



**Community Issues Committee Action Report
for the September 20th, 2016 meeting held in
the Council Chambers following Corporate Services Committee**

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Phil Hogan, Treasurer, Les Reynolds, Director of Protective Services, Joanna Bowes, Manager of Development Services, Paul Knowles, Chief Administrative Officer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

COMMITTEE/BOARD	MEMBER OF COUNCIL	UPDATES
Municipal Heritage Committee	Councillor Redmond	Wed Oct 12 – Residential School Memoir – Plans for 150 & 200 anniversaries moving along
BIA Board	Councillor Black	
Hospital Board	Councillor Redmond	
MVCA	Councillor Doucett Deputy-Mayor Flynn	Meeting Sept 21 – low water levels being monitored
Chamber of Commerce	Deputy-Mayor Flynn	Meeting Sept 20 – successful golf tournament
Youth Centre Board	Councillor Trimble	Meeting Sept 19 – Trying to attract new board members
Library Board	Councillor Doucett	Meeting Sept 21 – New mission statement
Daycare	Councillor Fritz	July – surplus, budget 2017 being prepared – vehicle damage at from door – enrollment – final two rooms to be filled at Francis Street

TO BE DISCUSSED

COMMUNICATION 127342

Received from	Various Committees
Addressed to	Community Issues Committee
Date	June
Topic	Action Reports/Minutes

SUMMARY

Minutes of the June 23rd, 2016 meeting of the **Carleton Place Emergency Management Committee** are attached. Noteworthy items include:

127253	Lanark County CEMC Meeting
127254	Update of School Emergency Plans
127256	Update of the Terrorist Activity and Response Plan

STAFF RECOMMENDATION

THAT Council accept Committees' decisions

COMMITTEE DECISION

THAT Council accept Committees' decisions



**Community Issues Committee Agenda
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127256 Update of the Terrorist Activity and Response Plan

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COMMITTEE DECISION

MINUTES

CARLETON PLACE EMERGENCY MANAGEMENT COMMITTEE

A meeting of the Carleton Place Emergency Management Committee was held in the OWFC Upper Hall on Thursday, June 23, 2016 at 3:00 p.m. with the following present:

David Joy, Deputy- Fire Chief; Mayor Antonakos; Dave Young, Director of Public Works; Councillor Doug Black; Nicole Guthrie, Acting Communication Coordinator; Duncan Rogers, Clerk; Sgt. Rob Croth, OPP; Mark Dorman, C.P. CERV; Paul Knowles, Chief Administrative Officer; Rachel de Kemp, CPDMH

I ADOPTION OF MINUTES:

Moved by David Young, seconded by Mayor Antonakos
THAT Carleton Place Emergency Management Committee Minutes of April 28, 2016 be approved as printed.

CARRIED

II BUSINESS BROUGHT FORWARD:

127143 Received from: Emergency Management Coordinator
Date Received: 21/03/2016
Addressed to: Emergency Management Committee
Topic: 2016 Hazard Identification and Risk Assessment

SUMMARY:

Staff has reviewed and updated the Town of Carleton Place HIRA for 2016.

UPDATE NO. 1

At the April 28, 2016 Committee meeting it was agreed that the 2016 HIRA met the compliance requirements of OFMEM, however, staff will review the same in light of new standards.

UPDATE NO. 2

Staff has reviewed the 2016 HIRA and has incorporated the new requirements into the same.

STAFF RECOMMENDATION:

That the 2016 Town of Carleton Place HIRA be approved.

COMMITTEE DECISION:

Committee approved staff recommendation.

III COMMUNICATIONS:

127252 Received from: Emergency Management
Date Received: 06/05/2016
Addressed to: Emergency Management Committee
Topic: Annual Municipal Emergency Control Group Training May 12, 2016

SUMMARY:

The Annual Municipal Emergency Control Group training was held this year on May 12th at the Smiths Falls Memorial Community Centre. Topics covered included presentations from Environment Canada, the Ministry of Natural Resources, the Upper Canada District School Board and CP Rail. All of the subjects were informative and of interest to members present. Mr. Walsh was thanked by the CEMC on behalf of our Committee for putting the learning session together.

STAFF RECOMMENDATION:

Information for the Committee. This Annual Training meets the requirements for our Essential Level of Emergency Management. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

127253 Received from: Emergency Management Coordinator
 Date Received: 13/05/2016
 Addressed to: Emergency Management Committee
 Topic: Lanark County CEMC Meeting

SUMMARY:

A meeting of the Lanark County CEMC Group was held on Thursday, May 12, 2016 with the following topics covered.

- 2016 HIRA
- 2017 Emergency Preparedness Guide
- Lake 88.1 Emergency Preparedness Campaign
- Hydro One Preparedness Fact Sheet
- Emergency Notifications via cell phone
- OFMEM Report by Philippe Geoffrion
- Red Cross Report

COMMENT:

Refer to the attached Minutes of the Committee.

STAFF RECOMMENDATION:

That the Town of Carleton Place purchase air time on Lake 88.1 Radio for emergency preparedness messages from October 17, 2016 to January 19, 2017 as per the attached proposal for \$648.00 plus HST.

COMMITTEE DECISION:

Committee approved staff recommendation.

127254 Received from: Emergency Management Coordinator
Date Received: 09/05/2016
Addressed to: Emergency Management Committee
Topic: Update of School Emergency Plans

SUMMARY:

The Emergency Coordinator has updated the Emergency Plans on file for the local schools.

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

127255 Received from: Emergency Coordinator
Date Received: 06/06/2016
Addressed to: Emergency Management Committee
Topic: CERV Seminar

SUMMARY:

The District Health Unit on May 25, 2016 held a very successful seminar for our CERV members on the Preparation and the Handling of Food at Emergency Shelters. The Health Unit sent certificates to the students of the seminar.

STAFF RECOMMENDATION:

Information for the Committee. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

127256 Received from: Emergency Coordinator
Date Received: 06/05/2016
Addressed to: Emergency Management Committee
Topic: Update of the Terrorist Activity and Response Plan

SUMMARY:

The Terrorist Activity and Response Plan was reviewed and updated. A copy of the updated Plan is attached to the Agenda.

STAFF RECOMMENDATION:

That the Terrorist Activity and Response Plan for the Town of Carleton Place as updated for 2016 be approved. Subject to adding schools as potential terrorist tables.

COMMITTEE DECISION:

Committee approved staff recommendation.

127276 Received from: Mississippi Valley Conservation Authority
 Date Received: 20/06/2016
 Addressed to: The Town of Carleton Place
 Topic: Drought Conditions – Mississippi Valley Watershed

SUMMARY:

Dry weather continues to dominate the Mississippi Valley watershed. Flows are approximately 25% of normal, while in smaller tributaries are 10% of normal for this time of year. The Mississippi River has reached minor drought severity while many of the tributaries are at or close to moderate to severe drought conditions.

COMMENT:

Councillor Doucett is attending a meeting with the MVCA on June 24, 2016 to obtain more information on this matter.

STAFF RECOMMENDATION:

Information for the committee. Receive and Record.

COMMITTEE DECISION:

Committee approved staff recommendation.

IV NEXT MEETING:

Reminder: Annual Emergency Exercise
Thursday, September 22nd 2016
OWFC Upper Hall 8:30 a.m. – 12:00 noon

V ADJOURNMENT:

3:35 p.m.