



Policy Review Committee Action Report for the February 13th, 2018 held at 7:00 p.m. in the Town Auditorium

PRESENT: Mayor Antonakos, Deputy Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Trimble, Councillor Doucett, Councillor Fritz
Staff: Paul Knowles, CAO, Duncan Rogers, Clerk

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
 - 2) **PUBLIC MEETING – NONE AT THIS TIME**
 - 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
 - 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
 - 5) **COMMUNICATION 129089 IS A CLOSED MEETING**
 - 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM**
-

TO BE DISCUSSED

COMMUNICATION 129057

Received From: Paul Knowles, CAO
Addressed To: Corporate Services Committee
Date: January 18, 2018
Topic: Appreciation Night

SUMMARY

Last year only one caterer was available to submit a proposal for Appreciation Night.

UPDATE – February 8, 2018 Staff have contacted neighbouring municipalities and collected the following information. Appreciation Night in Beckwith is scheduled for Saturday, December 1st, Light Up the Night in Almonte is scheduled for Friday, December 7th and Mississippi Mills' Appreciation Night is scheduled for December 15th. Staff have confirmed that following dates available for Carleton Place's Appreciation Night: Friday, Nov. 30th, Saturday, Dec. 1st, Friday the 7th and Saturday, the 8th. The 8th is the recommended night as it does not conflict with events in adjacent communities.

STAFF RECOMMENDATION

THAT Appreciation Night be scheduled for Saturday, December 8th, 2018.

COMMITTEE DECISION

THAT Appreciation Night be scheduled for Saturday, December 8th, 2018.

COMMUNICATION 129088

Received From: Communications Coordinator
Date Received: February 2, 2018
Addressed To: Policy Review Committee
Topic: Mayor's 2018 Progress Edition

SUMMARY

The Mayor has requested his Progress Edition 2018 report be placed on the Town's website as a news article. As per the Digital Communications Policy, posting material from any member of Council requires the express permission of the remaining members of Council. If approved it would remain in the News module for 30 days.

STAFF RECOMMENDATION

THAT Council authorize the Communications Coordinator to post the Town's Progress Report on the news module of the Town's website for a period of 30 days.

COMMITTEE DECISION

THAT Council authorize the Communications Coordinator to post the Town's Progress Report on the news module of the Town's website for a period of 30 days.

COMMUNICATION 129089

Received From: Clerk's Department
Addressed To: Policy Review Committee
Date: January 30, 2018
Topic: Closed Meetings

SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

AGENDA

- 2018-02-13-1 Personal matters about an identifiable individual, including municipal or local board employees – General Nature – Integrity Commissioner Report/Penalties

- 2018-02-13-2 Sale of Property Disposition of Land

COMMITTEE DECISION

THAT Council review 2018-02-13-1 in open session;

129089 Continued

AND THAT members of the public be permitted to speak to the issue.

MOTION CARRIED

2018-02-13-1 INTEGRITY COMMISSIONER’S REPORT OF JANUARY 22, 2018

SUMMARY

At the January 30th meeting of Council, the Integrity Commissioner’s report dated January 22, 2018 was received as information. It was further moved that any action on this matter be referred to the Policy Review Committee for discussion and direction.

COMMENT

In his report dated May 3, 2017, the Integrity Commissioner (IC) recommended that although of the Town’s Code of Conduct delegates the power to the IC to impose sanctions independently of Council, he nevertheless advised that it would be prudent for Council to formally approve his recommendation. In this report, the IC has recommended a 30-day suspension of pay and also advised that Council cannot exceed a 90 day suspension as established by the Municipal Act section 223.4 (5) which states:

Penalties

(5) The municipality may impose either of the following penalties on a member of council or of a local board if the Commissioner reports to the municipality that, in his or her opinion, the member has contravened the code of conduct:

- 1. A reprimand.*
- 2. Suspension of the remuneration paid to the member in respect of his or her services as a member of council or of the local board, as the case may be, for a period of up to 90 days. 2006, c. 32, Sched. A, s. 98.*

Considering previous recommendations made by the IC, it is recommended that Council again formalize any imposed penalties by resolution.

STAFF RECOMMENDATION

THAT the Committee provide direction to staff.

COMMITTEE DECISION

THAT in accordance with the Municipal Act, a 90-day suspension of pay to Mayor Antonakos applies to each of the code of conduct violations, as confirmed in the Integrity Commissioner’s report of January 22, 2018, for a total of 270 days; AND FURTHER that the discretionary fund for Mayor Antonakos be suspended for the balance of 2018.

129089 Continued

The following recorded vote was taken:

Mayor Antonakos:	Abstain
Deputy Mayor Flynn:	Yay
Councillor Black:	Yay
Councillor Doucett:	Yay
Councillor Fritz:	Yay
Councillor Redmond:	Yay
Councillor Trimble:	Yay

The committee secretary declared the vote as CARRIED.

COMMITTEE DECISION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda.

AGENDA

2018-02-13-2 Sale of Property Disposition of Land

REPORT TO COUNCIL

2018-02-13-2 THAT staff negotiate and execute a new long term (5 year) lease for the property known as the former train station at 132 Coleman Street, with the current tenant (Tiffany Nixon) that includes a rent reduction of up to 3 months. Receive and record.



**Policy Review Committee Agenda
for the February 13th, 2018 held at 7:00 p.m. in
the Council Chambers**

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