



MEETINGS OF COUNCIL:

The meetings regularly scheduled for February 23 are CANCELLED.

2016 INTERIM TAX BILL

Due February 25, 2016

Payment by Mail – Remove the stub from your tax billing, attach it to your cheque and mail it to the Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario, K2C 2V8

In Person – The tax office in the Town Hall is open for collection of taxes from Monday to Thursday, 8:30 a.m. to 4:30 p.m. and Friday from 8:30 a.m. to 4:00 p.m. Payment after hours may be deposited in the payment box located outside the front door at the police station.

If payment is made by mail or after the office hours, and you require a receipt, please include the complete bill with your cheque. The bill will be receipted and returned to you by mail.

Payments accepted at most financial institutions. For more information or questions, call Jennifer Muoka, Tax and Water Revenue Clerk, 613-257-6218.

CARLETON PLACE WINTER CARNIVAL FEBRUARY 20, 2016

“Chilly’s Circus” will take place at Riverside Park with free indoor and outdoor activities. Visitors will enjoy continuous activities from 10 a.m. to 4 p.m.

For full details visit www.wintercarnival.carletonplace.com or www.facebook.com/carletonplacewintercarnival

MARCH BREAK FUN

Dangerboy, a comic juggler, is coming to the Carleton Place Town Hall Auditorium on Thursday, March 17th at 10 a.m. Tickets are on sale now at the Carleton Place Public Library for \$3 each or \$4 at the door. This is a family friendly event, ages 4+.

Please call 257-2702 for more information.

EMPLOYMENT OPPORTUNITY

The Town of Carleton Place is seeking an individual to fill the full-time position of Mechanic.

Summary: Responsible for performing the maintenance and repairs to Carleton Place municipal fleet and Public Works facilities. Provide recommendations pertaining to fleet management/budgeting including acquisitions, removals and long term planning.

Qualification/Experience:

- Secondary school diploma;
- 3-5 years direct related experience in the Heavy Equipment/Vehicle maintenance field, in particular Items 1-9 in the Duties in the job description;
- Valid Provincial or Inter-provincial Automotive Service Technician (310S) &/or Truck and Coach Technician (310T) mechanics licence;
- Thorough knowledge of motor vehicle mechanics, diagnostic techniques, industry trends and regulations and fleet preventative maintenance programs;
- Possess and maintain a valid DZ licence or have the ability to acquire one within 6 months;
- Valid Internal Combustion Engine – Propane (ICE-P) and Ozone Depletion (ODP) licence, an asset; and
- Knowledge of municipal practices relating to road, sewer, water maintenance &/or construction and winter maintenance activities.

A detailed job description, for this position, can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application **in confidence by 4:00 p.m.**

March 3, 2016 quoting “Mechanic” Attention Human Resources by:

Mail: Town of Carleton Place

Facsimile: 613 257 8170

Attn: Human Resources

Email: hr@carletonplace.ca

175 Bridge Street

Carleton Place, ON K7C 2V8

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.