



Physical Environment Committee Action Report
for the May 3rd, 2016 meeting held in
the Council Chambers at 7:00 p.m.

PRESENT: Mayor Antonakos, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Andrew Willows, Plans Examiner/Building Inspector, Brian Gass, Chief Building Official, Joanna Bowes, Manager of Development Services, Paul Knowles, Chief Administrative Officer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

COMMUNICATION 127187

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 27th, 2016
Topic DWQMS 2016 1st Quarter Report

SUMMARY

The attached report identifies significant activities that have occurred over the period from January through March 2016. Noteworthy items include:

- receipt of new Drinking Water Works Permit and License.

127187 Continued

COMMENT

For Council's Information

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and Record

TO BE DISCUSSED

Communication 126301

Received from Dave Young, Director of Public Works
Addressed to Policy Review Committee
Date June 19th, 2015
Topic Franktown Road/Coleman Street Intersection Improvements

SUMMARY

Staff have received proposals from engineering firms to work with the Town's Traffic Signal Contractor to undertake upgrades at the intersection of Franktown Road and Coleman Street.

McIntosh Perry	\$33,850
Novatech Engineering	\$33,900

Both firms have experience with the Town and have worked with Partham Engineering. Since both firms have essentially provided the same proposal, staff recommend that the project be assigned to Novatech Engineering as there are a number of projects that McIntosh Perry has been awarded.

UPDATE 1 – October 6th, 2015

Detailed design is near completion for the proposed incorporation of left turn lanes on Franktown Road and Coleman Street. Staff have looked at the scope of work for this project and there are a number of items that are already in the Town's 2015 reconstruction project that has been undertaken by Thomas Cavanagh Construction.

Cavanagh has indicated that they would honour existing contract pricing where it is applicable and provide pricing for items not already in the existing contract.

126301 Continued

UPDATE 2 – December 1st, 2015

The approved design for the Franktown Road/Coleman Street intersection was finally received the week of November 16th. Although the Contractor had intended to make resources available to undertake this project, it was felt that the required concrete work to create the new turn lanes would be vulnerable at this time of the year with winter operation beginning soon. The concrete contractors do not warranty concrete sidewalks that have salt applied during the curing period. All parties involved have committed to undertake this work as soon as conditions permit in the spring of 2016.

UPDATE 3 – January 5th, 2016

Staff have received pricing from Cavanagh Construction for the reconstruction of Franktown Road/Coleman Street Intersection. The cost to incorporate components of the Arterial Streetscape is very cost prohibitive and will create significant inconveniences. This is due to the fact that in order to incorporate interlock crosswalks, a concrete base is required. In order to pour the bases, maintain traffic, allow proper curing time and then place interlock brick, the job would take over a month and cost in excess of \$90,000.

Staff feel that other alternatives should be investigated and/or only undertake this type of installation when a complete reconstruction project is happening.

UPDATE 4 – February 2nd, 2016

Staff have investigated alternative options and found thermoplastic overlays may be a viable option.

UPDATE 5 – Mary 3rd, 2016

Staff are in the process of finalizing costs for this project and it was determined that the streetscaping budget, that was to fund the crosswalk installation, was carried forward to the 2017 budget as opposed to being incorporated into the 2016 budget.

Staff feel that all components should be completed in 2016, even if the streetscape component is set up as a receivable until the next budget year.

STAFF RECOMMENDATION

THAT staff proceed with completing the project.

COMMITTEE DECISION

THAT staff proceed with completing the project.

COMMUNICATION 127122

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date March 30th, 2016
Topic Contracts – McNeely Avenue Extension

SUMMARY

Bids were received up until 11:00 a.m. Wednesday, March 30th, 2015 for PW1-2016, the extension of McNeely Avenue. Bid results were as follows:

- RW Tomlinson \$1,642,236.80
- Cavanagh Construction \$1,772,974.81
- Karson \$2,084,850.00
- Colautti Construction \$2,138,973.61
- D Squared Construction \$2,167,078.94
- Crains Construction \$2,300,035.34

Upon review of tenders it was determined the actual bid price for the two low bids were:

- RW Tomlinson \$1,639,733.85
- Cavanagh Construction \$1,773,079.89

RW Tomlinson is a qualified contractor and has performed satisfactorily in previous projects undertaken for the Town. Prior to awarding of this contract staff will need to receive endorsement of participating developers in a Cost Sharing Agreement.

UPDATE – May 3rd, 2016

Tenders for the construction of a Sanitary Sewer Pumping Station, PW3-2016, were received up until 2:00 p.m. Tuesday, April 12th, 2016. Tender results were as follows:

- Taggart Construction \$5,338,868.00
- Colautti Construction \$4,295,110.00
- Kingdom Construction \$5,243,385.06
- Greenbelt Construction \$4,131,579.10
- Louis Bray Construction \$5,298,993.87
- Thomas Fuller Construction \$4,800,106.74
- Crains Construction \$5,324,314.23

Upon review of tenders, it was determined that the actual bid price for the two low bids were:

- Greenbelt Construction \$4,131,839.12
- Colautti Construction \$4,295,110.00

Staff continue to work with Developers to finalize a Cost Sharing Agreement.

127122 Continued

STAFF RECOMMENDATION

Bring forward

COMMITTEE DECISION

Bring forward

COMMUNICATION 127188

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Physical Environment Committee
Date	April 26 th , 2016
Topic	Perth Scotland Provost Visit

SUMMARY

The Perth & Kinross Council Civic Officer and the Provost (officials from Scotland) will be visiting Perth, Ontario in July as part of Perth Ontario's 200th celebration. Carleton Place is twinned with Comrie, Scotland and the Provost would be delighted if they could arrange a short visit to Carleton Place on July 20th, during their trip. Provost Grant and her husband Alan are looking forward to their visit to Perth and feel it would be a missed opportunity if she could not visit Carleton Place.

STAFF RECOMMENDATION

THAT plans be made, in cooperation with the Sister City Committee, to host the Scottish representatives for a visit on July 20th with the cost of \$1,000 funded from Council Promotion.

COMMITTEE DECISION

THAT plans be made, in cooperation with the Sister City Committee, to host the Scottish representatives for a visit on July 20th with the cost of \$1,000 funded from Council Promotion.

COMMUNICATION 127189

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 26th, 2016
Topic Mississippi Quays Subdivision – Final Acceptance

SUMMARY

Staff have reviewed the requirements identified with the Subdivision Agreement between the Town of Carleton Place and Cavanagh Construction and it has been determined that the developer has fulfilled their obligation identified within the Agreement. Based upon this determination, staff will be releasing all remaining securities, held by the Town, and will be assuming all the infrastructure that is intended to become part of the municipal systems.

STAFF RECOMMENDATION

THAT staff prepare a by-law that recognizes the developer's completion of duties under the Subdivision Agreement and acceptance of infrastructure into the public system.

COMMITTEE DECISION

THAT staff prepare a by-law that recognizes the developer's completion of duties under the Subdivision Agreement and acceptance of infrastructure into the public system.

COMMUNICATION 127190

Received from Joanne Henderson, Manager of Recreation and Culture
Addressed to Physical Environment Committee
Date April 26th, 2016
Topic Liquor Events

SUMMARY

The following liquor requests have been received:

- 1) The Town Hall Square on Saturday, July 30th, 2016 for a Legion event for Bridge Street Bazaar and:
- 2) the Town Hall Auditorium – Friday, June 10th, 2016, Notre Dame fundraiser for the hospital, Music for Miracles.

STAFF RECOMMENDATION

THAT liquor be permitted at the above events.

COMMITTEE DECISION

THAT liquor be permitted at the above events.

COMMUNICATION 127191

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 27th, 2016
Topic Infrastructure for Job's and Prosperity Act

SUMMARY

The Ministry of Economic Development, Employment and Infrastructure has sent a letter to advise municipalities of the proclamation of the Infrastructure for Jobs and Prosperity Act as of May 1, 2016. Municipalities will be required to consider statutory infrastructure planning principals when making infrastructure related decisions.

COMMENT

Carleton Place has been using the outlined infrastructure planning principals as best practice. The Act is meant to formalize what is happening, and ensuring consistency among the municipalities.

STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

Receive and record

COMMUNICATION 127192

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 26th, 2016
Topic Winter Damage from Winter Operation

SUMMARY

Staff have received concerns regarding the Town's practice relating to remediation of lawns that have been damaged over the course of winter maintenance operations. Some residents feel that the Town should replace damaged sod with new sod as opposed to topsoil and seed which is the current practice.

COMMENT

The Town has undertaken restoration of damaged areas with topsoil and seed because trying to replace the damaged area with sod would become an extensive undertaking to do a proper tie in and the on-going maintenance of the new sod would require additional resources. The practice that the Town employs is consistent with other municipalities.

127192 Continued

STAFF RECOMMENDATION

THAT the Town continue its current practice of reinstatement of winter damage with topsoil and seed.

COMMITTEE DECISION

THAT the Town continue its current practice of reinstatement of winter damage with topsoil and seed.

COMMUNICATION 127193

Received from	Dave Young, Director of Public Works
Addressed to	Physical Environment Committee
Date	April 26 th , 2016
Topic	Parking Restriction of Lake Avenue East

SUMMARY

With a new residential development occurring at the south west corner of Lake Avenue and McNeely, staff foresee a potential for an on-street parking demand on the south side of Lake Avenue in the vicinity of dedicated travel lanes relating to the operation of the signalized intersection. Staff feel that parking restriction should be implement in order for the traffic flow to continue unimpeded through the intersection.

STAFF RECOMMENDATION

THAT staff prepare an amendment to the Traffic and Parking By-law that restricts parking on the south side of Lake Avenue East from McNeely Avenue to a point 140m west of McNeely Avenue.

COMMITTEE DECISION

THAT staff prepare an amendment to the Traffic and Parking By-law that restricts parking on the south side of Lake Avenue East from McNeely Avenue to Francis Street.

COMMUNICATION 127194

Received from Dave Young, Director of Public Works
Addressed to Physical Environment Committee
Date April 26, 2016
Topic Request for Parking Restrictions on Albert Street

SUMMARY

Resident is requesting parking restriction on the south side of Albert Street in the vicinity of their driveway due to lack of visibility. The resident has experienced a number of close calls while attempting to enter the flow of traffic on Albert Street.

COMMENT

Although this type of request is not typically considered, staff have assessed the site and have found that there are a number of factors that are contributing to this situation.

The adjacent property has a board fence that is perpendicular to the street and comes very close to the traveled portion of the road. This interruption of visibility in the direction of traffic, combined with a high demand for on street parking, creates virtually no visibility in the direction of traffic flow.

STAFF RECOMMENDATION

THAT staff prepare an amendment to the Traffic and Parking By-law to impose parking restrictions on the south side of Albert Street from 30m east of Beckwith Street to a point 55m East of Beckwith Street.

COMMITTEE DECISION

THAT staff prepare an amendment to the Traffic and Parking By-law to impose parking restrictions on the south side of Albert Street from 30m east of Beckwith Street to a point 50m East of Beckwith Street.

COMMUNICATION 127195

Received from Paul Knowles, Chief Administrative Officer
Addressed to Physical Environment Committee
Date April 26th, 2016
Topic Golf Tournaments

SUMMARY

In the past, the Town has entered teams into 3 golf tournaments, Hospital's on June 20th, Warden's on August 19th and Chamber of Commerce's in September.

STAFF RECOMMENDATION

THAT Deputy-Mayor Flynn and Paul Knowles organize teams to participate in these golf tournaments and the Youth Centre golf tournament (team and/or silver sponsor), with the cost funded from Council Promotion.

COMMITTEE DECISION

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Physical Environment Committee Agenda
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SUMMARY

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STAFF RECOMMENDATION

Receive and Record

COMMITTEE DECISION

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COMMENT

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COMMITTEE DECISION

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Topic Parking Restriction of Lake Avenue East

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COMMITTEE DECISION

COMMUNICATION 127195

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Topic Golf Tournaments

SUMMARY

In the past, the Town has entered teams into 3 golf tournaments, Hospital's on June 20th, Warden's on August 19th and Chamber of Commerce's in September.

STAFF RECOMMENDATION

THAT Deputy-Mayor Flynn and Paul Knowles organize teams to participate in these golf tournaments with the cost funded from Council Promotion.

COMMITTEE DECISION



2016 1st Quarter DWQMS Report to Council

The purpose of this report is to summarize the activities of the Public Works – **Water Distribution System** for the period of January 2016 through March 2016 for Town Council.

Management Review

The Management Review was conducted on December 23rd, 2015 and was presented to Council as part of the February 2nd, 2016 Physical Environment Committee Report.

Operational Plan Revisions

There have been no revisions to the Operational Plan during this quarter.

Drinking Water Quality

To date in 2016 there has been 7 calls by residents concerning water quality. They are summarized as follows:

- 1 – Taste / Odour
- 5 – Visual
- 0 - Noise
- 1 - Other

Operational Activities

Public Works Staff have also been performing regular maintenance activities including flushing hydrants.

Consumption Statistics

System Demand (m3/d)

	January 2016	February 2016	March 2016
Avg.	3647.81	3900.72	3776.94
Cnt.	31	29	31
Max.	3776.9	4155.6	4155.6
Min.	3390.8	3502.4	3502.4
Sum.	113082	113082	117085.2

Licencing Update

The Public Works Department submitted the necessary documents to the Ministry of Environment to renew of Drinking Water Licence and our Drinking Water Works Permit (DWWP) in October. On March 15th, 2016 we received our new Licence and DWWP. These documents shall be renewed in 2021.