

Please Note: There will be no meetings of Council on Tuesday, November 29<sup>th</sup>.  
The regular meeting schedule will resume on Tuesday, December 6<sup>th</sup>.

### PARTICIPATION IN LOCAL GOVERNMENT COMMITTEES OF COUNCIL

Interested residents and/or landowners of property with the Town of Carleton Place are encouraged to submit their name for consideration by Council of the Town of Carleton Place to fill vacancies or possible vacancies on the following Committees of Council. \*Please complete the attached form and submit the same with a Resume for the information of Council on or prior to Friday, December 9, 2016.

*\*Applications from non-residents will be considered*

I am interested in participating as a member of the following Committee:

- ENVIRONMENTAL ADVISORY COMMITTEE (1 Vacancy)  
 ACTIVE TRANSPORTATION STEERING COMMITTEE (2 Vacancies)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (home) \_\_\_\_\_  
(work) \_\_\_\_\_

Personal information contained on this form, collected pursuant to *The Municipal Act*, will be used for the purpose of the said Act. Questions regarding personal information should be directed to the Freedom of Information and Privacy Coordinator of the Town of Carleton Place.

For further information regarding the above please contact the undersigned.

Duncan Rogers, C.M.O., Clerk, Town of Carleton Place  
175 Bridge Street, Carleton Place, ON K7C 2V8  
613-257-6211 or [drogers@carletonplace.ca](mailto:drogers@carletonplace.ca)

### PUBLIC NOTICE RETAIL BUSINESS HOLIDAYS ACT, CHAPTER R. 30 R.S.O. 1990 OPENING ON STATUTORY HOLIDAYS

The Town of Carleton Place received a request from Stalwart Brewing Company earlier this year to open their business on statutory holidays as defined by the Retail Business Holidays Act.

The Retail Business Holidays Act limits the opening of businesses on statutory holidays to retail establishments associated with the development of tourism.

However, local municipalities, may by by-law, grant exemptions to this restriction by permitting other local businesses to open on statutory holidays.

A public meeting to hear comments on this proposal was held on Tuesday, October 11, 2016 and the Policy Review Committee of Council would be interested in any further comment or recommendations from the public or local businesses on this matter.

The noted draft By-law as currently proposed would allow businesses (if they so wished) to open on statutory holidays providing not more than seven persons are engaged in the service of the retail establishment. A further restriction would require that the business to not have a display area or selling floor area of more than 7,500 sq. feet.

A copy of the draft By-law as currently proposed can be found on [www.carletonplace.ca](http://www.carletonplace.ca) or in the Clerk's Office of the Town Hall.

Interested members of the public and/or business owners may submit further comment or recommendations on this matter to the undersigned by Friday, December 2, 2016.

D.H. Rogers, C.M.O., Clerk, The Town of Carleton Place  
175 Bridge Street, Carleton Place, Ontario K7C 2V8  
[drogers@carletonplace.ca](mailto:drogers@carletonplace.ca)

### EMPLOYMENT OPPORTUNITY

The Corporation of the Town of Carleton Place invites applications for the position of **On Call School Crossing Guard**.

The Town of Carleton Place requires On Call School Crossing Guards to assist school children in crossing roads safely at designated school crossing locations in accordance with the Ontario Highway Traffic Act, the Occupational Health & Safety Act and Corporation policies. We are seeking an effective individual with excellent managerial, organizational and communication skills.

The successful applicant(s):

- Superior customer service skills and the ability to work with minimal supervision,
- Demonstrate a good sense of judgement to be able to determine timing for safe entry into the flow of traffic,
- Be dependable, shift available, physically fit, of good character and possess an understanding of young people,
- Be willing to work in all forms of weather, including extremes of heat, humidity, cold, rain, snow, sleet, and wind and be capable of working under all types of road conditions, exposure to traffic noise and exhaust from vehicles, and
- Must supply a satisfactory criminal record and vulnerable sector screening check dated within the last 30 days as a condition of employment.

A detailed job description, for this position, can be accessed at [www.carletonplace.ca](http://www.carletonplace.ca)

Interested applicants are invited to submit an application in confidence by 2:30 PM on December 12, 2016 quoting "On Call School Crossing Guard" attention Human Resources by:

**Mail:** Town of Carleton Place  
175 Bridge Street  
Carleton Place, ON K7C 2V8  
**Email:** [hr@carletonplace.ca](mailto:hr@carletonplace.ca)  
**Facsimile:** 613 257 8170

We thank all applicants for their interest; however only those applicants selected for an interview will be contacted. The Town of Carleton Place is an equal opportunity employer following the rules and regulations set out by the Human Rights Code. Personal information submitted will be used for the purposes of determining suitability for this competition only and in accordance with the Municipal Freedom of Information and Protection of Privacy Act. Accommodation will be provided in accordance with the Accessibility for Ontarians with Disabilities Act (AODA) upon request.

### SANTA CLAUS PARADE STREET CLOSURES

On Saturday November 26<sup>th</sup>, the Santa Claus Parade will start at 5:00pm. In order to accommodate the parade, the following street closures will be in place – Bridge Street at Townline Rd to Lansdowne Avenue up to Coleman Street will be closed to vehicular traffic beginning at 4:00pm until 7:30pm. The following streets will experience congestion and will be difficult to pass through from 3:00pm - 5:30pm, Bridge Street, Mailey Drive, Ferrill Crescent, Townline Rd, Thomas Street, Dufferin Street, Moffatt Street, Flora Street, McKenzie Street, and Bridge Street though to Quarry Road and side streets entering onto Quarry Rd. We ask people to please avoid these streets if at all possible.

Lansdowne Avenue at Coleman Street will be closed to regular traffic starting at 5:00pm and will not re-open to regular traffic flow until 7:30pm

Please Note: There will be no street parking on Bridge Street after 4:00pm. Any vehicles remaining after 4:00pm will be towed at the owners expense.