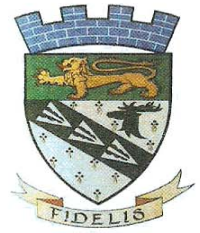


Corporation of the Town of Carleton Place

175 Bridge Street, Carleton Place, ON K7C 2V8 Phone: (613) 257-6200 Fax: (613) 257-8170



Dear Carleton Place Resident/Property Owner:

The Town of Carleton Place Emergency Notification System

The Town of Carleton Place is in the process of updating our *Emergency Notification System*. This system allows the municipality to relay an important telephone message to residents of the community in the event of an emergency only. Examples could include a boil water order, a serious accident, or other such event. When a resident receives a notification telephone call, he or she should listen carefully to instructions given by municipal officials in accordance with the incident.

If you wish to ensure that your home or business telephone number is included on the above-noted system, please e-mail your name, address and telephone number to bmccann@carletonplace.ca. Alternatively, if you wish, please detach the form at the bottom of this page and mail or drop off the form at the Town Hall.

This information will be used **only** for the *Emergency Notification System* and can be removed from our list at any time. Should you have any questions regarding the above, please contact the undersigned.

D.H. Rogers, C.M.O.
Clerk
Town of Carleton Place
175 Bridge Street
Carleton Place, Ontario K7C 2V8
613-257-6211 or drogers@carletonplace.ca



I wish to add my name to the Town of Carleton Place Emergency Notification System

Name: _____

Address: _____

Telephone No. _____

Signature