



Corporate Services Committee Action Report
for the November 15th, 2016 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 127420

Received from Phil Hogan, Treasurer
Addressed to Corporate Services Committee
Date November 10th, 2016
Topic Interim Levy By-law

SUMMARY

A by-law is required to provide an interim tax levy on real property in 2017 until adoption of the final estimates from the municipality, school board and county are passed.

COMMENT

For Council's Information

STAFF RECOMMENDATION

THAT by-law be forwarded to Council

COMMITTEE DECISION

THAT by-law be forwarded to Council

COMMUNICATION 127421

Received from OPP
Addressed to Mayor/Clerk
Date November 2nd, 2016
Topic Arbitrator Awards

SUMMARY

OPP Statements for our costings provided estimates based on salaries that were before an arbitrator.

	Arbitrator	OPP Estimate
2015	2.65%	1.50%
2016	1.95%	2.64%
2017	1.90%	2.54%
Compound Impact	6.46%	6.83%

The 2015 & 2016 adjustments are to be reflected in the 2018 statement and the 2017 adjustments in the 2019 statement.

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

TO BE DISCUSSED

COMMUNICATION 127373

Received from Phil Hogan, Treasurer
Addressed to Corporate Services Committee
Date October 13th, 2016
Topic 1st Draft of 2017 Budget

SUMMARY

Staff have compiled the 1st Draft of the Budget for 2017 and will present to Council.

UPDATE – October 25th, 2016

Staff will continue with presentation.

127373 Continued

UPDATE – November 1st, 2015

Staff will continue with presentation

UPDATE – November 15th, 2016 – Public Meeting Presentation

STAFF RECOMMENDATION

THAT Council hereby approves a 2.1% tax dollar increase for municipal share purposes in 2017.

FURTHER THAT a formal by-law be forwarded to Council upon receipt of requisitions from the County as well as the establishment of the tax ratios and receipt of tax rates from the Province for Education taxes. This final tax rate by-law will also reflect the phased in reassessment changes for 2017.

FURTHER THAT staff are instructed to proceed with the identified projects and implement provisions contained in the budget.

COMMITTEE DECISION

THAT Council hereby approves a 2.1% tax dollar increase for municipal share purposes in 2017.

FURTHER THAT a formal by-law be forwarded to Council upon receipt of requisitions from the County as well as the establishment of the tax ratios and receipt of tax rates from the Province for Education taxes. This final tax rate by-law will also reflect the phased in reassessment changes for 2017.

FURTHER THAT staff are instructed to proceed with the identified projects and implement provisions contained in the budget.

COMMUNICATION 127422

Received from	David Somppi
Addressed to	Paul Knowles, Chief Administrative Officer
Date	November 8 th , 2016
Topic	Roy Brown Park

SUMMARY

Resident is concerned that the Town did not follow the Procurement of Goods and Services Policy when the work in Roy Brown Park was awarded without using a formal tendering process. He wishes acknowledgement of his formal complaint and an investigation of the issue.

127422 Continued

COMMENT

On August 16th, 2016 (127282) Council agreed with the staff recommendation and “authorizes staff to engage Stantec and Cavanagh Construction, on a time and material basis, to construct Phase 1 of Roy Brown Park so that the pavilions and signage can proceed”.

This decision was made for several reasons:

- 1) Stantec had already completed considerable work that was available at no cost to the Town, on the project. If another firm was engaged the Town would have to fund the cost of this work;
- 2) Preparing a tender document, advertising, evaluating and then awarding the tender would have added considerable time and the project could not have been completed this fall. Also, tendering for this project would have increased costs, particularly for engineering.
- 3) The Town is not actually paying cash for this project. Instead Cavanagh will perform work for the Town for a negotiated price that is equivalent to the area occupied by the SWM pond valued at \$80,000/Ac.

A proposed agreement with Cavanagh and a report on costs to date is currently being prepared.

STAFF RECOMMENDATION

THAT resident be provided with the above information and a copy of the proposed agreement with Cavanagh as soon as it is completed.

COMMITTEE DECISION

THAT resident be provided with the above information and a copy of the proposed agreement with Cavanagh as soon as it is completed. Bring forward

COMMUNICATION 127423

Received from	Duncan Rogers, Clerk
Addressed to	Corporate Services Committee
Date	October 24 th , 2016
Topic	By-laws to Confirm Sale of Properties

SUMMARY

Staff has prepared By-laws to confirm the sale of municipal properties in 2015. The former municipal properties are located or known as follows:

- Cavanagh property (Morris Street)
- Allan Street property (former Curling Club Property)
- Part of the Old Franktown Road south of Highway No. 7

127423 Continued

- Land on Highway No. 7 adjacent to the Rivington Property

STAFF RECOMMENDATION

That By-laws be forwarded to Council for approval.

COMMITTEE DECISION

That By-laws be forwarded to Council for approval.

Staff is to report on status of property, on Costello, reserved for the Hospital.

COMMUNICATION 127426

Received from	Joanna Bowes, Manager of Development Services
Addressed to	Corporate Services Committee
Date	November 15 th , 2016
Topic	Downloading of Subdivision and Consent Approvals

SUMMARY

On September 27th, 2016 Council passed Motion 15-127-08 which stated;

“THAT Council hereby request the County of Lanark to delegate the approval authority for consent, subdivision and part lot control applications to the Town of Carleton Place.”

The request was sent to the County of Lanark and they have asked for clarification with respect to whether or not the Town of Carleton Place is also looking for the delegation of approval authority for condominiums.

COMMENT

The Town planning staff would like to confirm that they are indeed seeking delegated authority for approval of condominiums in addition to the request made previously for consent, subdivision and part lot control applications.

STAFF RECOMMENDATION

THAT Council hereby request the County of Lanark to delegate the approval authority for consent, subdivision, condominium and part lot control applications to the Town of Carleton Place.

COMMITTEE DECISION

THAT Council hereby request the County of Lanark to delegate the approval authority for consent, subdivision, condominium and part lot control applications to the Town of Carleton Place.



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