



Physical Environment Committee Action Report  
for the September 5<sup>th</sup>, 2017 meeting held in  
the Council Chambers at 7:00 p.m.

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**PRESENT:** Mayor Antonakos, Deputy-Mayor Flynn, Councillor Black, Councillor Redmond, Councillor Fritz, Councillor Trimble, Duncan Rogers, Clerk, Stacey Blair, Deputy Clerk, Joanna Bowes, Manager of Development Services, Paul Knowles, Chief Administrative Officer, Phil Hogan, Treasurer, Dave Young, Director of Public Works

- 1) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST AND GENERAL NATURE THEREOF** – now or anytime during the meeting
- 2) **PUBLIC MEETING – NONE THIS EVENING**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **PLEASE TURN OFF ALL CELL PHONES AND PAGERS**
- 5) **IF THERE IS AN ADDENDUM, IN ACCORDANCE WITH SECTION 15.2.4 (OF STRIKING REPORT) DOES THE COMMITTEE WISH TO APPROVE THIS ADDENDUM?**

The following items are for information only and will not be discussed unless the Committee chooses to do so. The Chair will entertain a motion to proceed as recommended for those items not pulled out for discussion.

**COMMUNICATION 128341**

Received from      Dave Young, Director of Public Works  
Addressed to        Physical Environment Committee  
Date                    August 30<sup>th</sup>, 2017  
Topic                  DWQMS 2017 2<sup>nd</sup> Quarter Report

**SUMMARY**

The attached report identifies significant activities that have occurred over the period from April through June 2017. Noteworthy items include:

- there has been almost 500 locate requests up to the end of June 2017

**128341 Continued**

**COMMENT**

For Council's Information

**STAFF RECOMMENDATION**

Receive and record

**COMMITTEE DECISION**

Receive and Record

**TO BE DISCUSSED**

**COMMUNICATION 128342**

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Physical Environment Committee  
Date August 15<sup>th</sup>, 2017  
Topic OCIF Applications

**SUMMARY**

The Ontario government is tripling the Ontario Community Infrastructure Fund (OCIF) annually to \$300 million by 2019, and providing communities with more stable, predictable and bankable OCIF formula funding.

This year, the Top-Up Application Component of OCIF is also increasing to \$100 million to help communities apply for additional funding to address larger critical infrastructure projects. **The Town of Carleton Place is eligible to apply for up to \$1,083,205.**

The Town may submit one project proposal, either individually or in partnership with another community. The deadline for submitting proposals for OCIF Top-Up Application funding is Wednesday, September 27, 2017, at 5 p.m.

Please note that this is a competitive application process that will assess projects primarily on their critical health and safety aspects. An assessment of the applicant's asset management plan will also be considered as part of this process

**STAFF RECOMMENDATION**

THAT Council hereby authorizes submitting an application for funding of \$1,083,205 to rehabilitate the Central Bridge.

**COMMITTEE DECISION**

THAT Council hereby authorizes staff to submit an application for \$1,083,205 to OCIF to rehabilitate the Central Bridge.

## **COMMUNICATION 128343**

Received from Phil Hogan, Treasurer  
Addressed to Physical Environment Committee  
Date August 30<sup>th</sup>, 2017  
Topic 2018 Sewer and Water Budget

### **SUMMARY**

Staff have prepared a proposed Sewer and Water Budget for 2018 that requires a 1.80% increase to the sewer and water rate.

### **STAFF RECOMMENDATION**

THAT staff present the proposed budget.

### **COMMITTEE DECISION**

THAT proposed budget be presented to the public on September 19<sup>th</sup>, 2017 at the Corporate Services Committee meeting.

## **COMMUNICATION 128344**

Received from Dave Young, Director of Public Works  
Addressed to Physical Environment Committee  
Date August 30<sup>th</sup>, 2017  
Topic Traffic Concerns

### **SUMMARY**

Staff have recently received a number of concerns primarily relating to speeding. The locations identified are:

- Mississippi Road;
- Bridge Street/Prime Street/Thomas Street area;
- Industrial Avenue; and
- Morris Street.

As per the Town's Speed Management and Traffic Calming Policy, staff will gather data in order to determine appropriate actions.

### **COMMENT**

Public Works staff will be meeting with the Carleton Place OPP to share data and coordinate efforts to address concerns. Results of findings will be brought back to committee.

### **STAFF RECOMMENDATION**

Bring forward

### **COMMITTEE DECISION**

Bring forward

## COMMUNICATION 128345

Received from Dave Young, Director of Public Works  
Addressed to Physical Environment Committee  
Date August 30<sup>th</sup>, 2017  
Topic Topographical/Survey Quotes for 2018 Construction Program

### SUMMARY

Staff have received quotations from McIntosh and GA Smith Surveying for topographical pre-engineering surveys for upcoming street reconstruction projects. Bids received were:

Company	Bid
McIntosh Perry	\$23,540 + tax
GA Smith Surveying	\$27,800 +tax

Both firms have worked for the Town previously and have provided deliverables without issue.

### STAFF RECOMMENDATION

THAT Council hereby authorizes staff to issue a Purchase Order to McIntosh Perry for surveying services for future capital projects.

### COMMITTEE DECISION

THAT Council hereby authorizes staff to issue a Purchase Order to McIntosh Perry for surveying services for future capital projects.

## COMMUNICATION 128346

Received from Paul Knowles, Chief Administrative Officer  
Addressed to Physical Environment Committee  
Date August 25<sup>th</sup>, 2017  
Topic Dog Park North

### SUMMARY

Work on the new north dog park and new snow dump is planned for this fall. The work will involve grading and fencing at the dog park and constructing a pathway to the dog park and around the Public Works area with a berm. This work will be completed by rental equipment on a time and material basis. Contractors have provided the following rental rates;

Equipment	Crains'	Cavanagh
D8 Bulldozer	NA	\$250/hr
Rock Trucks	\$160/hr	\$160/hr
37T Shovel	No Quote	\$175/hr
With hoe ram	\$350/hr	\$340/hr

**128346 Continued**

<b>Equipment</b>	<b>Crains'</b>	<b>Cavanagh</b>
Small Bulldozer	\$95/hr	\$110/hr
850 JD Bulldozer	\$155/hr	\$190/hr
Tractor/Belly dump & Loader	NA	\$190/hr

<b>Material</b>	<b>Crains'</b>	<b>Cavanagh</b>
Stone dust F.O.B. job	\$16/tonne	\$11.80/tonne
Top soil F.O.B. job	No quote	\$18/tonne

**STAFF RECOMMENDATION**

THAT staff issue a purchase order to Cavanagh Construction for equipment rental and material for the quoted prices.

**COMMITTEE DECISION**

THAT Council hereby authorizes staff issue a purchase order to Cavanagh Construction for equipment rental and material for the quoted prices.

**COMMUNICATION 128353**

Received from Deputy-Mayor Flynn  
Addressed to Physical Environment Committee  
Date September 5<sup>th</sup>, 2017  
Topic Roy Brown Statue

**SUMMARY**

Each year the Town budgets funds for murals in the Downtown. A group is pursuing creating a Roy Brown Statue.

**STAFF RECOMMENDATION**

THAT the mural funds be re-allocated to be available to fund a portion of a Roy Brown statue.

**COMMITTEE DECISION**

THAT the mural funds be re-allocated to be available as seed funding to fund a portion of a Roy Brown statue.

Project will be further explained to Council. Bring forward



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**COMMITTEE DECISION**



## **2017 2<sup>nd</sup> Quarter DWQMS Report to Council**

The purpose of this report is to summarize the activities of the Public Works – **Water Distribution System** for the period of April 2017 through June 2017 for Town Council.

### **Operational Plan Revisions**

There have been no revisions to the Operational Plan during this quarter.

### **Drinking Water Quality**

To date in 2017 there has been 12 calls by residents concerning water quality. They are summarized as follows:

- 1 – Taste / Odour
- 4 – Visual
- 6 - Noise / Service Issues
- 1 - Other

### **Operational Activities**

Public Water Operators have been rather busy this quarter conducting routine maintenance which includes flushing hydrants and reading water meters. Staff have also been involved with installation of services for new construction on Bridge Street and Frank Street. The construction of the new pumping Station south of Highway 7 has periodically required staff time. Public Works staff began preparations for construction on the remaining portion of Henry Farm (Joseph, Preston, Warren, and Nichols). Another activity which keeps Public Works staff busy are locates for underground infrastructure, from January through June Public Works has processed 486 locate requests.

### **Consumption Statistics**

System Demand (m<sup>3</sup>/d)

	<b><u>April 2017</u></b>	<b><u>May 2017</u></b>	<b><u>June 2017</u></b>
<b>Avg.</b>	4016.62	4368.29	4784.58
<b># of Days</b>	30	31	30
<b>Max.</b>	4303	5173.5	6223.4
<b>Min.</b>	<u>3731.7</u>	<u>4053.5</u>	<u>4018</u>
<b>Sum.</b>	120,498.6	135,416.9	143,537.3