

MEETINGS OF COUNCIL

Council has recessed for the summer. There will be a special meeting on **Tuesday, August 2**. Council will resume their regular meeting schedule on **Tuesday, September 6**.

EMERGENCY NUMBERS

Police · Fire · Ambulance 911 Emergency Only
Public Works Emergency Number 24/7 613-257-2253 info@carletonplace.ca
175 Bridge Street Carleton Place, ON K7C 2V8
613-257-6200 www.carletonplace.ca

WATER AND TAX NOTICE

Water is due July 28th, 2016 **Tax is due August 25th, 2016**

Telephone/Online Banking – pay by phone or internet, contact your Financial Institution for this service.

In Person – The Town Hall is open for collection of taxes and water payments from 8:30 am to 4:30 pm Monday through Thursday and Friday 8:30am to 4pm, accepted forms of payment are Cash, Cheque or Debit. Payments made after hours may be deposited in the payment box at the entrance to the police station.

Payment by Mail – Remove the stub from your tax billing, attach it to your cheque and mail it to the Town of Carleton Place, 175 Bridge Street, Carleton Place, Ontario, K2C 2V8

If payment is made by mail or after the office hours, and you require a receipt, please include the complete bill with your cheque. The bill will be receipted and returned to you by mail.

Pre-Authorized Payments – account must be current in order to enroll in this option, payment is directly taken from your account on the due date.

Payments are accepted at most financial institutions.

For more information or questions, call Jennifer Muoka, Tax & Water Revenue Clerk at 613-257-6218

EMPLOYMENT OPPORTUNITY

Carleton Place Child Care is currently accepting resumes for an RECE Teacher (maternity leave contract).

Summary: Responsible for the care and well-being of the children in the program working within specific guidelines and requirements (Child Care And Early Years Act, local Ministry of Health, Ministry of Labour and the Town of Carleton Place). Also responsible to work with the needs of parents, other professionals and the general public in regards to service information.

Qualifications/Experience:

1. Early Childhood Education Diploma (2 year diploma provincially recognized by the Ministry of Education and AECEO).
2. Valid First Aid/CPR/AED certificates.
3. Valid Epi-pen training.

4. Valid food handler's certificate.
5. Participate in a minimum of 8 hours of professional development per year.
6. Complete the required ECERS training each year.
7. Must be a member in good standing of the ON College of Early Childhood Educators.
8. Vulnerable Sector Criminal Reference Check (valid to 6 months of employment).

The position will be scheduled to work irregular shifts, starting as early as 6:15 A.M. and working as late as 6:00 P.M. Must be able to read and comprehend instructions about medical issues (allergies and administration of medicine etc.), court documents, and assessments of children and the environment.

A detailed job description, for this position, can be accessed at www.carletonplace.ca
Interested applicants are invited to submit an application in confidence by 2:30 P.M. July 29, 2016 quoting "RECE Teacher (maternity leave contract)":

Mail: Town of Carleton Place

Attn: Human Resources

175 Bridge Street

Carleton Place, ON K7C 2V8

Email: hr@carletonplace.ca

Facsimile: 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

2ND INTAKE FOR COMMUNITY ENRICHMENT GRANT PROGRAM NOW OPEN

Interested organizations are welcome to submit their Community Enrichment Applications up until Friday August 26th at 4:00pm.

To obtain a copy of the application please visit www.careletonplace.ca or email jsmith@carletonplace.ca to have one sent to you.

ROAD CLOSURE (BRIDGE STREET BAZAAR)

On Saturday July 30 Bridge Street will be closed to vehicular traffic from 6 a.m. to 5 p.m. No parking will be permitted in the municipal lots across from Scotiabank and the parking spaces along Bridge Street. Both Municipal lots will be closed as of 3 a.m. on Saturday, July 30. Vehicles on site will be towed.