodgson, Marv Whalen, Todd Boyce, Kat Earle (guest)

Staff: D. Rogers, Clerk
Nicole Guthrie, Acting Communications Coordinator

I ADOPTION OF MINUTES:

Recommended that the Committee Meeting of November 19, 2015 be approved.

Carried

II COMMUNICATIONS:

127057 Received from: Nicole Guthrie, Acting Communications Coordinator
Date Received: 27/01/2016
Addressed to: Accessibility Advisory Committee
Topic: Municipal Website

SUMMARY:

The Acting Communications Coordinator would like to review with the members of the Committee our municipal website and accessibility requirements of the same.

COMMENT:

Nicole Guthrie and Josh Cohen will work together to update the Town's website for compliance matters.

STAFF RECOMMENDATION:

That Nicole Guthrie review the municipal web site and use of the site with the Committee.

COMMITTEE DECISION:

Bring Forward.

127058 Received from: Clerk
Date Received: 26/01/2016
Addressed to: Accessibility Advisory Committee
Topic: Design Standards for Public Places

SUMMARY:

The Clerk received a copy of the City of Ottawa Design Standards for Public Spaces from the Deputy-Mayor. This Standard was provided to the Director of Public Works and the Manager of Parks and Recreation for the use and information of their respective Departments. The Design Standards take effect as of January 1, 2016.

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

127059 Received from: Clerk
 Date Received: 28/01/2016
 Addressed to: Accessibility Advisory Committee
 Topic: Repeal of Sections of the Ontarians with Disabilities Act

SUMMARY:

Effective December 1, 2015, twelve sections of the ODA have been repealed. These sections are largely duplicated or addressed in a comparable manner by the AODA or its regulations. Three sections of the ODA that directly impact municipalities were repealed as follows:

Section 11- Annual Municipal Accessibility Plans.

Our Multi-Year Plan now addresses and in effect replaces the annual plan.

Section 12 – Accessibility Advisory Committees

The AODA now requires that a majority of the members of the Committee have a disability and that the role of the Committee has expanded.

Section 13 – Municipal Goods and Services

The AODA requires all broader public sector organizations to incorporate accessibility into procurements of goods, services and facilities, including kiosks.

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record

COMMITTEE DECISION:

Committee approved staff recommendation.

127060 Received from: Clerk
 Date Received: 26/01/2016
 Addressed to: Accessibility Advisory Committee
 Topic: Accessibility Progress Plan 2016

SUMMARY:

Each year the Accessibility Committee details planned activities throughout the year.

COMMENT:

A copy of the Accessibility Progress Plan is attached to the Agenda.

STAFF RECOMMENDATION:

That the Accessibility Progress Plan for 2016 be approved.

COMMITTEE DECISION:

Committee approved staff recommendation.

126438 Received from: Clerk
 Date Received: 20/08/2015
 Addressed to: Accessibility Advisory Committee
 Topic: Accessible Transportation

SUMMARY:

At the July 15, 2015 meeting members of the Committee expressed interest in reviewing accessible transportation in the community. Both local taxi cab companies in the past have informed the municipality that they are quite willing to accommodate the needs of disabled passengers.

COMMENT:

From the July 15, 2015 meeting it was decided that a sub-committee of two members review further the subject of accessible transportation for the Committee and report back at the Committee. Members of the Committee since the last meeting have been informed that the local firm of Bud's Taxi have purchased an accessible vehicle. A representative from Bud's Taxi spoke to the Committee at the November 19, 2015 meeting regarding their new accessible taxi and how this vehicle could be of service to people with disabilities. Myrna Pears will research this matter further and report to the Committee at the February meeting.

STAFF RECOMMENDATION:

That Committee member Myrna Pears report her findings to the Committee.

COMMITTEE DECISION:

Receive and record.

126439 Received from: Clerk
 Date Received: 04/11/2015
 Addressed to: Accessibility Committee
 Topic: Priorities for the Accessibility Advisory Committee

SUMMARY:

As agreed previously, members of the Committee were requested to prepare a list of 7 to 10 accessibility priorities for the Committee to consider and make recommendations to Council.

COMMENT:

Josh Cohen circulated a list of his accessibility concerns to the Committee at the November 19th meeting that he had prepared.

UPDATE:

Members of the Committee are to prepare a list for the February 18, 2016 meeting. This Communication was brought forward from the November 19, 2015 meeting of the Committee.

STAFF RECOMMENDATION:

That the Committee review the list of items as presented by the members of the Committee.

COMMITTEE DECISION:

Committee will use the list as prepared by Josh Cohen.

127061 Received from: Clerk
 Date Received: 25/01/2016
 Addressed to: Accessibility Committee
 Topic: Update of the Multi-Year Accessibility Plan

SUMMARY:

The Clerk has updated the Multi-Year Plan for 2016.

STAFF RECOMMENDATION:

That the Multi-Year Accessibility Plan for 2016 be approved.

COMMITTEE DECISION:

Committee approved staff recommendation.

127215 Received from: Accessibility Directorate of Ontario
 Date Received: 05/05/2016
 Addressed to: The Town of Carleton Place
 Topic: New Booklet; Planning Accessible Events

SUMMARY:

The Accessibility Directorate of Ontario has prepared a new booklet entitled “Planning Accessible Events So Everyone Feels Welcome”. This booklet is intended for community members who plans events such as bazaars, festivals, community meals and meetings. It includes information on no-cost or low-cost actions that can help reduce barriers for people with disabilities and make events more inclusive. More copies are available from Service Ontario.

STAFF RECOMMENDATION:

Copies of the booklet have been circulated to the Department Heads of the Town of Carleton Place. Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

127230 Received from: Kory Earle
 Date Received: 26/05/2016
 Addressed to: Accessibility Committee
 Topic: Accessibility Act

SUMMARY:

The Chair informed the Committee that he is seeking input regarding potential revisions the Accessibility Act.

COMMENT:

Kory Earle will make a presentation to the Members of Council on June 7, 2016 on this matter.

STAFF RECOMMENDATION:

Information for the Committee.

COMMITTEE DECISION:

Committee approved staff recommendation.

127231 Received from: Florence Pye
 Date Received: 26/05/2016
 Addressed to: Accessibility Committee
 Topic: Incident at local eating establishment

SUMMARY:

Committee member, Florence Pye, informed the Committee of her experience at a local eating establishment regarding her service dog.

STAFF RECOMMENDATION:

Information for the Committee.

COMMITTEE DECISION:

The Chair will communicate with the establishment regarding this matter.

III NEXT MEETING DATE:

Carleton Place Canoe Club – To be determined.

IV ADJOURNMENT:

4:35 p.m.

The Corporation of the Town of Carleton Place
Environmental Advisory Committee Meeting
June 6, 2016

Present: Bill Slade, Randy Martin, Mike Villeneuve, Robin Janfield,

Absent: Margo Willmot, Claudia Wutherich, Greg Nixon, Louis Antonakos,

Guests: None

Approval of the May 2nd, 2016 Minutes:

Moved by: Randy Martin Seconded by: Robin Janfield

Approval of the Agenda:

Moved by: Bill Slade Seconded by: Mike Villeneuve

1; High School Bursary Presentations: Margo Willmot has distributed the cheques to the two high schools. Louis Antonakos will present the bursary cheque at CPHS's graduation on Thursday, June 30th, while a staff member will present the bursary cheque at Notre Dame High School's graduation on Wednesday, June 29th.

2: Freecycle Day. It was noted that few Carleton Place residents participated in this year's Freecycle Day held from June 3rd to June 5th. CPEAC recommends that we discuss how future marketing could be improved in order to encourage more participation.

3) Partnership between CPEAC and the Town: CPEAC will require support, involvement and collaboration from both Town Council and staff to ensure the success of future projects. Ideas were discussed to strengthen those ties.

4: Environmental Action Plan: CPEAC has extended a great deal of effort in preparing a preliminary framework for an Environmental Action Plan for the Town of Carleton Place. CPEAC will be putting further development on hold pending Town Council review and approval to proceed.

This document encourages and prioritizes Carleton Place's actions with respect to the environment. The end result is to solidify and give strength to a town culture of environmental leadership and commitment to policy and best practices.

The CPEAC is requesting allocated time at a late September or early October Town Council or Physical Environment Committee meeting to present the outline of the Environmental Action Plan.

5: Wild Parsnip Update: A discussion was held as a follow up to CPEAC's motion to Carleton Place Town Council 'not to support Lanark County Council with regards to their plan to spray roadside ditches.' Although there was a great deal of public opposition to spraying supported

by various experts in the field, Lanark County Council still decided to proceed. CPEAC however was pleased to note that both Carleton Place Councilors and Mississippi Mills Councilors represented on Lanark County Council voted against spraying.

6 : CPEAC ended the evening with a discussion on possible involvement in other community initiatives including CP 200 and Canada Day 150. As well, CPEAC is considering funding some additional permanent recycle bins located in parks and areas to be used for these events.

7: CPEAC does not intend to hold a meeting over the summer, unless it is required. The next scheduled meeting will be September 12th, 2016.

8: Motion to Adjourn:

Moved by: Bill Slade Seconded by: Randy Martin

Next Meeting will be on Monday, Sept 12th, 6:30 at Carleton Place Library Boardroom.