

**BY-LAW NO. 70-2018**

**A BY-LAW OF THE CORPORATION OF THE TOWN OF CARLETON PLACE  
TO ESTABLISH FEES AND CHARGES FOR SERVICES PROVIDED BY THE  
TOWN OF CARLETON PLACE.**

**WHEREAS** Section 391 of the *Municipal Act*, 2001, S. O. 2001, c. 25, as amended, authorizes a municipality by by-law to impose fees or charges on persons for services or activities provided or done by or on behalf of the municipality and for the use of the municipality's property; and

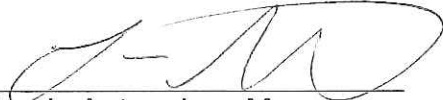
**WHEREAS** Section 398 (1) (2) of the *Municipal Act*, authorizes that fees and charges imposed by this By-law upon any owner or occupant of land, constitutes a debt of the person to the municipality and may add the Charge imposed to the tax roll for the property and collect the charge in the same manner as municipal taxes; and


**WHEREAS** the Corporation of the Town of Carleton Place deems it expedient to update the development related fees and charges to be collected by the Planning and Engineering Departments of the Corporation of the Town of Carleton Place;

**NOW THEREFORE** the Council of the Corporation of the Town of Carleton Place enacts as follows:

1. That Schedule "A" attached to this by-law sets out the fees and charges for The Corporation of the Town of Carleton Place and forms part of this by-law.
2. That any portion of a fee or charge that remains unpaid beyond the date fixed for payment shall bear interest at the rate of 1.25% after thirty (30) days and each month thereafter until such fee or charge is paid in full.
3. That the Treasurer shall add unpaid fees and charges imposed by the Town to the tax roll and collect them in the same manner as municipal taxes.
4. That where this by-law established a fee and charge for a fee that also exists in another by-law that predates the effective date of this by-law, the fee and charge in this by-law shall be the applicable fee and charge and the other by-law is hereby effectively amended.
5. That this by-law and all fees and charges for services set out in Schedule "A" shall come into force and take effect on the date of passing.
6. That By-law 13-2015 and any other by-laws inconsistent with this by-law are hereby repealed.

READ A FIRST TIME, SECOND TIME AND A THIRD TIME AND FINALLY PASSED  
THIS 26<sup>th</sup> DAY OF JUNE, 2018.

  
Louis Antonakos, Mayor

  
D.H. Rogers, Clerk

**SCHEDULE "A" TO BY-LAW 70-2018**

**FEE AND CHARGES**

<b>PLANNING DEVELOPMENT-RELATED FEES</b>	
Official Plan Amendment (OPA)	• ..... \$3,500
Development Permit Amendment (DPA)	• ..... \$3,500
Combined OPA/DPA	• ..... \$4,500
<b>DEVELOPMENT PERMIT (DP) APPLICATIONS</b>	
Class 1	• ..... \$250
Class 1 – New Residential Builds within a Plan of Subdivision	• ..... \$1,000
Class 1A	• ..... \$500
Class 2	• ..... \$2,500
Class 3	• ..... \$3,500
Minor Revision During Development Permit Application Process Note: 1 minor amendment permitted at no charge	• ..... 25% of the applicable DP application fee
Major Revision During Development Permit Application Process	• ..... 75% of the applicable DP application fee
<b>CONDOMINIUM &amp; SUBDIVISIONS</b>	
Condominium Exemption fee	• ..... \$1,000
Extension of Draft Conditions for Subdivisions/Condominiums	• ..... \$350 + legal fees
Subdivision Approval and Agreement	• ..... \$1,000 plus 1% value of works
Condominium Approval and Agreement	• ..... \$4,500
Major Amendment (>10% change) to Subdivision/Condominium Agreements	• ..... \$1,000 + legal fees



Minor Amendment (<10% change) to Subdivision/Condominium Agreements	• ..... \$500 + legal fees
Lifting One Foot Reserve	• ..... \$200 + legal fees
<b>GENERAL</b>	
Consent Applications	• ..... \$800
Consent Mail List/Report to Council	• ..... \$200
Part Lot Control	• ..... \$750 + legal fees
Encroachment Agreement with Town	• ..... \$100 + legal fess
Compliance Report (Minor)	• ..... \$50.00
Compliance Report (Major) -more than 1 property or commercial, industrial or residential properties with multiple units	• ..... \$50/ property or unit
Additional pre-consultation meetings (additional meetings after the second in person, email or phone)	• ..... \$50/hour; Minimum ½ hour fee
Third Party Peer Reviews	• ..... Cost to be borne 100% by Developer

<b>ENGINEERING DEVELOPMENT-RELATED FEES</b>
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Condominium Approval and Agreement	• ..... \$500 + \$1,500 deposit for costs
Development Permit Class 2 Application (DP2)	• ..... \$500 + \$1,500 deposit for costs
Development Permit Class 3 Application (DP3)	• ..... \$500 + \$1,500 deposit for costs
Additional pre-consultation meetings (additional meetings after the second in person, email or phone meetings)	• ..... \$50/hour; Minimum ½ hour fee
Third Party Peer Reviews	• ..... Cost to be borne 100% by Developer

<b>NOTES:</b>
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***In addition to above fees, any legal fees regarding registration of agreements shall apply***

***The Engineering Manager shall have the delegated authority to waive respective Engineering Fees if no engineering work is associated with a development application.***