



**Corporate Services Committee Action
Report for the October 17th, 2017 meeting
held in
the Council Chambers at 7:00 p.m.**

PRESENT: Chair Councillor Trimble, Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Fritz, Councillor Redmond
Staff: Phil Hogan, Treasurer, Duncan Rodgers, Clerk, Stacey Blair, Deputy Clerk

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 128394

Received from	OPP Municipal Policing Bureau
Addressed to	Phil Hogan, Treasurer
Date	September 27, 2017
Topic	2018 Annual Billing Statement

SUMMARY

The Annual Billing Estimate has been received from the OPP. It includes recent changes that now exclude certain Commercial and Industrial Properties from the counts. These estimates use collective agreements that are in effect for the uniform and civilian staff.

The estimate for policing in 2018 will be \$2,279,577 vs \$2,267,455, an increase of \$12,122. The estimate for 2018 includes contract enhancements of \$182,395 which are optional services provided (Sergeant position).

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 128395

Received from Carleton Place and Beckwith Heritage Museum
Addressed to Phil Hogan, Treasurer
Date October 5th, 2017
Topic Budget request 2018

SUMMARY

The Carleton Place and Beckwith Heritage Museum have made a grant request in the amount of \$30,500 for 2018, this is an increase of \$500 from the grant provided in 2017.

COMMENT

This request will be included for consideration in the 2018 budget for the Town.

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 128396

Received from City of Hamilton
Addressed to All Municipalities
Date September 25th, 2017
Topic Assessment Act Amendments – Non Profit Long Term Care

SUMMARY

The Assessment Act has been amended to provide a property tax exemption to Non-Profit Long-Term Care Homes.

COMMENT

The Treasurer has contacted MPAC which as indicated that the Town may have 1 Long Term Care Home that would fit into this category. The Treasurer will keep this in mind when considering the assessment available for budget purposes.

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 128397

Received from Big Brothers Big Sisters
Addressed to Mayor and Council
Date September 19, 2017
Topic Request for support in 2018

SUMMARY

Big Brothers Big Sisters of Lanark County is requesting support for their work in 2018 in the amount of \$2,000.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

THAT \$2000.00 be included in the 2018 draft budget in support of Big Brothers Big Sisters of Lanark County. Receive and record.

TO BE DISCUSSED

COMMUNICATION 128398

Received from Tracey Freill – Daycare Manager
Addressed to Phil Hogan
Date October 11, 2017
Topic Daycare Rates for 2018

SUMMARY

The County of Lanark requires that fee increases for the year 2018 must be approved by Council and forwarded to the County by November 1st; 2 months before the year begins.

Fees have been increased by 2% for 2018.

STAFF RECOMMENDATION

THAT Council approve the attached fee schedule reflecting a 2% increase for the Daycare rates in 2018.

COMMITTEE DECISION

THAT Council approve the attached fee schedule reflecting a 2% increase for the Daycare rates in 2018.

COMMUNICATION 128404

Received from Paul Knowles, CAO
Addressed to Community Issues Committee
Date October 15, 2017
Topic Mississippi River Bridge Cantilever Platform

SUMMARY

Plans for the development of the OVR trail have included constructing a viewing platform where the trail crosses the Mississippi River. Originally this viewing platform was proposed to be constructed on the south shore. The County has engaged a contractor to install railings along the bridge and work is scheduled to begin this week. During a recent site meeting with the contractor, the contractor suggested that they could construct viewing platforms on the bridge in the middle of the river and incorporate this work into their work to install the railing. They are offering to construct the viewing platform (approximately 8' X 20') on a time/material basis for the estimated cost of \$50,000.

COMMENT

Placing the viewing platform in the middle of the river is ideal for viewing and it would be very convenient to have the platform constructed as part of the railing project. The first draft of the 2018 budget does include \$50,000 for the viewing platform as part of the OVR trail project.

STAFF RECOMMENDATION

THAT Council hereby authorizes staff to issue a purchase order for the construction of a viewing platform mid river on the OVR trail bridge for \$50,000.

COMMITTEE DECISION

THAT Council hereby authorizes staff to issue a purchase order for the construction of a viewing platform mid river on the OVR trail bridge for \$50,000.00;
AND FURTHERMORE, THAT these funds be taken from Trail Reserves.



Corporate Services Committee Agenda
for the October 17th, 2017 meeting to be held in
the Council Chambers at 7:00 p.m.

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 128394

Received from	OPP Municipal Policing Bureau
Addressed to	Phil Hogan, Treasurer
Date	September 27, 2017
Topic	2018 Annual Billing Statement

SUMMARY

The Annual Billing Estimate has been received from the OPP. It includes recent changes that now exclude certain Commercial and Industrial Properties from the counts. These estimates use collective agreements that are in effect for the uniform and civilian staff.

The estimate for policing in 2018 will be \$2,279,577 vs \$2,267,455, an increase of \$12,122. The estimate for 2018 includes contract enhancements of \$182,395 which are optional services provided (Sergeant position).

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

COMMUNICATION 128395

Received from Carleton Place and Beckwith Heritage Museum
Addressed to Phil Hogan, Treasurer
Date October 5th, 2017
Topic Budget request 2018

SUMMARY

The Carleton Place and Beckwith Heritage Museum have made a grant request in the amount of \$30,500 for 2018, this is an increase of \$500 from the grant provided in 2017.

COMMENT

This request will be included for consideration in the 2018 budget for the Town.

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

COMMUNICATION 128396

Received from City of Hamilton
Addressed to All Municipalities
Date September 25th, 2017
Topic Assessment Act Amendments – Non Profit Long Term Care

SUMMARY

The Assessment Act has been amended to provide a property tax exemption to Non-Profit Long-Term Care Homes.

COMMENT

The Treasurer has contacted MPAC which as indicated that the Town may have 1 Long Term Care Home that would fit into this category. The Treasurer will keep this in mind when considering the assessment available for budget purposes.

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

TO BE DISCUSSED

COMMUNICATION 128397

Received from Big Brothers Big Sisters
Addressed to Mayor and Council
Date September 19, 2017
Topic Request for support in 2018

SUMMARY

Big Brothers Big Sisters of Lanark County is requesting support for their work in 2018 in the amount of \$2,000.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

COMMUNICATION 128398

Received from Tracey Freill – Daycare Manager
Addressed to Phil Hogan
Date October 11, 2017
Topic Daycare Rates for 2018

SUMMARY

The County of Lanark requires that fee increases for the year 2018 must be approved by Council and forwarded to the County by November 1st; 2 months before the year begins.

Fees have been increased by 2% for 2018.

STAFF RECOMMENDATION

THAT Council approve the attached fee schedule reflecting a 2% increase for the Daycare rates in 2018.

COMMITTEE DECISION

Proposed 2018 Daycare Rates

Age Group	Per day	2 days	3 days	4 days	Weekly
Infants (0 - 18 months)					
Full day	\$ 76.50	\$ 153.00	\$ 229.50	\$ 306.00	\$ 382.50
Half day rate	\$ 74.50	\$ 149.00	\$ 223.35	\$ 298.00	\$ 372.50
Toddlers (18 - 30 months)					
Full day	\$ 51.50	\$ 103.00	\$ 154.50	\$ 206.00	\$ 257.50
Half day with lunch	\$ 36.00	\$ 72.00	\$ 108.00	\$ 144.00	\$ 180.00
Half day no lunch	\$ 31.50	\$ 63.00	\$ 94.50	\$ 126.00	\$ 157.50
Preschooler (2.5 yrs - 5 yrs)					
Full day	\$ 49.50	\$ 99.00	\$ 148.50	\$ 198.00	\$ 247.50
Half day with lunch	\$ 34.00	\$ 68.00	\$ 102.00	\$ 136.00	\$ 170.00
Half day no lunch	\$ 29.50	\$ 59.00	\$ 88.50	\$ 118.00	\$ 147.50
JK/ISK					
Full day	\$ 43.00	\$ 86.00	\$ 129.00	\$ 172.00	\$ 215.00
JK/ISK Before or After	\$ 14.00	\$ 28.00	\$ 42.00	\$ 56.00	\$ 70.00
Nursery School					
Preschool morning session	\$ 20.50	\$ 41.00	\$ 61.50	\$ 82.00	\$ 102.50
School age (Grade 1 and up)					
Full day	\$ 34.50	\$ 69.00	\$ 103.50	\$ 138.00	\$ 172.50
Before or After School	\$ 13.50	\$ 27.00	\$ 40.50	\$ 54.00	\$ 67.50
Junior School Age Program					
Full day	\$ 34.50	\$ 69.00	\$ 103.50	\$ 138.00	\$ 172.50
Before or After School	\$ 13.50	\$ 27.00	\$ 40.50	\$ 54.00	\$ 67.50