



Physical Environment Committee Action Report
for the May 2nd, 2017 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Phil Hogan, Treasurer, Les Reynolds, Director of Protective Services, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

COMMUNICATION 128212

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 25th, 2017
Topic DWQMS 2017 1st Quarter Report

SUMMARY

The attached report identifies significant activities that have occurred over the period from January through March 2016. Noteworthy items include:

- 5 calls by residents concerning water quality (3 visual and 2 Noise/Service Issues)

COMMENT

For Council's Information

128212 Continued

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

TO BE DISCUSSED

COMMUNICATION 128213

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Physical Environment Committee
Date	April 18 th , 2017
Topic	Solar Lighting

SUMMARY

Staff have been investigating solar lighting that could be installed in certain locations and have found a solar street light from BDA Lighting Group for \$3,500 per light that may be suitable. The light would be designed to operate for 5 hours after dark and 1 hour before dawn.

STAFF RECOMMENDATION

THAT a sample solar light be purchased from BDA Lighting Group for \$3,500 and installed in the dark area along Stonewater Bay.

COMMITTEE DIRECTION

THAT a sample solar light be purchased from BDA Lighting Group for \$3,500 and installed in the dark area along Stonewater Bay.

COMMUNICATION 128214

Received from Phil Hogan, Treasurer
 Addressed to Physical Environment Committee
 Date April 26th, 2017
 Topic By-law to Establish Final Tax Rates for 2017

SUMMARY

Final tax rates, along with approved tax rations, have now been received from the Ministry of Education and the County of Lanark.

Description	2017	2016	Tax Rate Change
Residential	.01217050	.01208800	0.68%
Multi-Residential	.02537900	.02534398	0.14%
Commercial	.03124439	.03027346	3.21%
Industrial	.04087920	.04163574	(1.82)%

COMMENT

For residential we have experienced a real tax increase of 2.1% on the municipal portion of the taxes. Education rate decreased 4.79% for residential and multi-residential.

STAFF RECOMMENDATION

THAT By-law be forwarded to Council for approval.

COMMITTEE DECISION

THAT By-law be forwarded to Council for approval.

COMMUNICATION 128215

Received from Jen Bitten, Water Inspector, MOECC
 Addressed to Dave Young, Director of Public Works
 Date April 11th, 2017
 Topic 2016 – 2017 Inspection Report

SUMMARY

Ms. Bitten performed a Drinking Water Inspection on February 16th and 17th, 2017. She reviewed documents, interviewed both OCWA and Town staff and familiarized herself with the Town Drinking Water System.

The primary focus of the inspection is to confirm compliance with the Ministry of Environmental and Climate Change (MOECC) legislation and authorizing documents such as Drinking Water Licenses, as well as evaluating conformance with Ministry drinking water related policies and guidelines during the inspection period.

128215 Continued

COMMENT

Ms. Bitten found all documentation and actions, undertaken by OCWA and municipal staff, were in keeping with MOECC policies and guidelines and no further action is required.

The rating received for this inspection was 100%.

STAFF RECOMMENDATION

THAT Council accept the 2016-2017 Carleton Place Drinking Water Inspection Report.

ALSO THAT the 2016-2017 Drinking Water Inspection Report be made available to the public via the Town's website.

COMMITTEE DECISION

THAT Council accept the 2016-2017 Carleton Place Drinking Water Inspection Report.

ALSO THAT the 2016-2017 Drinking Water Inspection Report be made available to the public via the Town's website.

COMMUNICATION 128216

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	April 2017
Topic	Handicap Parking at Legion

SUMMARY

Representative of the Carleton Place Legion have requested that the Town amend the current Traffic and Parking By-law to increase the handicap parking spaces, in front of their property, by three. There are currently two spaces in place.

COMMENT

Staff are intending to meet with Legion representatives to confirm details and ensure appropriate space is available.

STAFF RECOMMENDATION

Providing all parameters can be met, that the Traffic and Parking By-law be amended to incorporate three new handicap parking spaces across the Legion property on the north side of George Street.

COMMITTEE DECISION

Providing all parameters can be met, that the Traffic and Parking By-law be amended to incorporate three new handicap parking spaces across the Legion property on the north side of George Street.

COMMUNICATION 128217

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 25th, 2017
Topic Various Quotations

SUMMARY

A number of quotations were received up until Tuesday April 25th, 2017. The results were as follows:

1. CATCHBASIN CLEANING QUOTATION

HCM Hydro Vac Services	\$178/hr
Clean Waterworks	\$140/hr
Drain-All Ltd	\$220/hr
X-Site	\$185/hr

2. SUPPLY OF SIGNS AND HARDWARE

BMR	\$4,180.89	
Maximum Signs	\$4,781.60	
Mechanical Advertising	\$4,859.17	FOB Oshawa
Strada Sign Supply	\$7,766.47	

3. LINE PAINTING QUOTATION

A1 Carp Line Painting	\$8,579.80
Acculines	Not Opened (Received after closing)

COMMENT

All low bidders have worked for the Town previously and have provided satisfactory service.

STAFF RECOMMENDATION

THAT Council hereby authorizes staff to issue Purchase Orders to Clean Waterworks, BMR and A1 Carp Line Painting to provide the services bid for the bid price.

COMMITTEE DECISION

THAT Council hereby authorizes staff to issue Purchase Orders to Clean Waterworks, BMR and A1 Carp Line Painting to provide the services bid for the bid price.

COMMUNICATION 128226

Receive from Jeff Mills
Addressed to Mayor Antonakos
Date May 1st, 2017
Topic Voyageur Route Addition

SUMMARY

The provincial government has announced an investment of \$50 million in cycling infrastructure in 2017-18. Over five years, the province plans to invest up to \$225 million in cycling infrastructure. Ontario's first Cycle tourism plan: *Tour by Bike*, also announced in April, has a budget of \$30 million. It builds on the work of the Strategic Framework for Tourism in Ontario and the government's 20-year vision to encourage the growth of cycling and improve safety for cyclists across the province. **The above infrastructure and promotion money will go toward building the infrastructure in communities along the MTO's primary Provincial Cycling Network. Carleton Place has a good chance to be on that route.**

COMMENT

Currently, the Environmental Registry shows the Voyageur Route (cycling route) is a secondary route and the MTO's primary route bypasses Carleton Place and Mississippi Mills. Carleton Place needs to confirm to the MTO via a letter from council that The Voyageur Route should align as the primary route (the spine) for the MTO's provincial cycling network. That the Voyageur Route should not be a secondary route. Our municipality will benefit from becoming a primary cycling route, we will attract more tourism, provincial investment...

STAFF RECOMMENDATION

THAT Committee review draft letter to MTO regarding provincial cycling network.

COMMITTEE DECISION

THAT Council endorse draft letter and forward to MTO.

COMMUNICATION 128227

Received from CPDMH Foundation
Addressed to Mayor Antonakos
Date May 1st, 2017
Topic Bed Pan Classic Sponsorship

SUMMARY

Hospital Foundation is looking for sponsorship for their golf tournament. The sponsorship levels are \$10,000, \$7,500, \$5,000, \$3,000, \$1,500 and \$500.

128227 Continued

COMMENT

Staff have investigated and the Town has not sponsored this tournament in previous years, however the Town has provided a basket for their silent auction.

STAFF RECOMMENDATION

THAT Foundation be notified that the Town will be providing a prize for their silent auction.

COMMITTEE DECISION

THAT the Town of Carleton Place sponsor a hole in the Bed Pan Classic for \$500.00



Physical Environment Committee Agenda
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128217 Continued

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COMMITTEE DECISION



2017 1st Quarter DWQMS Report to Council

The purpose of this report is to summarize the activities of the Public Works – **Water Distribution System** for the period of January 2017 through March 2017 for Town Council.

Management Review

The Management Review was conducted on December 21st, 2016 and was presented to Council as part of the February Physical Environment Committee Report.

Operational Plan Revisions

There have been no revisions to the Operational Plan during this quarter.

Drinking Water Quality

To date in 2017 there has been 5 calls by residents concerning water quality. They are summarized as follows:

- 0 – Taste / Odour
- 3 – Visual
- 2 - Noise / Service Issues
- 0 - Other

Operational Activities

Public Water Operators have been conducting routine maintenance which includes flushing hydrants and reading water meters. Staff also conducted some inspections of valves on Bridge Street in the vicinity of the Inverness development. Staff have also responded to a few frozen water services and repaired service leaks.

Consumption Statistics

System Demand (m³/d)

	<u>January 2016</u>	<u>February 2016</u>	<u>March 2016</u>
Avg.	3,698.9	3,687.93	3,864.63
# of Days	31	28	31
Max.	3,889.9	3,994.9	5,755.3
Min.	<u>3,409</u>	<u>3,510.6</u>	<u>3,509.1</u>
Sum.	114,654.1	103,262.1	119,803.5

Total # of Days: 90
Total to Date: 337,719.7m³