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Tuesday, March 5th, 2013

7:00pm: Physical Environment Committee

Followed by:

Planning & Protection Committee

**Major Topics: DP3-01-2013
43 Bridge Street**

**Major Topics: DP3-02-2013
225 Edmund Street**

**Public Meeting – 8pm
Official Plan Review**

EMERGENCY NUMBERS

Police • Fire • Ambulance

911 Emergency Only
Public Works

Emergency Number 24/7
613-257-2253

info@carletonplace.ca

175 Bridge Street,
Carleton Place, ON K7C 2V8

613-257-6200

www.carletonplace.ca

EMPLOYMENT OPPORTUNITY

Carleton Place Public Works Department is currently accepting resumes for summer student positions.

Public Works Operations

Duties Include:

- General grounds keeping activities and other duties assigned by the Superintendent of Public Works
- Must enjoy working outside
- Must be able to work as part of a team or independently
- Must be able to work most Saturday mornings May through November

Required Skills:

- Ability to operate small machinery such as lawn mowers & grass trimmers
- Must be able to effectively interact with the public in a friendly & professional manner
- Must possess a full G licence
Approx. 44 hours per week

Household Hazardous Waste Attendant

Duties include:

- Accepting, sorting, and packing materials at the Household Hazardous Waste Depot as part team

- Must enjoy working outside
- Must be able to work Saturday mornings from June through mid-September

Required Skills:

- Attention to detail is necessary
- Must be able to effectively interact with the public in a friendly & professional manner

Approx. 5 hours per week

Submit your cover letter (indicating availability) and resume by email to Sharyl Andrews (sandrews@carletonplace.ca). Submissions can be emailed or dropped off at 175 Bridge Street before March 18th at noon.

2013 INTERIM TAX BILL

Due February 28, 2013

Payment by Mail – Remove the stub from your tax billing, attach it to your cheque and mail it to the Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario, K2C2V7

In Person – The tax office in the Town Hall is open for collection of taxes from Monday to Thursday, 8:30 a.m. to 4:30 p.m. and Friday from 8:30 a.m. to 4:00 p.m. Payment after hours may be deposited in the payment box in the foyer at the police station.

If payment is made by mail or after the office hours, and you require a receipt, please include the complete bill with your cheque. The bill will be received and returned to you by mail.

Payments accepted at most financial institutions. For more information or questions, call:

C. Manzon, Tax Collector
613-257-6218

REQUEST FOR PROPOSAL

For an Economic Development Website

Proposals shall be received until Wednesday March 6th, 2013. Prior to the closing date and time, the submission must be delivered to:

Jasmin Ralph,
Economic Development Coordinator
Town of Carleton Place
175 Bridge Street,
Carleton Place,
Ontario K7C 2V8

For Information Contact:

Jasmin Ralph
Tel: 613-257-7244

Email: jralph@carletonplace.ca