



Corporate Services Committee Action Report  
for the March 15<sup>th</sup>, 2016 meeting held in  
the Council Chambers at 7:00 p.m.

**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Trimble, Joanna Bowes, Manager of Development Services, Duncan Rogers, Clerk, Les Reynolds Director of Protective Services, Paul Knowles, Chief Administrative Officer

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

## **COMMUNICATION 127102**

Received from	MPAC
Addressed to	Treasurer
Date	February 16, 2016
Topic	Assessment Update & Property Notices

### **SUMMARY**

New appeal deadlines with the 2016 assessment update for the 2017 – 2020 tax years. Property owners will have 120 days from the issue date of their assessment notice to file a Request for Reconsideration. Lanark County residential notices are scheduled to be sent out April 11, 2016; this will set the RFR appeal deadline as August 9, 2016 and not March 31, 2017 as would have been the case in previous years. This information is to be on the assessment notices.

MPAC has identified the different zones for preliminary residential market change values across the Province. The average market change values in Eastern Ontario are showing a 4% increase. The other 6 zones have average market change values of 7%, 10%, 13%, 20%, 21% and 29%.

**1270102 Continued**

**COMMENT**

Information only

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**COMMUNICATION 127103**

Received from	Ministry of Municipal Affairs
Addressed to	Treasurer
Date	February 19, 2016
Topic	Annual Repayment Limit

**SUMMARY**

The Town of Carleton Place is currently utilizing 14.6% of its debt capacity. The remaining annual limit of \$3,870,710 would fund \$48 million of debt for a 20 year debenture at 5% interest.

The current \$5 million of debt the municipality has will be fully paid by 2025. We are forecasting from 2025 to 2035 incurring approximately \$27 million of expenditures to deal with Water Plant, Sewage Plant and Water Reservoir Expansions. Approximately \$10 million will be funded from reserves and the balance of \$17 million funded by debt.

**COMMENT**

For Council's Information

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

## **COMMUNICATION 127104**

Received from AMO & MFOA  
Addressed to Phil Hogan  
Date February 25, 2016  
Topic 2016 Provincial Budget

### **SUMMARY**

Province is projecting a deficit of 5.7 billion for 2015/2016 and 4.3 billion for 2016/2017 with an annual balanced budget after that. The Ontario economy is forecasted to grow.

OCIF funding to increase to \$300 million per year by 2018/2019 with 2/3 of these funds to be formula based and the balance application based.

Total OMPF envelope of funds to remain unchanged for 2017

Assessment notices to be sent earlier to allow appeals so that the delivered rolls in December are more accurate and earlier resolution of assessment issues.

Ministry of Finance has initiated a review of the vacant unit rebate. Concerns have been raised regarding the appropriateness of the lower tax rate.

Province identified a number of Provincial-Municipal Partnerships that are ongoing and include:

Sharing Provincial Gas Tax, OMPF, OPP Billing Model, OCIF, Connecting Link Program, review of the Municipal Act, and the Municipal Conflict of Interest Act.

### **COMMENT**

Information only

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

## **COMMUNICATION 127105**

Received from       Municipal Affairs & Housing  
Addressed to       Corporate Services  
Date                 March 2, 2016  
Topic                Disaster Recovery Assistance Program

### **SUMMARY**

Program is in place to offer financial assistance to qualifying municipalities that have sustained significant costs as a result of a natural disaster such as a tornado or severe flooding.

This program only comes in to effect if a disaster costs greater than 3% of the annual own purpose tax levy. For Carleton Place 3% of our own purpose levy amounts to \$270,000. If our disaster costs are less than 3% of the levy no assistance is provided. If the disaster was to cost 10% of our annual levy or \$900,000 we would receive Provincial funding equal to 75% on \$270,000 and 95% on the remaining balance.

A municipality must apply for this funding within 120 days of the disaster by a resolution of Council.

### **COMMENT**

Information only

### **STAFF RECOMMENDATION**

Receive and Record

### **COMMITTEE DECISION**

Receive and Record

**TO BE DISCUSSED**

**COMMUNICATION 127068**

Received from Phil Hogan, Treasurer  
Addressed to Policy Review Committee  
Date February 3<sup>rd</sup> 2016  
Topic 10 Year Capital Plan

**SUMMARY**

Treasurer is working on the annual update to the Town's 10 Year Capital Plan

**STAFF RECOMMENDATION**

Bring Forward

**COMMITTEE DECISION**

Bring forward



Corporate Services Committee Agenda  
for the March 15<sup>th</sup>, 2016 meeting to be held in  
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Date                 February 16, 2016  
Topic                Assessment Update & Property Notices

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Information only

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### **COMMITTEE DECISION**



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### **COMMITTEE DECISION**

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Date	February 3 <sup>rd</sup> 2016
Topic	10 Year Capital Plan

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**STAFF RECOMMENDATION**

Bring Forward

**COMMITTEE DECISION**