



**Community Issues Committee Action Report  
for May 16<sup>th</sup>, 2017 meeting held in  
the Council Chambers following Corporate Services Committee**

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**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Joanna Bowes, Manager of Development Services, Les Reynolds, Director of Protective Services, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

<b>COMMITTEE/BOARD</b>	<b>MEMBER OF COUNCIL</b>	<b>UPDATES</b>
<b>Municipal Heritage Committee</b>	Councillor Redmond	New exhibit at museum – Items from 1867
<b>BIA Board</b>	Councillor Fritz	Comic book day successful – Bridge St. summer fest August 5th
<b>MVCA</b>	Councillor Black Deputy-Mayor Flynn	Appeal in city of Ottawa – restored wetland where it had been destroyed by developer
<b>Chamber of Commerce</b>	Deputy-Mayor Flynn	Chamber & Town to work with existing website – Golf tournament in Sept
<b>Youth Centre Board</b>	Councillor Trimble	June 4 <sup>th</sup> Annual Meeting – Strategic direction being reviewed.
<b>Library Board</b>	Councillor Doucett	Modernization program looking at what the needs are
<b>Daycare</b>	Councillor Fritz	Tracey Freill new Director – Jen Barry now at Francis St. – Financially – March at surplus
<b>County</b>	Mayor Antonakos Deputy-Mayor Flynn	Roadside spraying program (various options) – OTR trail uses of – Daycare – capital monies possibly available

**TO BE DISCUSSED**

**COMMUNICATION 128233**

Received from        Various Committees  
Addressed to        Community Issues Committee  
Date                    March/April 2017  
Topic                  Action Reports/Minutes

**SUMMARY**

Minutes of the March 22<sup>nd</sup>, 2017 meeting of the **Urban Forest/River Corridor Committee** are attached. Noteworthy items include:

- Planning Issues
- Roy Brown Park

Minutes of the May 1<sup>st</sup>, 2017 meeting of the **Environmental Advisory Committee** are attached. Noteworthy items include:

- New member Natalika Culhane
- MMEAC and CPEAC Joint meeting on June 5<sup>th</sup>, 2017
- Composting and recycling video
- Recycling Pamphlet

Action Report for the May 1<sup>st</sup>, 2017 meeting of the **Parks and Recreation Committee** is attached. Noteworthy items include:

128144        Canadians Multi-Media Advertising  
128224        Park Washroom Toilet Partitions

**STAFF RECOMMENDATION**

THAT Council approves Committees' decisions.

**COMMITTEE DECISION**

THAT Council approves Committees' decisions.

## **COMMUNICATION 128234**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Community Issues Committee  
Date May 11<sup>th</sup>, 2017  
Topic Liquor Events

### **SUMMARY**

The following liquor requests have been received:

- 1) Saturday, May 27<sup>th</sup>, 2017 – Moore House Parking Lot – Wine'd Around  
Downtown – 1:00 p.m. – 5:00 p.m.
- 2) Saturday, June 24<sup>th</sup> and Sunday June 25<sup>th</sup> – Town Hall Auditorium – Mississippi  
Mudds Dinner Theatre
- 3) Sunday June 15<sup>th</sup> – Riverside Park – Lions Club – Beer Tent for Car Show –  
11:00 a.m. – 4:00 p.m.

### **STAFF RECOMMENDATION**

THAT liquor be permitted to be served at the above events and locations.

### **COMMITTEE DECISION**

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**Community Issues Committee Agenda  
for May 16<sup>th</sup>, 2017 meeting to be held in  
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<b>MVCA</b>	Councillor Doucett Deputy-Mayor Flynn	
<b>Chamber of Commerce</b>	Deputy-Mayor Flynn	
<b>Youth Centre Board</b>	Councillor Trimble	
<b>Library Board</b>	Councillor Doucett	
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**STAFF RECOMMENDATION**

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### **STAFF RECOMMENDATION**

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### **COMMITTEE DECISION**



## Carleton Place Urban Forest/River Corridor Committee

175 Bridge Street, Carleton Place, Ontario K7C 2V8

Tel: 613-257-6202 Fax: 613-257-8170

Email: [jdmccready@bell.net](mailto:jdmccready@bell.net)

### Minutes of meeting March 22, 2017

7:00 p.m. Library

Next Regular Monthly Meeting April 26, 7PM – C P Library

#### Attendance:

Jim McCready, Mark Smith, Gerry Andrews, Janet McGinnis, Dale Moulton, Councilor Sean Redmond, Andy Kerr-Wilson,

Absent:

#### Agenda :

1. Welcome-Approval of the Agenda; (Mark/Andy)
  - a. Add - OVTrail
2. Approval of Minutes from Feb 8 meeting. (Janet/Dale)
3. Business Arising from February meeting (Jim)
  - Shrubs Riverside Park to enhance riparian area (50 plants)
    - o High Bush Cranberry \$25 ea last year. Will look for cheaper stock.
    - o Prefer Red Ossier Dogwood& Nannyberry, - will check with Ferguson Forest Center about availability & Cost.
    - o Watering?? , Will check with parks staff to have such done at dry times
    - o Orientation for those watering, Coordinate with Mr. Bob White.
    - o Committee will do the planting
  - Removal of a Butternut
    - o Butternut – Ministry Natural Resources & Forestry gives direction on when a Butternut is removed and usually wants 10-1 replant (Ottawa).
4. Planning Issues
  - 19 Moore St.
    - o 2 Honey Locust is better for entrance area (salt resist) or Colorado blue spruce.
      - Size of Tree, Hydro Lines, sidewalk problems with tree.
    - o Little Leaf Linden be replaced with 3 Red Oak, better choice.
    - o Reduced 4.5 mtr setback to 2 mtr, with 0.6 Mtr jog,
    - o Sight Lines with trees at entrance.

- Pegasus Subdivision
    - o Change some larger trees for Sugar maple and Red oaks,
    - o Park Areas: need larger trees - Maples, Hackberry, Red Oak, few White Pine, and White Spruce.
    - o Keep some Ginkgo.
  - Millers Crossing
    - o Still some tree less Streets but using shrubbery.
5. Roy Brown Park
    - Modified the trail location to avoid Low ground and Streams.
    - Fitness STATION Moved.
    - Moving Pile dirt later. .
  6. Trails at the town yard North Industrial Park
    - UFRC already marked the trails previously with Wayne Fraser.
  7. Dates for the Mayors Office 150 th
    - Sent information on,
    - May 2 - (workshop),
    - May 15<sup>th</sup> – Master of Conservation UofT visit
    - Sept 27 - National Tree Day (plant Hackberry)
    - Planting of 50 trees, TBP.
  8. OVR Trail
    - Open discussion of trail use and users.
  9. Other Business
    - None

Meeting Adjourned

Proposed Meeting Dates for 2017

NEW DATES:

Apr 26, May 24, June 28, Sep 27, Oct 18, Nov 22.



**The Corporation of the Town of Carleton Place  
Environmental Advisory Committee Meeting  
May 1, 2017**

**Present:** Mike Villeneuve, Bill Slade, Kayla Kazda, Margo Willmot, Natalika Culhane

**Absent:** Louis Antonakos, Randy Martin

**Approval of the April 3, 2017 Minutes:**

**Moved by:** Margo Willmot      **Seconded by:** Mike Villeneuve

**Approval of the Agenda:**

**Moved by:** Bill Slade      **Seconded by:** Kayla Kazda

1. **Membership status.** Natalika Culhane has been officially struck as a member of the committee. We were notified that CPEAC now has a total of 10 potential seats on the committee.
2. **CPDHS Environmental Involvement:** Mike contacted the Vice Principals of the local high schools. With an estimated student population of 650 students in Grades 7 & 8, we will be pursuing a 'train the trainer approach to 'canned' on-going environmental presentations.
3. **Presentation of Bursaries:** CPEAC provides an environmental bursary to a deserving student at each high school. Kayla will present the bursary at CPHS graduation ceremony on Thursday June 29 and Mike will present at Notre Dame HS graduation ceremony on Wednesday June 28.
4. **Advertising:** CPEAC participated in an advertisement for Earth Day in the local paper. CPEAC will place two ads in the local paper for Freecycle Day.
5. **Climate Change Action Plan Status:** No change, reviewing staff input and awaiting information regarding potential provincial funding.
6. **MMEAC & CPEAC Joint Meeting:** Scheduled for June 5, 2017 from 7-9 pm. CP Town Council Chambers were booked. The secretary will send a formal invitation to MMEAC.
7. **Meeting with Town Staff and CPEAC participation in a you tube video.** Bill and Mike met with Amanda Charania and Sharyl-Anne Andrews April 5 to discuss creating a you tube video regarding composing. Sharyl-Anne supplied us with a copy of the transcript which we modified. CPEAC recommends a second video be created on recycling.

8. **Recycling Pamphlet:** CPEAC is updating information on its' previous published pamphlet. Bill was in contact with Sharyl-Anne Andrews regarding the ability to add this information to the CP Waste AP. CPEAC will print an updated pamphlet to be included in residents' September water bills. CPEAC will keep information current on CP Waste app with the intent to eventually cancel the printed pamphlet.
9. **Ottawa Valley Recreation Trail:** The CPEAC strongly opposes the mixed use of the Ottawa Valley Recreation Trail. The use of the trail for motorized vehicles as well as walking, cycling, snowshoeing and cross country skiing does not mix. Either a motion to council or a letter will be drafted to that effect.
10. **Summer Recess:** We do not normally meet during the summer; if issues arise, they are dealt with via e-mails. Date for get-together is tentatively for Wednesday, July 12<sup>th</sup>
11. **Committee Direction:** In the past, CPEAC has been successful holding events and undertaking projects that raise environmental awareness. We will concentrate on continuing to do so.
12. **New CAO:** The committee looks forward to meeting Mr. Mark Jenson. We thank Mr. Paul Knowles for his years of support and look forward to continuing support in his new role.
13. **Motion to Adjourn**  
**Moved by:** Bill Slade                      **Seconded:** Natalika Culhane

The next meeting of CPEAC will be Monday June 5<sup>th</sup> 7:00 at the Carleton Place Council Chamber.



Parks and Recreation Committee Action Report  
for the May 1, 2017 meeting held in  
the Arena Board Room at 7:00 p.m.

Present: Councillor Ross Trimble, Reeve Richard Kidd, Jan Ferguson,  
Bill Levysquez, Paul Pillsworth, Tom Marshall, John Andrews,  
Manager of Recreation and Culture Joanne Henderson,  
Facilities Clerk Steph Scollan

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**TO BE DISCUSSED**

**Communication 128144**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date March 3, 2017  
Topic Canadians Multi-Media Advertising

**SUMMARY**

The following is a breakdown of the Canadians' Multi-Media advertising:

2014/2015 – \$3800.00  
2015/2016 - \$0  
2016/2017 – staff have invoiced for \$1875.00

**COMMENT**

Staff have no record of any payment or details for 2015/2016.

**UPDATE**

Staff have updated the Multi-Media agreement and a draft agreement is attached.

**STAFF RECOMMENDATION**

That the draft Multi-Media Agreement be approved as written.

**COMMITTEE DECISION**

That the draft Multi-Median Agreement be approved as written.

**Communication 128224**

Received from	Joanne Henderson, Manager of Recreation and Culture
Addressed to	Parks and Recreation Committee
Date	April 28, 2017
Topic	Park Washroom Toilet Partitions

**SUMMARY**

Staff have received the following quotes on the toilet partitions for the park washrooms:

Doormasters of Ottawa:	\$6,740.00 plus hst
Merlin Doors:	\$6,200 plus hst

**COMMENT**

The park washrooms upgrade was included in the funding received for the splash pad expansion.

**STAFF RECOMMENDATION**

That staff proceed with the purchase of the toilet partitions from Merlin Doors for a price of \$6,200.00 plus hst.

**COMMITTEE DECISION**

That staff proceed with the purchase of the toilet partitions from Merlin Doors for a price of \$6,200.00 plus hst.

**Communication 128225**

Received from Joanne Henderson, Manager of Recreation and Culture  
Addressed to Parks and Recreation Committee  
Date April 28, 2017  
Topic Town Hall Auditorium usage

**SUMMARY**

The following is a breakdown of the usage of the Town Hall Auditorium:

**Theatre**

- two adult productions per year
- two youth productions per year
- two dinner theatre productions per year

Please note that leading up to and during productions; the auditorium is booked anywhere from two to five times per week.

**Children's Entertainment**

- Children's shows – 1-2 per year
- Piano Concerts – approx. 4 per year

**Wedding Ceremonies/Receptions**

- approximately 3-4 per year

**Fundraising Dinners**

- 3 per year

**Concerts**

- 3 -4 per year

**COMMENT**

The majority of the events that are booked in the Auditorium are booked by volunteer organizations.

**STAFF RECOMMENDATION**

For committee's information. Receive and record.

**COMMITTEE DECISION**

For committee's information. Receive and record.