

## MEETINGS OF COUNCIL:

**Tuesday, December 20th, 2016** – 7pm • Corporate Services followed by Community Issues, followed by Planning and Protection if required, followed by Council

**Please Note:** the Regular Meeting of Council for Tuesday, December 27, 2016 has been cancelled.

**Town Hall Holiday Closure:** the Town Hall will close 12:00 noon on December 23rd and reopen on January 3rd. Regular meetings of Council will resume on January 10th, 2017

## NOTICE OF OPEN HOUSE AND PUBLIC MEETING UNDER SECTIONS 34 AND 70.2 OF THE PLANNING ACT

### Development permit admendment to add a sales office as a temporary use within a draft plan of subdivision.

**TAKE NOTICE THAT** the Committee of Council for Public Meetings (the Planning and Development Committee) will hold a public open house on Tuesday January 10, 2017 at 5:00 pm to 6:00 pm in the Auditorium, 175 Bridge Street. Section 3.0, General Provisions, will be amended to add a sales office as a temporary permitted use either within a model home, a residential unit dry build or as a stand-alone structure.

**TAKE NOTICE THAT** the Committee of Council for Public Meetings (the Planning and Development Committee) will hold a public meeting on Tuesday January 17, 2017 at 8:00 pm in the Council Chambers of the Carleton Place Town Hall located at 175 Bridge Street. The amendment will add an allowable temporary use within any lands subject to a draft approved plan of subdivision.

**THE SUBJECT LANDS** are described as all the lands within the boundaries of the Corporation of the Town of Carleton Place.

Any person may attend the public meeting and/or make written or verbal representation either in support of or in opposition to the proposed policies in the Development Permit Amendment.

If a person or public body does not make oral submissions at the public meeting, or make written submissions to the Town of Carleton Place before the Development Permit By-law is passed, the person or public body is not entitled to appeal the decision of the Council to the Ontario Municipal Board.

If a person or public body does not make oral submission at the public meeting, or make written submissions to the Town of Carleton Place for the Development Permit By-law before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal to the Ontario Municipal Board, unless, in the opinion of the Ontario Municipal Board, there are reasonable grounds to do so.

Additional information in relation to the proposed amendments are available for inspection between 8:30 am and 4:30 pm Monday-Thursday and 8:30 am and 4:00 pm Friday in the Development Services Department at the Town Hall, [www.carletonplace.ca](http://www.carletonplace.ca) or by calling (613) 257-6251.

## WINTER OPERATIONS NOTICE

### Snow Removal Operations

Residents are to be advised that the Town of Carleton Place will NOT be responsible for damages to personal property within the municipal right of way during snow removal operations. Snow removal operations includes plowing activities and occasionally staff will use a large blower to remove snowbanks where necessary. Residents should remove items like sports equipment, planters, and other lawn decorations from the municipal right of way before objects become frozen to the ground. Residents may wish to trim any branches from shrubs and trees that originate from your property to prevent any damage. Residents with rocks and other permanent landscaping features may wish to mark them with a reflector that will be visible above the snow. Should you have any questions, please contact the Public Works office (613) 257-2253.

### Winter Parking Restrictions

In accordance with the Town of Carleton Place by-law 2011-050 when Environment Canada forecasts a snowfall of more than 7cm or more for Ottawa and the surrounding area the municipality will issue an on street parking ban. During a parking ban no vehicles shall be parked on municipal streets or parking lots within the Town of Carleton Place between 11pm until 7am. By-law Officers actively enforce winter parking by-laws within the Town of Carleton Place. Vehicle owners will be fined \$65.00 and the vehicle could be towed if interfering with snow removal operations when a ban is in effect or at times when signs are posted for secondary snow bank removal. Should you have any questions, please contact our By-law

Department (613) 257-5688 or [bylaw@carletonplace.ca](mailto:bylaw@carletonplace.ca).

### Parking Ban Notification

If you would like to be notified by email when a parking ban is in effect, please visit the Town's website <http://carletonplace.ca/winter-parking-p1619.php> to submit your email address.

By working together, we can ensure we're all better prepared for whatever this winter may bring.

## EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking an individual to fill the full-time position of Public Works Superintendent.

Summary: Responsible for the maintenance and operation of the Town's infrastructure including roads, storm sewers, sanitary sewers and water distribution system.

### Qualification/Experience:

- Minimum High School Graduation Diploma along with either/or post-secondary education in a related field or a combination of experience and training in the relevant field. Certified Road Superintendent (CRS) and/or OACETT designations will be considered an asset;
- 5-10 years of experience in municipal or construction environment, including 3-5 years of supervisory experience;
- Act as ORO (Overall Responsible Operator) for the Town's Water Distribution System (Level I) and Wastewater Collection System (Level II);
- Certification by the Ministry of the Environment as a Class I Operator of Water Distribution and Class II Operator of Wastewater Collection Systems;
- A thorough knowledge of legislation and regulations that may impact the operation of a Municipal Public Works operation such as, but not limited to, the Highway Traffic Act, Occupational Health and Safety Act, Safe Drinking Water Act, Minimum Maintenance Standards for Municipal Highways and Town By-laws and policies;
- Class G Ontario Drivers Licence (will be required to provide abstract and provide on-going confirmation of appropriate licence). DZ licence will be considered an asset;
- Possess knowledge of the methods, materials, tools and equipment used in the maintenance, construction and repair of roadways sidewalks, bridges, culverts, storm and sanitary sewers, water systems and associated features including safety precautions.

A detailed job description, for this position, can be accessed at [www.carletonplace.ca](http://www.carletonplace.ca)

Interested applicants are invited to submit an application in confidence by 3:30 PM December 21st quoting "Public Works Superintendent" Attention Human Resources by:

Email: [hr@carletonplace.ca](mailto:hr@carletonplace.ca)

Mail: Town of Carleton Place  
Attn: Human Resources  
175 Bridge Street  
Carleton Place, ON K7C 2V8

Facsimile: 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

## IMPORTANT WASTE COLLECTION INFORMATION FOR THE HOLIDAYS

During the Christmas holidays there will be a slight change in the waste collection schedule. Waste and recycling normally collected on Monday December 26th will be collected on Tuesday December 27th. Residents are reminded to have items at the curb by 7am.

On the following collection days each residence is permitted 3 un-stickered bags (no oversized bags permitted):

**Tuesday December 27th, Wednesday December 28th, & Thursday December 29th.**

Any additional bags must be stickered to ensure collection. Christmas wrapping paper is recyclable – please securely place wrapping paper in a box, tied in a bundle or in paper yard waste bag.

**Christmas trees will be collected from January 2-13, 2017.**

Should you have any waste collection questions during the holidays, please contact Matrec at 613-257-1195.