

MEETINGS OF COUNCIL

Tuesday, April 3rd, 2018

7:00p.m Physical Environment Committee
Followed by: Planning and Protection Committee

EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking an individual to fill the full-time position of Executive Assistant to the CAO, Mayor and Council.

The 2018 salary range is \$44,084 - \$51,865 based on a 36.25 hour work week. A detailed job description, for this position, can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application in confidence by 11:00 AM Wednesday, April 11, 2018 quoting "Executive Assistant to the CAO, Mayor and Council" Attention Human Resources by:

Mail: Town of Carleton Place

Email: hr@carletonplace.ca

Attn: Human Resources

Facsimile: 613 257 8170

175 Bridge Street Carleton Place, ON K7C 2V8

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

WASTE COLLECTION GOOD FRIDAY & EASTER MONDAY

Due to Good Friday being a holiday, garbage & recycling collection will occur on **Monday April 2, 2018**. There will be no change in the collection schedule for Easter Monday, April 2, 2018. Garbage and recycling will be collected as usual.

For more information about garbage & recycling collection in the Town of Carleton Place, please visit our website, www.carletonplace.ca or download the free Carleton Place Waste Solutions App from the Google Play Store or the Apple App Store to receive information & reminders about waste and recycling collection.

TOWN OF CARLETON PLACE BARE ROOT TREE PLANTING PROGRAM

In efforts to ensure the Town of Carleton Place's tree population is maintained and enhanced for years to come, we are making trees available to Town of Carleton Place residents at a subsidized rate. For \$20.00 (taxes included) a tree of 25mm (1 inch) in thickness and 6' to 8' in height will be made available.

Species available are:

Large Trees

Sugar Maple

Red Oak

Hackberry

Smaller Trees

Honey Locust

Showy Mountain Ash

Flowering Crabapple (Edible)

Royal Gala Apple

If residents are unsure which tree is best suited for their location, residents can view tree profiles on the Town of Carleton Place website www.carletonplace.ca

Vouchers for trees will be available for collection at one information session that will be held at the Arena (75 Neelin Street):

Wednesday May 2nd start time is 7:00 p.m.

Because these trees are subsidized anyone who has their name on a tree list must attend (or have previously attended) the information session to be eligible for a tree voucher.

Residents **must call** prior to the session in order to be placed on a list for a tree. Call 257-2253 to have your name placed on the list or leave a message providing your **name, address, telephone number and tree desired** and your name will be placed on the list.

There are a limited number of trees available. Trees will be provided on a first come first served basis and a limit of 2 trees per household.

These trees are available ONLY to taxpayers of the Town of Carleton Place and must be planted within Town limits.

Information sessions are open to the public for general information regarding tree planting and maintenance.

TOWN OF CARLETON PLACE EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking an individual to fill the full-time position of Director of Emergency & Protective Services/Fire Chief.

A detailed job description for this position can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application in confidence by 2:00 PM Thursday, April 19, 2018 quoting "Director of Emergency & Protective Services/Fire Chief", Attention Human Resources by:

Mail: Town of Carleton Place

Email: hr@carletonplace.ca

Attn: Human Resources

Facsimile: 613 257 8170

175 Bridge Street Carleton Place, ON K7C 2V8

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