



MEETINGS OF COUNCIL

Tuesday, April 5 - 7:00 p.m. Physical Environment followed by Planning and Protection

EMERGENCY NUMBERS

Police · Fire · Ambulance 911 Emergency Only
Public Works Emergency Number 24/7 613-257-2253 info@carletonplace.ca
175 Bridge Street Carleton Place, ON K7C 2V8
613-257-6200 www.carletonplace.ca

JOB OPPORTUNITIES

Part Time RECE Supply Teachers

Summary: Responsible for the care and well-being of the children in the program working within specific guidelines and requirements (Child Care And Early Years Act, local Ministry of Health, Ministry of Labour, and the Town of Carleton Place). Also responsible to work with the needs of parents, other professionals and the general public in regards to service information.

Interested applicants are invited to submit an application in confidence by 4:00 PM April 14, 2016 quoting "Part Time RECE Supply Teacher" to the address in the right column.

AquaFit Instructor

Summary: Under the direction of the Pool Supervisor, Instructors are responsible for planning, organizing and implementing a high quality program that is motivating and enjoyable for all participants. Responsible for the safety and wellbeing of registered participants at all times.

Instructor

Summary: Under the direction of the Pool Supervisor, Instructors are responsible for planning, organizing and implementing a high quality program that is engaging and enjoyable for all participants. Responsible for the safety and wellbeing of registered participants at all times.

Pool Supervisor (casual)

Summary: This individual will be responsible for the supervision of the pool facility on evenings and on weekends – Friday, Saturday and Sunday and will be responsible for ensuring that the pool is operating as per the requirements of the Ontario Health Regulation 565.

Lifeguard

Summary: Responsible for monitoring recreational swimming activities, including: patrolling the pool deck and scanning the water, as well as monitoring patrons to ensure a safe swim environment.

Detailed job descriptions, for these positions, can be accessed at www.carletonplace.ca

Interested applicants are invited to submit an application in confidence by 11:00 AM April 15, 2016 quoting "AquaFit Instructor", "Pool Casual Supervisor", "Life Guard" or "Instructor"

Mail: Town of Carleton Place

Attn: Human Resources
175 Bridge Street
Carleton Place, ON K7C 2V8

Email: hr@carletonplace.ca

Facsimile: 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

SPRING HOME AND FASHION SHOW – APRIL 8, 9, 10

The Recreation and Culture Department is planning for the 5th anniversary of the Spring Home and Fashion Show. With fabulous vendors, great entertainment and amazing door prizes the weekend promises to be a lot of fun. Mark your calendars.

AN EVENING WITH HER EXCELLENCY, SHARON JOHNSTON

7pm, Thursday April 14 at the Carleton Place Public Library

Join Her Excellency Sharon Johnston as she discusses her debut novel, Matrons and Madams. Registration required- contact the library for details.

613-257-2702. www.carletonplacelibrary.ca