

### MEETINGS OF COUNCIL

Tuesday, March 18th, 2014

7:00p.m

Corporate Services Committee

Followed by:

Community Issues Committee

Followed by:

Planning and Protection Committee

## EMERGENCY NUMBERS

Police • Fire • Ambulance

911 Emergency Only

Public Works

Emergency Number 24/7

613-257-2253

[info@carletonplace.ca](mailto:info@carletonplace.ca)

175 Bridge Street,

Carleton Place, ON K7C 2V8

613-257-6200

[www.carletonplace.ca](http://www.carletonplace.ca)

### MUNICIPAL ELECTION DRO AND ELECTION ASSISTANT POSITIONS

The Town of Carleton Place has a limited number of Deputy Returning Officer and Election Assistant positions available for the 2014 Municipal/School Board Trustee Election, which will be held on Monday, October 27, 2014.

Training and election material will be provided. Prior election experience would be an asset. The re-numeration offered is \$180.00 for the DRO position and \$170.00 for the Election Assistant position.

Interested workers are requested to submit a covering letter and resume to the address noted below, or for further information, please contact the undersigned.

D.H. Rogers, C.M.O.

Clerk

The Town of Carleton Place

175 Bridge Street, Carleton Place, Ontario

K7C 2V8

[drogers@carletonplace.ca](mailto:drogers@carletonplace.ca)

### APPOINTMENTS TO THE JOINT LANARK COUNTY 2014 ELECTION COMPLIANCE AUDIT COMMITTEE

The municipalities of Carleton Place, Mississippi Mills, Perth, Smiths Falls, Beckwith, Drummond/North Elmsley, Lanark Highlands, Montague and Tay Valley are currently seeking interested applicants with accounting, auditing and legal experience, from professionals who are required to adhere to codes or standards of their profession and from individuals with in-depth knowledge of the campaign financing rules of the Municipal Elections Act, 1996, for appointment to the Joint Lanark County 2014 Election Compliance Audit Committee.

The purpose of the Compliance Audit Committee is to:

- consider compliance audit applications made by electors and decide whether they should be granted or rejected;
- appoint an auditor if the application is granted;
- receive and consider the auditor's report;
- commence legal proceedings, if there is a contravention; and
- if no contravention, determine whether there were reasonable grounds for the application.

**DEADLINE is Monday, March 20th, 2014 at 12:00 p.m.**

For further information or if you wish to be considered for an appointment, a copy of the Terms of Reference and Application Form is available from Duncan Rogers, Clerk for the Town of Carleton Place, 175 Bridge St, (613) 257-6211 or [drogers@carletonplace.ca](mailto:drogers@carletonplace.ca)

### FIRE SERVICE MASTER PLAN – COMMUNITY SURVEY WE NEED YOUR HELP!

The Town of Carleton Place has initiated the process to create and implement a Fire Service Master Plan. A Fire Service Master Plan is a long-range planning tool that will guide the priorities and objectives of the Town's Fire Department for the next 10 years. It will incorporate a clear understanding of the municipality's expected growth and the impact on resources. It is meant to be a dynamic plan, and we need **YOUR INPUT** to ensure the plan fully addresses the needs of our residents both now and in the future.

**General objectives include:**

- a review of our current services and delivery methods
- developing recommendations to address future service requirements

To help us, serve **YOU** better, the Ocean Wave Fire Company

is asking that you complete our survey. You can complete the survey online by **March 31st, 2014**. You can complete the survey by clicking on this link <https://www.surveymonkey.com/s/OWFC-CarletonPlace> or using your mobile device with the following code:



If you wish, paper copies of the survey are available at all municipal buildings or by calling 613-257-5526.

### SUMMER STUDENT EMPLOYMENT OPPORTUNITY

#### HOUSEHOLD HAZARDOUS WASTE ATTENDANT

Carleton Place Public Works Department is currently accepting resumes for HHW Summer Student positions.

**Duties include:**

- Accepting, sorting, and packing materials at the Household Hazardous Waste Depot as part team
- Must enjoy working outside
- Must be able to work Saturday mornings starting May 17 through August 30.

**Required Skills:**

- Attention to detail is essential
- Must be able to effectively interact with the public in a friendly & professional manner

Approx. 5 hours per week each Saturday (7:30am-12:30pm)

Deadline for applications is **Thursday April 3rd at 11am.**

Submit your cover letter and resume by email to Sharyl Andrews ([sandrews@carletonplace.ca](mailto:sandrews@carletonplace.ca)). Submissions can be emailed or dropped off at 175 Bridge Street.