



Physical Environment Committee Action Report
for the June 7th, 2016 meeting held in
the Council Chambers following the Public Meeting

PRESENT:

Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Joanna Bowes, Manager of Development Services, Duncan Rogers, Clerk, Andrew Willows, Plans Examiner/Building Inspector, Brian Gass, Chief Building Official, Les Reynolds, Director of Protective Services, Dee Dee Scissons, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

TO BE DISCUSSED

COMMUNICATIONS 127244

Received from	Township of Beckwith
Addressed to	Paul Knowles, Chief Administrative Officer
Date	May 11 th , 2016
Topic	Joint Road Project for 2017

SUMMARY

Beckwith is considering the reconstruction of Lake Ave E from Arklan Road to the Dead-end in 2017. They are requesting the Town to consider this road project as a joint initiative between the two municipalities.

COMMENT

Lake Avenue E is in need of rehabilitation within both municipal boundaries, and this makes sense to undertake this project together so that the road structure is consistent. Staff will need to work out the logistics of the project in advance of the budget process.

127244 Continued

STAFF RECOMMENDATION

THAT staff meet with Beckwith representatives to work out this joint venture assuming both parties would be responsible for costs within their respective municipal boundary.

COMMITTEE DECISION

THAT staff meet with Beckwith representatives to work out this joint venture assuming both parties would be responsible for costs within their respective municipal boundary.

COMMUNICATION 127245

Received from	Deputy-Mayor Flynn
Addressed to	Physical Environment Committee
Date	June 1 st , 2016
Topic	Transportation Policy

SUMMARY

Deputy-Mayor Flynn would like to have a discussion about an Active Transportation Policy.

STAFF RECOMMENDATION

THAT staff investigate the benefits and implications of developing an Active Transportation for consideration in 2017.

COMMITTEE DECISION

THAT staff investigate the benefits and implications of developing an Active Transportation for consideration in 2017.

COMMUNICATION 127246

Received from	Patricia Darlington
Addressed to	Dave Young, Director of Public Works
Date	May 5 th , 2016
Topic	Request for a Handicap Parking Stall

SUMMARY

Ms. Darlington operate an Acupuncture and Massage Therapy business, on Victoria Street, that is located adjacent to the municipal parking lot at the Thirsty Moose. She is requesting that the Town add a new Handicap Parking Stall, where one had been previously located, on the south side of the parking lot immediately adjacent to Victoria Street. She adds that the nature of her business, catering to clientele with mobility issues and the elderly, warrants this request.

127246 Continued

COMMENT

Ms. Darlington is correct in stating that there had previously been a handicap parking stall located in this spot, but the Town relocated it to the east at the request of the Accessibility Advisory Committee as they thought it would be closed to more businesses on Bridge Street. There are currently 21 parking stalls in this parking lot and 1 handicap stall. The existing parking stalls are at the minimum required width, so to incorporate an additional handicap parking stall will require one existing parking stall to be eliminated.

STAFF RECOMMENDATION

THAT Ms. Darlington's request to add an additional handicap stall in the municipal lot at the Thirsty Moose be accommodated.

COMMITTEE DECISION

THAT Ms. Darlington's request to add an additional handicap stall in the municipal lot at the Thirsty Moose be accommodated.

COMMUNICATION 127247

Received from	Mark Smith
Addressed to	Town of Carleton Place
Date	May 2016
Topic	Concerns Related to the Intersection of Power St. and Bell St.

SUMMARY

Mr. Smith is concerned about vehicles entering traffic flow on Bell Street from Power Street. Concerns are both for the motorists travelling along Bell St and their ability to see vehicles coming out of Power Street and from the perspective of visibility of motorists coming out of Power Street. There are currently no parking restrictions in the vicinity of this intersection and it appears that vehicles are parking right up to the limits of Power Street.

COMMENT

Although Power Street is a municipal right of way it is a short section of road that does appear as if it is simply an access to the adjacent property.

STAFF RECOMMENDATION

THAT staff develop a recommendation on the extent of parking restrictions on the south side of Bell Street adjacent to Power Street. Bring forward.

COMMITTEE DECISION

THAT staff develop a recommendation on the extent of parking restrictions on the south side of Bell Street adjacent to Power Street. Bring forward.

COMMUNICATION 127248

Received from Robyn Baxter
Addressed to Les Reynolds Director of Protective Services
Date May 2nd, 2016
Topic Parking on Lake Avenue West

SUMMARY

Ms. Baxter lives on Lake Avenue W and has identified the issue that a fairly high demand for on-street parking at the corner of Lake Avenue West and Sarah Street is creating a situation where traffic flow is regularly reduced to one lane of traffic because of parking on both sides of the street

COMMENT

Lake Avenue W currently has no parking restriction and from McArthur Street to Boyd Street, the road platform width is 9.0m, which cannot accommodate parking on both sides of the street. The platform width on Lake Avenue W from Boyd St. to Mississippi Road is 11.0m to accommodate parking on both sides of the street relating to schools in the area.

In advance of reconstruction of Lake Ave E. widening of Lake Avenue W was considered and based on the impacts such as significant tree removal and the requirement to relocate the existing hydro line, it was rebuilt at the existing width.

There is an existing business within this corridor that generates a significant amount of short term on-street parking demand through the day and restricting parking to one side only would potentially create a slight increase in speed of traffic.

Having parking restricted on one side of Lake Avenue would be consistent with parking restrictions imposed on Lake Avenue East.

STAFF RECOMMENDATION

THAT parking restrictions be imposed on the south side of Lake Avenue West from Moore Street to Boyd Street.

COMMITTEE DECISION

Staff are to review proposal with impacted businesses. Bring forward.

COUNCILLOR BLACK DECLARED A POSSIBLE PECURIARY INTEREST RE COMMUNICATION 127249 – RELATIVE OWNS BUSINESS

COMMUNICATION 127249

Received from Linda Camphaug
Addressed to Physical Environment Committee
Date May 17th, 2016
Topic Commercial Billing for Water & Sewer 136 Bridge St

SUMMARY

Following up a letter sent out by Phil Hogan Treasurer identifying business entities within Commercial Properties it was noted that this property located at 136 Bridge St. has 2 business entities and is currently billed for 1.

Owner has acknowledged that property does have more than 1 tenant but believes that no additional billing should be received. The building has a common kitchen and washroom facility for all tenants. Considers the second billing a money grab detriment to making Bridge St. viable.

COMMENT

By-law for Water & Sewer Billings states that each separate Commercial, Industrial or institutional entity shall receive a separate bill for each location they occupy. Each business which pays a separate business tax (HST #) shall be considered a separate entity.

The municipality has several buildings that rent to separate Commercial entities with common kitchen and washroom facilities.

STAFF RECOMMENDATION

That in keeping with the existing by-law and practices currently in place for Water & Sewer Billings that this property be billed based on the number of Commercial entities.

COMMITTEE DECISION

That in keeping with the existing by-law and practices currently in place for Water & Sewer Billings that this property be billed based on the number of Commercial entities.

COMMUNICATION 127250

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date May 30th, 2016
Topic Canada 150 Community Infrastructure Program

SUMMARY

Intake II for the Canada 150 Community Infrastructure Program is now open. Funding is for the renovation, expansion and improvement of existing community infrastructure assets that are non-commercial in nature.

Ineligible projects include construction of new infrastructure, temporary installations, projects taking place in multiple locations, or facility expansions that would result in a significant increase of the asset (i.e., more than a 50 percent increase in square footage).

Eligible projects must:

- fall under an eligible category and be proposed by an eligible recipient;
- be for the renovation, expansion or improvement of existing community infrastructure assets;
- be open for use to the public and not limited to a private membership; and
- be substantially completed by March 31, 2018.

Projects must fall within the following project categories to be eligible for funding under the program:

- community centres (including Legion Halls);
- cultural centres and museums;
- parks, recreational trails, including fitness trails, bike paths and other types of trails;
- libraries;
- recreational facilities including local arenas, gymnasias, swimming pools, sports fields, tennis, basketball, volleyball or other sport-specific courts, golf courses, ski hills or other types of recreational facilities;
- tourism facilities;
- docks;
- cenotaphs; and
- other existing community infrastructure assets for public benefit that have a local community impact, such as but not limited to, local roads, connectivity and broadband, drinking water treatment and distribution systems, local airports, solid waste management and wastewater infrastructure.

While the program can provide up to 50 percent of the total project costs, priority may be given to recipients seeking no more than 33.3 percent. The amount of federal funding cannot exceed \$1 million per eligible project.

127250 Continued

The project must demonstrate how it provides benefits to Canadians in support of one or more of the following outcomes:

- Increases public access to, and participation in, physical activity or sports;
- Supports programs for the development of Canadian amateur athletes, including hosting opportunities for regional, national or international amateur sporting events;
- Supports community vitality by providing spaces for community activities, such as clubs, volunteer activities, social support, physical activity, and public meetings; or
- Extends the life of an existing asset.

The project should also support a clean growth economy, provide economic benefits to the community, encourage regional community based partnerships and be linked to Canada's 150th Anniversary. A total of \$44.4 million is available for southern Ontario. The Town can apply for more than one project but the projects must be ranked in order of priority.

COMMENT

Potential projects include:

- arena change rooms;
- HVAC for Carambeck;
- trails/exercise equipment;
- dock/mark channel; and
- Trail on rail line.

STAFF RECOMMENDATION

THAT Council hereby authorizes staff to submit the following applications to the Canada 150 Community Infrastructure Program:

- 1st priority – Expansion of the Neelin Street Community Centre to create new change rooms – 33.3% of the \$1.0m budget
- 2nd priority – Replace HVAC System at Carambeck – 33.3% of the \$320,000 budget
- 3rd Priority – mark a channel for boats in the Mississippi River and expand docks – 33.3% of the \$30,000 budget

COMMITTEE DECISION

THAT Council hereby authorizes staff to submit the following applications to the Canada 150 Community Infrastructure Program:

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COMMUNICATION 127251

Received from Valley Heartland
Addressed to Town of Carleton Place
Date June 2016
Topic Annual General Meeting

SUMMARY

Valley Heartland is giving notice that their Annual General Meeting will be held on Wednesday, June 22nd, 2016 at Stonefields Heritage Farm.

STAFF RECOMMENDATION

THAT those interested in attending RSVP to 613-283-7002 ext 101 or email maryellen.cote@valleycfdc.com by June 16th, 2016.

COMMITTEE DECISION

STAFF RECOMMENDATION

THAT those interested in attending RSVP to 613-283-7002 ext 101 or email maryellen.cote@valleycfdc.com by June 16th, 2016.

Communication 126301

Received from Dave Young, Director of Public Works
Addressed to Policy Review Committee
Date June 19th, 2015
Topic Franktown Road/Coleman Street Intersection Improvements

SUMMARY

Staff have received proposals from engineering firms to work with the Town's Traffic Signal Contractor to undertake upgrades at the intersection of Franktown Road and Coleman Street.

McIntosh Perry	\$33,850
Novatech Engineering	\$33,900

Both firms have experience with the Town and have worked with Partham Engineering. Since both firms have essentially provided the same proposal, staff recommend that the project be assigned to Novatech Engineering as there are a number of projects that McIntosh Perry has been awarded.

UPDATE 1 – October 6th, 2015

Detailed design is near completion for the proposed incorporation of left turn lanes on Franktown Road and Coleman Street. Staff have looked at the scope of work for this project and there are a number of items that are already in the Town's 2015 reconstruction project that has been undertaken by Thomas Cavanagh Construction.

Cavanagh has indicated that they would honour existing contract pricing where it is applicable and provide pricing for items not already in the existing contract.

126301 Continued

UPDATE 2 – December 1st, 2015

The approved design for the Franktown Road/Coleman Street intersection was finally received the week of November 16th. Although the Contractor had intended to make resources available to undertake this project, it was felt that the required concrete work to create the new turn lanes would be vulnerable at this time of the year with winter operation beginning soon. The concrete contractors do not warranty concrete sidewalks that have salt applied during the curing period. All parties involved have committed to undertake this work as soon as conditions permit in the spring of 2016.

UPDATE 3 – January 5th, 2016

Staff have received pricing from Cavanagh Construction for the reconstruction of Franktown Road/Coleman Street Intersection. The cost to incorporate components of the Arterial Streetscape is very cost prohibitive and will create significant inconveniences. This is due to the fact that in order to incorporate interlock crosswalks, a concrete base is required. In order to pour the bases, maintain traffic, allow proper curing time and then place interlock brick, the job would take over a month and cost in excess of \$90,000.

Staff feel that other alternatives should be investigated and/or only undertake this type of installation when a complete reconstruction project is happening.

UPDATE 4 – February 2nd, 2016

Staff have investigated alternative options and found thermoplastic overlays may be a viable option.

UPDATE – June 7th, 2016

Staff have received quotations for the installation of the thermoplastic decorative crosswalk installation at the intersection of Franktown Road and Coleman Street. Prices received were:

MultiSeal Paving Company	\$40,850.00
Thermo Design Inc	\$43,700.00

STAFF RECOMMENDATION

THAT Council hereby authorizes staff to issue a Purchase Order to MultiSeal Paving Company for the installation of Thermoplastic Decorative Crosswalk Treatment.

COMMITTEE DECISION

THAT Council hereby authorizes staff to issue a Purchase Order to MultiSeal Paving Company for the installation of Thermoplastic Decorative Crosswalk Treatment.

BROUGHT FORWARD

COMMUNICATION 124442

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date September 26th, 2013
Topic Stonewater Bay Stormwater Management Facility
Update Awaiting approvals

COMMUNICATION 126036

Received from Christopher Bourne, Vice-Principal, Intermediate, Carleton Place High School
Addressed to Dave Young, Director of Public Works
Date December 11th, 2014
Topic Crosswalk Request
Update **Just conducted counts**

COMMUNICATION 126304

Received from Dave Young, Director of Public Works
Addressed to Policy Review Committee
Date June 19th, 2015
Topic Riverside Park Lighting/Electrical Design
Update **Tender Schedule**

COMMUNICATION 127053

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date January 28th, 2016
Topic Traffic Concerns on Flora Street South of Townline Road

COMMUNICATION 127123

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date March 30th, 2016
Topic Winter Sidewalk Maintenance

COMMUNICATION 127122

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date March 30th, 2016
Topic Contracts – McNeely Avenue Extension



Physical Environment Committee Agenda
for the June 7th, 2016 meeting to be held in
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COMMENT

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STAFF RECOMMENDATION

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Addressed to Physical Environment Committee
Date June 1st, 2016
Topic Transportation Policy

SUMMARY

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STAFF RECOMMENDATION

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STAFF RECOMMENDATION

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COMMITTEE DECISION

COMMUNICATION 127247

Received from Mark Smith
Addressed to Town of Carleton Place
Date May 2016
Topic Concerns Related to the Intersection of Power St. and Bell St.

SUMMARY

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STAFF RECOMMENDATION

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COMMITTEE DECISION

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Addressed to Les Reynolds Director of Protective Services
Date May 2nd, 2016
Topic Parking on Lake Avenue West

SUMMARY

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COMMENT

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127248 Continued

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STAFF RECOMMENDATION

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COMMITTEE DECISION

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COMMITTEE DECISION

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