



Policy Review Committee Action Report  
for the March 8<sup>th</sup>, 2016 meeting held in  
the Council Chambers following Council

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**Present:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Doucett, Councillor Redmond, Councillor Fritz, Councillor Trimble, Chief Administrative Officer Paul Knowles, Treasurer Phil Hogan, Fire Chief Les Reynolds

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **COMMUNICATION 127096 IS A CLOSED MEETING**
- 5) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 6) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF THE STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVED THIS ADDENDUM**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to receive and file for those items not pulled out for discussion.

### **COMMUNICATION 127092**

Received from	“Concerned Citizens of Eastern Ontario”
Addressed to	Town of Carleton Place
Date	February 13 <sup>th</sup> , 2016
Topic	Algonquin Nation Settlement Agreement

#### **SUMMARY**

A group of concerned citizens is seeking support for their position that the settlement agreement with the Algonquin Nation, proposed by the province, is unreasonable as it would:

- transfer over two hundred cherry-picked properties totalling 117,500 acres of mostly waterfront land that is proposed to be gifted to the Algonquin “nation”;
- These properties that are owned by all Ontario residents regardless of race are to be deeded to the Algonquin in perpetuity for their sole, tax-free use and benefit plus \$300 million with interest from 2012 onward;
- They will furthermore have special rights and privileges and influence over hundreds of thousands of additional acres of crown land including virtually all the provincial parks in the ‘settlement area’ including Algonquin Park.

**127092 Continued**

**COMMENT**

The Province has spent years negotiating this settlement. None of the properties, proposed to be transferred are near Carleton Place.

**STAFF RECOMMENDATION**

Receive and Record

**COMMITTEE DECISION**

Receive and Record

**TO BE DISCUSSED**

**COMMUNICATION 127093**

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Policy Review Committee
Date	February 19 <sup>th</sup> , 2016
Topic	Sale of Land

**SUMMARY**

All local realtors were invited to submit a proposal to act as the Town's real estate agent for the municipal property which has been declared surplus. The following agents have submitted proposals.

Ralph Shaw  
Amy Creighton

**COMMENT**

Although Ralph Shaw is asking for a high commission on the sales (6% vs 4.5%) he has significant experience with marketing vacant properties and assembling development projects. Also, the Town is already involved with Shaw as he is Doyle's agent for the industrial property on Hwy 15.

**STAFF RECOMMENDATION**

THAT the Town engage Ralph Shaw to act as the listing agent for the Town's property which is for sale or rent and invite him to meet with Council in closed session on March 15, 2016 to discuss the sale of municipal properties.

**127093 Continued**

**COMMITTEE DECISION**

THAT the Town engage Ralph Shaw to act as the listing agent for the Town’s property which is for sale or rent and invite him to meet with Council in closed session on March 15, 2016 to discuss the sale of municipal properties.

**COMMUNICATION 127094**

Received From: Les Reynolds, Director of Protective Services  
 Addressed To: Policy Review Committee  
 Date: March 2, 2016  
 Topic: New Fire Apparatus

**SUMMARY**

In April 2015 the Town entered into an agreement with a local company, Eastway 911 Emergency Vehicles Ltd. for the supply of a new fire pumper to be built on a 2016 Spartan chassis at a cost of \$448,100 plus tax. Delivery was expected in November and, as specified in the agreement, the Town paid a 20% deposit (\$89,620) at the time of signing. In early November Eastway unexpectedly ceased operations.

Staff have identified two options that will provide a suitable pumper in an acceptable period of time.

1. Contract with a suitable manufacturer that has the ability to readily secure a suitable chassis and pump module so that construction can begin right away.
2. Purchase a stock unit from a manufacturer that would meet our needs.

Staff approached three well known suppliers for pricing on available stock units and two manufacturers who indicated that they would be able to expedite the construction of a truck. The results are as follow:

<b>Supplier</b>	<b>Description</b>	<b>Cost</b>
Darch Fire Equipment	New Pierce Saber FR custom pumper (currently in stock)	\$558,863
Dependable Emergency Vehicles	New Spartan MetroStar X custom pumper presently under construction (ready mid-April)	\$448,000
Carrier Centers Emergency Vehicles	New E-One custom pumper (currently in stock)	\$507,800
Arnprior Fire Trucks	Supply new 2016 Spartan MetroStar custom pumper built to our original specifications	\$506,000 Estimated build time 120 days

**127094 Continued**

<b>Supplier</b>	<b>Description</b>	<b>Cost</b>
Eastway Emergency Vehicles	Supply new 2016 Spartan MetroStar custom pumper built to our original specifications	\$448,000 - \$40,000 credit for deposit to former company plus an adjustment for the higher exchange rate

**COMMENT**

The proposals from both Arnprior Fire Trucks and Eastway Emergency Vehicles are based on utilizing the Spartan cab and chassis that was ordered under the original contract. Arnprior’s pricing is a ‘budget’ figure and they have indicated they are confident the cost can be reduced through a review of our needs.

**STAFF RECOMMENDATION**

To be discussed.

**COMMITTEE DECISION**

That Council hereby authorizes staff to issue a Purchase Order to Arnprior Fire Trucks for a new 2016 Spartan MetroStar custom pumper built to the original specifications with the cost not to exceed \$506,000.00.

**COMMUNICATION 127095**

Received from Paul Knowles, Chief Administrative Officer  
 Addressed to Policy Review Committee  
 Date March 3<sup>rd</sup>, 2016  
 Topic People First

**SUMMARY**

Deputy Mayor Flynn is seeking clarity as to what the intent was when we stopped making People First funding a budget item and added them to the Community Enrichment Program.

**COMMENT**

People First has been provided with the following funding;

April 2012	\$1500
February 2013	\$2000
January 2014	\$2000
March 2015	\$1500

## 127095 Continued

The 2012-14 funding decisions were made directly by Council but the 2015 grant was considered along with other important community initiatives and authorize through the Community Enrichment Grant process.

### STAFF RECOMMENDATION

That staff be available to assist People First with their application for a Community Enrichment Grant.

### COMMITTEE DECISION

That staff be available to assist People First with their application for a Community Enrichment Grant.

## COMMUNICATION 127096

Received from	Paul Knowles, Chief Administrative Officer
Addressed to	Policy Review Committee
Date	March 4 <sup>th</sup> , 2016
Topic	Closed Meetings

### SUMMARY

As authorized by the Municipal Act, Council should review selected items in closed session.

### STAFF RECOMMENDATION

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

### AGENDA

- 03-08-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Carambeck Property
- 02-09-16-4 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Striking Committee
- 13-01-15-1 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Succession Planning
- 26-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 02-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing

**127096 Continued**

- 08-03-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature - Bankruptcy
- 15-09-15-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Easement on McNeely Ave.

**COMMITTEE DECISION**

THAT in accordance with Section 239 of the Municipal Act, S.O. 2001, that the meeting be closed to the public with the following agenda:

**AGENDA**

- 03-08-16-1 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Carambeck Property
- 02-09-16-4 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Striking Committee
- 13-01-15-1 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Succession Planning
- 26-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 02-01-16-2 personal matters about an identifiable individual, including municipal or local board employees: General Nature – Staffing
- 08-03-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature - Bankruptcy
- 15-09-15-2 a proposed or pending acquisition or disposition of land by the municipality or local board: General Nature – Easement on McNeely Ave.
- 10-11-15-1 a proposed or pending acquisition or disposition of land by the municipality or local board; General Nature – Lease of Property.
- 03-08-16-2 litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: General Nature – Legal Agreement.

**REPORT TO COUNCIL**

- 03-08-16-1 Bring forward
- 02-09-16-4 Bring forward
- 13-01-15-1 Bring forward
- 26-01-16-2 Receive and record

**127096 Continued**

02-01-16-2 Receive and record

08-03-16-2 Receive and record

15-09-15-2 Receive and record

10-11-15-1 Receive and record

03-08-16-2 Receive and record



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Topic Closed Meetings

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