



Policy Review Committee Action Report
for the December 12th, 2017 meeting, held in
the Council Chambers following Council

PRESENT: Mayor Antonakos, Councillor Black, Councillor Redmond, Councillor Trimble, Councillor Fritz, Councillor Doucett

Staff: Paul Knowles, CAO, Duncan Rogers, Clerk, Stacey Blair, Deputy-Clerk

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE AT THIS TIME**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **COMMUNICATION 129021 IS A CLOSED MEETING**
- 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 129014

Received from: Deputy Mayor Flynn
Date Received: December 1, 2017
Addressed to: Policy Review Committee
Topic: Holiday Carolling at Town Hall

SUMMARY

Deputy Mayor Flynn received a request for students from St. Gregory's to sing 4 **Christmas Carols between 10:30 and 11:15 on Dec 15th at the Town Hall.**

COMMENT

For information only.

STAFF RECOMMENDATION

Receive and record.

COMMITTEE DECISION

Receive and record.

COMMUNICATION 129015

Received from: Clerk's Department
Date Received: December 1, 2017
Addressed to: Policy Review Committee
Topic: Meeting Schedule – Holidays and January 2018

SUMMARY

The Town Hall will close for the holidays at 12:00 p.m. (noon) on December 22nd, 2017 and will reopen on January 2nd, 2018 at 8:30 a.m. A meeting schedule for over the holidays should be established.

COMMENT

The 4th Tuesday of December, falls on the statutory holiday of Boxing Day this year. For this reason, it is recommended that the Council meeting of December 26th be rescheduled to December 19th.

Additionally, the first Tuesday of January 2018 is the day after the statutory holiday of New Year's Day. In accordance with the Striking Committee Report and recognizing that Council and Committees traditionally meet on only four (4) Tuesdays each month, it is recommended that that the January meeting schedule be shifted back by one week for that month with meetings commencing on the 9th of January as follows: Physical Environment and Planning and Protection Committee Meetings: January 9, 2018; 1st Regular Council and Policy Review Committee Meetings, January 16, 2018; Corporate Services, Community Issues and Planning and Protection (if necessary) Committees, January 23 2018; and, 2nd Regular Council and Policy Review Committee Meetings, January 30, 2018. Meetings in February will follow the regular order.

STAFF RECOMMENDATION

THAT the Council meeting normally scheduled for the 4th Tuesday of December be rescheduled to December 19th, 2017 after the Committee meetings and that this be the final meeting in December. Regular meetings will resume January 9th, 2018.

COMMITTEE DECISION

THAT the Council meeting normally scheduled for the 4th Tuesday of December be rescheduled to December 19th, 2017 after the Committee meetings and that this be the final meeting in December. Regular meetings will resume January 9th, 2018.

COMMUNICATION 129016

Received from: Paul Knowles, CAO
Date Received: December 6, 2017
Addressed to: Policy Review Committee
Topic: Provincial Funding for Childcare Expansion

SUMMARY

Provincial funding may be available for the capital cost to expand Childcare. Also, there should be additional funds in the form of increased wage grants and fee subsidies from the province for the operational costs associated with expansion of the program.

The Town's Childcare program continues to operate well and has a significant wait list. Staff have forwarded this information to the County. The County will then submit the information to the province. If the County's submission is approved there would likely be provincial funds available to cover all costs associated with expanding the Childcare building at Arklan and then filling the new childcare spaces.

STAFF RECOMMENDATION

THAT the County's submission for Childcare funding be monitored.

COMMITTEE DECISION

Receive and record.

TO BE DISCUSSED

COMMUNICATION 129017

Received from Clerk's Department
Addressed to Policy Review
Date December 4, 2017
Topic Striking Committee Report

SUMMARY

Staff have prepared a draft of the Annual Striking Committee Report for the One Hundred and Twenty Ninth Council which is attached to the electronic copy of this agenda on the Town's website.

COMMENT

Schedule 'A' to the noted Report will be reviewed on the In-Camera Policy Review Committee Agenda.

STAFF RECOMMENDATION

THAT the draft Annual Striking Committee Report for the One Hundred and Twenty Ninth Council be forwarded to Council for approval.

129017 Continued

COMMITTEE DECISION

THAT the Annual Striking Committee Report for the One Hundred and Twenty Ninth Council be approved by Council.

COMMUNICATION 129018

Received from: Paul Knowles, CAO
Date Received: December 6, 2017
Addressed to: Policy Review Committee
Topic: 41 Julian Street

SUMMARY

The house at 41 Julian St. has been subjected to numerous property standards orders and yet remains non-compliant. The Town has ordered that the house be demolished. Staff have obtained the following prices to demolish the house at 41 Julian:

- Gourlay \$11,000.00 + \$90.00/t
- Cavanagh \$29,942.12 + \$145.18/t
- Cohen no bid received

The order for demolition of the house will be confirmed on December 22nd, 2017 and the contractor will begin demolition immediately thereafter.

STAFF RECOMMENDATION

THAT staff engage R. Gourlay Equipment and Demolition to demolish the house at 41 Juilian St for \$11,000.00 + \$90.00/t and that all costs be recovered from the owner of the property by adding the cost of demolition onto the property tax role if required.

COMMITTEE DECISION

THAT staff engage R. Gourlay Equipment and Demolition to demolish the house at 41 Juilian St for \$11,000.00 + \$90.00/t and that all costs be recovered from the owner of the property by adding the cost of demolition onto the property tax role if required.

COMMUNICATION 129019

Received from: Paul Knowles, CAO
Date Received: December 6, 2017
Addressed to: Policy Review Committee
Topic: Ontario Municipal Commuter Cycling Program

SUMMARY

The Town's recent application to the Ontario Municipal Commuter Cycling (OMCC) program has been approved for the maximum amount of \$25,000.

129019 Continued

This is intended to be a four-year program so the Town should receive \$100,000 over the four years. The 2018 budget includes these funds to assist with paving the OVR trail. Council will need to adopt a bylaw that authorizes execution of a Transfer Payment Agreement (TPA) so that the funding can be provided.

STAFF RECOMMENDATION

THAT a bylaw to authorize the execution of a Transfer Payment Agreement (TPA) to obtain funding from the Ontario Municipal Commuter Cycling (OMCC) program be forwarded to Council.

COMMITTEE DECISION

THAT a bylaw to authorize the execution of a Transfer Payment Agreement (TPA) to obtain funding from the Ontario Municipal Commuter Cycling (OMCC) program be forwarded to Council.

COMMUNICATION 129020

Received from: Joanne Henderson, Manager of Recreation
Date Received: December 6, 2017
Addressed to: Policy Review Committee
Topic: Community Enrichment Grant

SUMMARY

The final intake of the Community Enrichment Grant Program for 2017 is attached.

STAFF RECOMMENDATION

THAT the final intake submissions be approved as presented.

COMMITTEE DECISION

THAT the final intake submissions be approved as presented.

COMMUNICATION 129021

Received from Clerk's Department
Addressed to Policy Review Committee
Date December 4, 2017
Topic Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

129021 Continued

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

AGENDA

- 2017-12-12-1 A proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Drainage Easement
- 2017-12-12-2 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee
- 2017-12-12-3 A proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – OVR Trail
- 2017-12-12-4 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – CAO Competition

COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

AGENDA

- 2017-12-12-1 A proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – Drainage Easement
- 2017-12-12-2 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – Striking Committee
- 2017-12-12-3 A proposed or pending acquisition or disposition of land by the municipality or local board – General Nature – OVR Trail
- 2017-12-12-4 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – CAO Competition

REPORT TO COUNCIL

- 2017-12-12-1 Bring forward.
- 2017-12-12-2 That Schedule A of the Striking Committee Report be forwarded to Council for approval.
- 2017-12-12-3 Bring forward.
- 2017-12-12-4 Bring forward.