



**Physical Environment Committee Action Report  
for the March 1<sup>ST</sup>, 2016 meeting held in  
the Council Chambers at 7:00 p.m.**

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**Present:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Chief Administrative Officer Paul Knowles, Director of Public Works Dave Young, Treasurer Phil Hogan, Fire Chief Les Reynolds, Acting Director of Development Services Jane Almond, Manager of Development Services Joanna Bowes, Manager of Recreation and Culture Joanne Henderson

- 1) DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF – now or anytime during the meeting**
- 2) PUBLIC MEETING – NONE THIS EVENING**
- 3) REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

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The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

**COMMUNICATION 127080**

Received from      Dave Young, Director of Public Works  
Addressed to        Physical Environment Committee  
Date                    February 25<sup>th</sup>, 2016  
Topic                  2015 Battery Exchange Summary

**SUMMARY**

In the fall of 2015, the Public Works Department contacted 4 local schools to offer a presentation to students to educate and promote recycling within our community. The presentation was delivered in three schools, St. Greg's, St. Mary's and Caldwell. At the end of the presentation students were issued a challenge, each class was to collect as many used batteries as possible and the class with the most batteries would win a pizza party. Also, each school that participated in the program would receive a tree in the spring to be planted on school property as a living reminder to their commitment to protecting the environment.

127080 Continued

The results of the challenge are as follows

<b>School</b>	<b>Total kg Collected</b>	<b># of Students</b>	<b>Average kg/student</b>
St. Mary's	445 kg	210	2.119 kg
St. Greg's	552.3 kg	417	1.34 kg
Caldwell	215.6 kg	369	.584 kg

In total 1,212.9 kg of used batters were collected by the youth of Carleton Place. Public Works will return towards the end of April to plant a Maple tree at each school.

**COMMENT**

For Council's Information

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**TO BE DISCUSSED**

**COMMUNICATION 127068**

Received from Phil Hogan, Treasurer  
Addressed to Policy Review Committee  
Date February 3<sup>rd</sup>, 2016  
Topic 10 Year Capital Plan

**SUMMARY**

Treasurer is working on the annual update to the Town's 10 year Capital Plan.

**STAFF RECOMMENDATION**

To be discussed

**COMMITTEE DECISION**

Bring Forward

## **COMMUNICATION 127081**

Received From Dave Young, Director of Public Works  
Addressed to Physical Environment Committee  
Date February 25<sup>th</sup>, 2016  
Topic Town of Carleton Place Backyard Composting Program

### **SUMMARY**

In June 2015, the Town received a delegation from J.L. Couroux School. The delegation requested that the Town consider the introduction of a curbside collection program.

When the most recent Waste Collection Contract was developed, a review of implementing a curbside organics program was considered. The result of the review was that this type of program would be cost prohibitive for the Town of Carleton Place.

As an alternative, Council has directed staff to initiate a Homeowner Backyard Composter Program. The Environmental Advisory Committee is supportive of this type of initiative. Staff have looked at different options and are recommending the development of a Promotion and Education Program to run in conjunction with a subsidy program, whereby homeowners can purchase the composter of their choice, at a local supplier, and receive a subsidy from the Town upon presentation of a receipt of purchase.

### **STAFF RECOMMENDATION**

THAT staff develop a P & E program and a subsidy program for backyard composting for residents of Carleton Place.

### **COMMITTEE DECISION**

THAT staff develop a P & E program and a subsidy program for backyard composting for residents of Carleton Place.

## **COMMUNICATION 127082**

Received from Robert LeBlanc, Operations Manager, OCWA  
Addressed to Dave Young, Director of Public Works  
Date February 25<sup>th</sup>, 2016  
Topic Carleton Place Drinking Water System 2015 Annual and Summary Reports

### **SUMMARY**

Mr. LeBlanc has provided the Carleton Place Drinkwater System Annual and Summary Reports for Council's review and acceptance as per Ontario Reg 170/03. In order to comply with the Town's regulated obligation, the reports need to be made available to the Public. All test parameters conducted over the year are included in the report.

### **COMMENT**

There were no exceedances from tests conducted in 2015.

**127082 Continued**

**STAFF RECOMMENDATION**

THAT Council hereby accepts the 2015 Annual and Summary Reports for the Carleton Place Drinking Water System as per Reg. 170/03.

ALSO THAT these reports be made available to the Public at the Town Hall and posted on the Town's web site.

**COMMITTEE DECISION**

THAT Council hereby accepts the 2015 Annual and Summary Reports for the Carleton Place Drinking Water System as per Reg. 170/03.

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**COMMUNICATION 127091**

Received from	Eric McAllister, Rooftop Christmas Inc.
Addressed to	Joanne Henderson, Manager of Recreation and Culture
Date	February 26, 2016
Topic	Request to film scenes for Christmas movie at the Town Hall

**SUMMARY**

Request to film scenes for a Christmas movie in the Council Chambers, Town Hall foyer and former BIA office. The filming in the Council Chambers will require the removal of some of the Council desks as well as the exchange of the flags and removal of the picture of the Queen. There is a policy in place that requires approval by Council before the removal of any artifacts or furniture from the Council Chambers.

**COMMENT**

The filming will take place on Sun., March 6<sup>th</sup> and Sat., March 12<sup>th</sup>. The film crew will be expected to return all furniture and audio and electrical equipment to the original configuration. The multi-media projector and screen will not be permitted to be removed or altered. A security deposit will be obtained and all staffing costs will be the responsibility of the film company.

**STAFF RECOMMENDATION**

That Rooftop Christmas Inc. be permitted to film scenes in the Council Chambers, Town Hall foyer and former BIA office and that the removal of furniture and artifacts be permitted.

**COMMITTEE DECISION**

That Rooftop Christmas Inc. be permitted to film scenes in the Council Chambers, Town Hall foyer and former BIA office and that the removal of furniture and artifacts be permitted.



Physical Environment Committee Agenda  
for the March 1<sup>st</sup>, 2016 meeting to be held in  
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**COMMENT**

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**TO BE DISCUSSED**

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