



Corporate Services Committee Action Report
for the May 16th, 2017 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Joanna Bowes, Manager of Development Services, Les Reynolds, Director of Protective Services, Phil Hogan, Treasurer,

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 3) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 4) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS**

TO BE DISCUSSED

COMMUNICATION 128229

Received from	Phil Hogan Treasurer
Addressed to	Corporate Services Committee
Date	May 10 th , 2017
Topic	10 Year Capital Investment Plan

SUMMARY

Staff has updated the 10 year capital investment plan.

COMMENT

That Council review the plan.

STAFF RECOMMENDATION

To be discussed.

COMMITTEE DECISION

Bring forward

COMMUNICATION 128230

Received from Phil Hogan, Treasurer
Addressed to Corporate Services Committee
Date May 10th, 2017
Topic PSAB Budget 2017

SUMMARY

PSAB Accounting has different accounting treatment than the Fund Accounting which reflects a balanced budget where Revenues less Expenditures come to zero. Under PSAB rules the treatment of certain expenditures for capital, debt payments, amortization and use of reserves are different.

STAFF RECOMMENDATION

That Council hereby approves the 2017 budget reflecting PSAB reporting.

COMMITTEE DECISION

That Council hereby approves the 2017 budget reflecting PSAB reporting.

COMMUNICATION 128231

Received from Phil Hogan, Treasurer
Addressed to Corporate Services Committee
Date May 10th, 2017
Topic Financial Software – USTI - MAS – December 31, 2017

SUMMARY

Our provider of financial software known as USTI (Tax, Water, A\P, A\R, General Ledger, Payroll, Budget, etc.) was purchased approximately 6 months ago by a major software provider for municipalities in Canada. The major municipal software providers noted below at one time were all separately owned but are now under one owner. We have been advised that the MAS software owned by USTI will not be supported past this fiscal year.

The Treasurer will be reviewing with software providers a proper course of action as to the replacement of our current software.

Below is a summary of what primary software packages are currently being utilized in Eastern Ontario:

Vadim (20) – Arnprior, Brockville, North Grenville, Gananoque + 16 smaller Townships
Diamond (10) – Pembroke, Perth, Mississippi Mills, + 7 smaller Townships
USTI (15) – (Asyst & MAS) – Carleton Place, Smiths Falls, Prescott, Deep River, Renfrew, Beckwith, Cornwall + 8 smaller Townships

128231 Continued

STAFF RECOMMENDATION

To be discussed

COMMITTEE DECISION

Receive and Record

COMMUNICATION 128232

Received from	Arthur J. Gallagher
Addressed to	Phil Hogan, Treasurer
Date	May 11 th , 2017
Topic	Insurance 2017/2018

SUMMARY

Municipality received the insurance renewal for the year 2017/2018. The annual premium for our policy amounts to \$199,554 + taxes. This is an increase of 1.6% from our previous year where our premium was \$196,364 + taxes.

STAFF RECOMMENDATION

That Council hereby authorizes staff to accept Frank Cowan as our insurance provider with Arthur J. Gallagher being our broker for the period of June 15, 2017 to June 15, 2018 at the quoted price of \$199,554 + taxes.

COMMITTEE DECISION

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Corporate Services Committee Agenda
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