



**Policy Review Committee Agenda
November 27, 2018, at 7:00 p.m.
Carleton Place Town Hall, Council Chambers**

Please silence all electronic devices.

- 1) **CALL TO ORDER**
- 2) **DECLARATION OF PECUNIARY/CONFLICT OF INTEREST**
- 3) **REGISTRATION OF PUBLIC WISHING TO SPEAK**
- 4) **DELEGATIONS/PRESENTATIONS**
- 5) **COMMUNICATIONS (REPORTS)**
 - i. **Taber Street Subdivision
(Communication 129360)** p2

Tyler Duval, Manager of Development Services
Suggested Motion:
THAT Council supports a one (1) year extension of the Draft Plan approval for the Taber Street Subdivision; and
THAT staff be instructed to inform the County of Lanark.
 - ii. **Keith Lesway Memorial
(Communication 129361)** p4

Jerry Flynn, Deputy Mayor
Suggested Motion:
THAT the Committee instruct the Director of Public Works to work with Deputy Mayor Flynn in putting forward a recommendation on how to recognize the service of Keith Lesway, former Public Works Employee who died as a result of a work-related injury.
 - iii. **Position of Museum Curator
(Communication 129362)** p4

Jerry Flynn, Deputy Mayor
Suggested Motion:
THAT Council consider the creation of a Full-Time Museum Curator position or the extension of benefits to the position as part of the 2019 Budget process.
- 6) **ADJOURNMENT**

COMMUNICATION 129360

Received from Tyler Duval, Acting Manager of Development Services
Addressed to Policy Review Committee
Date November 27, 2018
Topic Extension of Taber Street Subdivision Draft Plan Approval

SUMMARY

The County has received a letter from Thorbjornsson Group Ltd. requesting an extension for the Taber Street Subdivision (09-T-15003) draft plan approval which is set to lapse December 11, 2018. Thorbjornsson Group Ltd. has requested a one (1) year extension with a lapsing day of December 11, 2019. A one (1) year extension is permitted under the Planning Act. The request has been made on the grounds that:

- There has been a major in-office change and the file has been transferred to a new project manager;
- Complications and delays caused by external consultants.

COMMENT

The Planning Act allows for applicants to request an extension to Draft Approval for a maximum period of three (3) years. Further extensions are not permitted because:

- The validity of the supporting technical reports and studies may be out of date with current trends and growth that has occurred after the issuance of draft approval;
- The time since the statutory public meeting would be too great resulting in the public and staff potentially not being fully informed on the file.

This subdivision application was supported by three (3) reports;

1. a Planning Rationale Report by Parsons that explained how the approval of the draft plan is consistent with the Provincial Policy Statement and conforms to the County of Lanark and Town of Carleton Place Official Plans;
2. a Development Servicing Study by Novatech Engineering; and
3. an Environmental Impact Statement – Species at Risk Assessment by Muncaster Environmental Planning Inc.

Staff has reviewed the supporting reports and have found that their findings remain to be valid.

- Planning Rationale Report: The policies of the Provincial Policy Statement 2014, County of Lanark and Town of Carleton Place Official Plans have not been amended since the application in 2015.
- The Development Engineering Study was undertaken in conjunction with the adjacent Jackson Ridge Subdivision since Taber Street and the proposed municipal services in the road allowance are within that subdivision. Water supply is provided by a 200mm diameter watermain in the Taber Street road allowance and a looped system is provided in the Jackson Ridge Subdivision. A 300mm diameter watermain within Boyd Street will provide adequate supply for fire flows. Sanitary sewer services for the 19 residential units will be provided in a

250mm diameter sanitary sewer which will discharge to Sarah Street. Stormwater management is provided by storm sewers in Taber Street which will be conveyed to the stormwater management facility for the Jackson Ridge Subdivision. This will provide both stormwater quantity and quality control. Underground power will be provided by Hydro One to all residential units and streetlights. Enbridge Gas will service the subdivision and underground communications cable will be provided by both Bell and Rogers.

- Environmental Impact Statement: the findings of the EIS have been deemed to remain valid. The report concluded that no Species at Risk were observed on or adjacent to the site during field survey work, and no other significant natural heritage features were observed either – including no fish habitat, no significant wildlife habitat nor significant woodlands. Given the site's proximity and relation to the Jackson Ridge Subdivision, no updates are being requested to the EIS at this time.

It is the opinion of Staff that the draft conditions are still relevant and, as result, support a one (1) year extension to the draft approval as requested. However, any further extensions of the approval will likely require an update to the Environmental Impact Statement supporting the file.

STAFF RECOMMENDATION

That Council supports a one (1) year extension of the Draft Plan approval for the Taber Street Subdivision; and

That staff be instructed to inform the County of Lanark.

From: [Jerry Flynn](#)
To: [Diane Smithson](#)
Subject: Requests
Date: October 30, 2018 2:34:34 PM

Hi Diane

I have a couple of things I would like to discuss with council before I'm finished. The first one is, approximately 13 years ago a Public Works employee named Keith Lesway was injured on the job and spent over a year in hospital before dying as a result of his injury. At the time it was discussed to have some sort of a memorial for him. The initiative was started but it never materialized, I have been asked on more than one occasion by a fellow employee who was with him at the time of the accident if we can resurrect the plan and see if something can be done. He has some ideas that we could discuss with him.

The other thing is that I feel we should be looking at the Museum Curator as a permanent employee of the town. Jennifer does a great job for us and I would not want to lose her. She is very busy and creates many events for our museum and with the 200th Anniversary coming up the museum will be front and center. If this is not possible I think that she should at least be offered to be on the town benefit plan. If I remember correctly this is something we did for Cathie McOrmond when she was with the BIA.

I would like these two items to be added to an agenda please.

Thanks
Jerry

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