



**Corporate Services Committee Action Report
October 16, 2018, 7:00 p.m.
Carleton Place Town Hall, Council Chambers**

PRESENT

Council: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Fritz, Councillor Redmond, Councillor Trimble

Staff: Diane Smithson, CAO, Duncan Rogers, Clerk, Stacey Blair, Deputy Clerk, Trisa McConkey, Treasurer, Dave Young, Director of Public Works

1) CALL TO ORDER

The meeting was called to order at 7:00 p.m.

2) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST

None.

3) REGISTRATION OF PUBLIC WISHING TO SPEAK

None.

4) DELEGATIONS/PRESENTATIONS

i. 2019 Draft Water and Sewer Budget

Trisa McConkey, Treasurer

Dave Young and Trisa McConkey presented the 2019 Draft Water and Sewer Budget. The presentation included the following information:

- Highlights from the 2018 in Review
- Water and Sewer Asset Management
- Proposed 2019 Water and Sewer Budget which included fee increase of 2.1%

Comments to be forwarded to the Treasurer by October 31, 2018

5) COMMUNICATIONS (REPORTS)

**i. CAO's Report – Delegated Authority
(Communication 129332)**

Diane Smithson, Chief Administrative Officer

**Moved by Councillor Doucett
Seconded by Councillor Black**

THAT Council accept the CAO's Delegated Authority Report dated October 16, 2018 as information.

CARRIED – CONSENT

**ii. Digital Communications Report
(Communication 129333)**

Amanda Charania, Communications Coordinator

Moved by Councillor Fritz

Seconded by Deputy Mayor Flynn

THAT the 3rd Quarterly Digital Communications Report prepared by the
Communication Coordinator dated October 16, 2018, be received as information.

CARRIED – CONSENT

6) ADJOURNMENT

Moved by Councillor Redmond

Seconded by Councillor Fritz

THAT the meeting be adjourned at 7:22 p.m.

CARRIED