



Policy Review Committee Action Report for the January 16th, 2018 held in the Council Chambers following Council

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Redmond, Councillor Trimble, Councillor Fritz, Councillor Doucett
Staff: Paul Knowles, CAO, Duncan Rogers, Clerk, Stacey Blair, Deputy-Clerk, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE AT THIS TIME**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **COMMUNICATION 129050 WAS A CLOSED MEETING**
- 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

TO BE DISCUSSED

COMMUNICATION 129048

Received from: Paul Knowles, CAO
Date Received: January 3, 2018
Addressed to: Policy Review Committee
Topic: O. Reg 588/2017 - Asset Management Plan requirements

SUMMARY

On December 13, 2017, the Province approved O. Reg 588/2017 sets out new requirements for undertaking asset management planning. The regulation includes the following timelines for compliance;

- a) July 1, 2019 – all municipal governments to have a finalized initial strategic asset management policy. Section 3 of the regulation sets out 12 matters that this policy must include and the policy must be reviewed every 5 years.

129048 Continued

b) July 1, 2021: all municipal governments to have an adopted asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that discusses current levels of service and the cost of maintaining those services. The regulation sets out both qualitative descriptions and technical metrics for each of the core assets.

c) July 1, 2023: Municipal governments to an adopted asset management plan for all of its other municipal infrastructure assets, which also discusses current levels of service and the cost of maintaining those services. The municipality is to set the technical metrics and qualitative descriptions for its other assets (e.g., culture and recreation facilities).

For both b) and c) above, there are some different requirements for municipal governments above and below 25,000 population as well as those within the Greater Golden Horseshoe growth plan area.

d) July 1, 2024: The asset management plans shall include a discussion of proposed levels of service, the assumptions related to the proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund the activities. (AMO believes that this funding strategy will further identify the gap between municipal own source revenues and the need. AMO's current fiscal analysis for 2016 – 2025 shows a \$4.9 billion gap in municipal operating costs and capital needs.)

The proposed requirement for a licensed engineering practitioner to endorse completed asset management plans was dropped and the level of detail reduced under the financial planning aspects of the regulation.

STAFF RECOMMENDATION

THAT staff monitor how other municipalities are complying with this regulation and plan to update the Town's Asset Management Plan as appropriate.

COMMITTEE DECISION

THAT staff monitor how other municipalities are complying with this regulation and plan to update the Town's Asset Management Plan as appropriate.

COMMUNICATION 129049

Received from: Paul Knowles, CAO
Date Received: January 11, 2018
Addressed to: Policy Review Committee
Topic: Meeting Cancellation (February 27th)

SUMMARY

The OGRA Conference will be held February 25 - 28, 2018 and meetings during this time have usually been cancelled as it is difficult to maintain a quorum.

STAFF RECOMMENDATION

THAT the meetings regularly scheduled for Tuesday February 27th, 2018 be cancelled.

COMMITTEE DECISION

THAT the meetings regularly scheduled for Tuesday February 27th, 2018 be cancelled.

COMMUNICATION 129050

Received from Clerk's Department
Addressed to Policy Review Committee
Date December 4, 2017
Topic Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

AGENDA

- 2018-01-16-1 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – CAO and Treasurer positions

- 2016-07-06-2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – OCWA Contract

COMMITTEE DECISION

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REPORT TO COUNCIL

- 2018-01-16-1 THAT Trisa McConkey has been hired for the position of Treasurer. Receive and record.
- 2016-07-06-2 THAT Council authorize the Mayor and Clerk to enter into a 7-year contract with OCWA for the operation of the Town’s water and sewer treatment facilities.



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