



Physical Environment Committee Action Report
for the January 10th, 2017 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Joanna Bowes, Manager of Development Services, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

COMMUNICATION 128029

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	January 4 th , 2017
Topic	Recollect Plugin Update

SUMMARY

At the September 20th, 2016 Corporate Services Meeting, Council was informed of a new waste collection tool for the website and an app that would assist residents with waste collection within the Town of Carleton Place. Public Works would like to inform Council the Recollect plugin has been added to the Waste Collection page of the Town website. The free app is also available on the Google Play Store and the Apple App Store. Public Works will begin promoting the new waste tool to residents later this month.

COMMENT

For Council's Information

128029 Continued

STAFF RECOMMENDATION

Receive and record

COMMITTEE DECISION

Receive and Record

TO BE DISCUSSED

COMMUNICATION 128030

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date December 30th, 2016
Topic Central Bridge

SUMMARY

Earlier the Town submitted an application for funding for a major rehabilitation of the Central Bridge to be done in 2017. An announcement, regarding this funding, is expected in late January 2017. Regardless of the grant funding available, some urgent rehabilitation work will likely be required in 2017. To prepare for this work, the Consultant recommends that a Structural Evaluation and an Enhanced Inspection of the bridge be completed this winter.

STAFF RECOMMENDATION

THAT McIntosh Perry be engaged at a cost of \$26,100 + taxes to complete a Structural Evaluation and an Enhanced Inspection of the Central Bridge.

COMMITTEE DECISION

THAT McIntosh Perry be engaged at a cost of \$26,100 + taxes to complete a Structural Evaluation and an Enhanced Inspection of the Central Bridge.

COMMUNICATION 128031

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date January 5th, 2017
Topic Bare Root Tree Program

SUMMARY

Staff are once again working with the Urban Forest/River Corridor Advisory Committee and planning on moving forward with the Carleton Place Bare Root Tree Program. Quotes are currently out to local nurseries for the supply and distribution of the bare root stock. As in previous years the intent is to conduct an information session for tree planting and maintenance for participants of the program.

COMMENT

Staff have increased the number of trees for 2017 slightly as the impacts of the weather conditions of 2016 are still being assessed but it is felt, by staff, that the Town's tree inventory has been adversely affected by last year's drought.

STAFF RECOMMENDATION

THAT staff present quotes for the Bare Root Tree Program at the February Physical Environment Committee meeting. Bring forward.

COMMITTEE DECISION

THAT staff present quotes for the Bare Root Tree Program at the February Physical Environment Committee meeting. Bring forward.

COMMUNICATION 128032

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date January 5th, 2017
Topic OGRA Conference – Municipal Delegations

SUMMARY

Organizers of the upcoming OGRA conference in Toronto have released details on the process to request a municipal delegation and are accepting requests to meet with various ministries until January 27th, 2017.

COMMENT

A delegation request has been forwarded to organizers of the ROMA Conference for a meeting with MTO regarding the development of a Highway Access Management Plan. Staff feel that this request should also be submitted for the OGRA Conference in case the initial request to ROMA is not successful.

128032 Continued

STAFF RECOMMENDATION

THAT staff submit a delegation request to OGRA to meet with MTO to discuss a Highway Access Management Plan for the Hwy 7 corridor.

COMMITTEE DECISION

THAT staff submit a delegation request to OGRA to meet with MTO to discuss a Highway Access Management Plan for the Hwy 7 corridor.

COMMUNICATION 128033

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	January 5 th , 2017
Topic	Streetlight System Upgrades

SUMMARY

Although funds were budgeted in 2016 to initiate streetlight upgrades and LED conversion, no significant progress was made due to staff workload and the difficulty in finding qualified parties to assist in this project.

Staff have recently met with several firms that can assist with developing a strategy and implementing a system upgrade and system conversion.

STAFF RECOMMENDATION

THAT staff distribute a RFP for Streetlight System Upgrades and LED conversion to qualified firms and present submissions to Committee. Bring forward.

COMMITTEE DECISION

THAT staff distribute a RFP for Streetlight System Upgrades and LED conversion to qualified firms and present submissions to Committee. Bring forward.

COMMUNICATION 128047

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date January 10th, 2017
Topic Benefitting Owner Charges Pertaining to 142 Arthur Street

SUMMARY

Back in 1994, the Town extended sanitary sewer and water services along Arthur and Boyd Street and created By-law 29-94 to recover a share of the costs from benefitting property owners. This By-law is still in force and effect today with the 9.25% interest. However, earlier the Town agreed to amend this by-law to replace the interest charge with inflation and intended to proceed with the amendment concurrent with a payment of the charge.

The owner of 142 Arthur Street now wishes to pay this charge and the by-law should be revised to replace the interest charge with inflation. The original charge of \$11,254.89 would then be increased with inflation since 1994 and would be \$16,790.94.

STAFF RECOMMENDATION

THAT By-law 26-94 be amended to replace the interest charge with inflation.

COMMITTEE DECISION

THAT By-law 26-94 be amended to replace the interest charge with inflation.



Physical Environment Committee Agenda
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