

BY-LAW 46-2025 - SCHEDULE A
DESIGNATED BY-LAW PROVISIONS

1. The headings of the following tables identify the Designated By-laws for the purposes of this By-law.
2. For the purposes of Part 2 of this By-law, Column 2 in the following tables list the applicable provisions in each Designated By-law.
3. Column 3 in the following tables set out the Administrative Penalty amount that is payable for contraventions of the designated provisions listed in Column 2.

Table 1 - Town of Carleton Place By-law 28-2024 - Sign By-law

Column 1 Section	Column 2 Description of Offence	Column 3 Administrative Penalty Amount
6.1	Failure to install sign in compliance with By-law	\$200.00
8.2	Failure to maintain required insurance	\$200.00
8.4	Failure to remove sign installed on or over land owned by the Town	\$200.00
9.1	Installation of a prohibited sign	\$200.00
21.12	Failure to assist an Officer in providing information	\$200.00

Table 2 - Town of Carleton Place, By-law 68-2024 - Backflow Prevention

Column 1 Section	Column 2 Description of Offence	Column 3 Administrative Penalty Amount
4.1	Connect, permit, cause to be connected, or allow to remain connected to an unprotected <i>Cross Connection</i> to the <i>Municipal Drinking Water System</i>	\$1000.00
4.2	Connect, permit, cause to be	\$1000.00

	connected, or allow to remain connected a well to the <i>Municipal Drinking Water System</i>	
5	Failed to comply with a requirement under Section 5	\$350.00
6.1 8.1 12.1.2 12.2.2 13.5	Failed to provide a document within prescribed time.	\$50.00
5.2	Failed to install a <i>Backflow Preventer</i> when required	\$500.00
5.3	Failed to apply and obtain a Building Permit	\$75.00
5.4	Failed to ensure <i>Backflow Preventer</i> is in proper working conditions	\$250.00
5.5	Failed to comply with a <i>Backflow Prevention Program</i> notice	\$50.00
5.6	Failed to ensure <i>Qualified Company</i> is permitted to complete <i>Authorized Function</i>	\$250.00
7	Failed to comply with a requirement under Section 7	\$300.00
9.1	Failed to ensure <i>Premise Isolation</i> of the <i>Structure</i> or <i>Building</i>	\$350.00
9.2	Failed to ensure <i>Backflow Preventer</i> installed in correct location	\$250.00
9.3	Failed to ensure Backflow Preventer installed correctly	\$250.00

9.4.1	Failed to ensure Backflow Preventer located and installed to prevent contamination of Municipal Drinking Water System	\$500.00
9.4.2	Failed to ensure Backflow Preventer installed in area to facilitate inspection, testing and maintenance while complying with minimum and maximum clearances	\$250.00
9.4.3	Failed to ensure Backflow Preventer is supported and restrained	\$200.00
9.4.4	Failed to ensure Backflow Preventer is not bypassed	\$500.00
9.5	Failed to ensure Backflow Preventer is protected from freezing conditions	\$200.00
9.6	Failed to ensure that all Double Check Valve Assembly test ports are watertight when located underground	\$200.00
9.7	Failed to ensure Reduced Pressure Principle Assembly atmospheric port is open to atmosphere or not connected to drain	\$200.00
9.8	Failed to ensure all piping between Water Meter and Backflow Preventer is properly labelled "no connections permitted"	\$75.00
10.1	Failed to ensure residential property with Auxiliary Water Supply is protected from Backflow	\$300.00
10.2	Connect, permit, cause to be connected, or allow to remain connected an Auxiliary Water Supply to the Municipal Drinking Water	\$1000.00

	System	
11	Failed to comply with a requirement under Section 11	\$750.00
12.1.1	Owner failed to test a Backflow Preventer	\$250.00
12.1.3	Owner failed to ensure a Backflow Preventer Test Tag is attached	\$25.00
12.1.4	Failed to test Backflow Preventer prior to the water valve being turned on by the Town	\$250.00
12.2	Qualified Company failed to comply with a requirement under Section 12(2)	\$300.00
13.2	Failed to take required corrective actions identified on the Backflow Preventer Test and Inspection Report	\$250.00
13.3	Owner failed to repair a Backflow Preventer	\$200.00
13.4	Unauthorized removal of a Backflow Preventer	\$500.00
16.8	Hinder or obstruct the Town or other Person exercising a power under the By-law	\$150.00
16.9	Failed to provide access/information when requested by the Town, except as authorized by the Municipal Act	\$50.00
19.1	Failed to provide applicable fee within prescribed time	\$50.00

20.1	Owner failed to install Backflow Preventer within prescribed time	\$500.00
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Table 3 - Town of Carleton Place, By-law 29-2017 – Noise By-law, as amended by By-law 138-2021, and By-law 50-2025

Column 1 Section	Column 2 Description of Offence	Column 3 Administrative Penalty Amount
2.1	Creation or permitting a noise likely to disturb the residents.	\$125.00
2.2	Creation or permitting a noise by playing a sound producing device that disturbs residents.	\$125.00
2.3	Keep birds or animals the sounds of which disturb the peace and comfort of the neighbourhood.	\$125.00
2.4	Causing or permitting noise from construction between 10:00 p.m. to 6:00 a.m.	\$125.00
2.4.1	Excessive noise (exceeding 50dBs) measured from window pane of the closest occupied residential property)	\$250.00
2.4.2	Cause construction noise between 10:00 p.m. and 8:00 a.m. on weekends or statutory holiday.	\$125.00
2.4.2	Permit construction noise between 10:00 p.m. and 8:00 a.m. on weekend or statutory holiday.	\$125.00
2.4.3	Cause heavy machinery noise between 9:00 p.m. and 7:00 a.m. Mon-Fri.	\$125.00

2.4.3	Site alteration noise outside permitted weekday and Saturday hours.	\$250
2.4.3	Site alteration noise on Sundays or statutory holidays.	\$250
2.4.3	Permit heavy machinery noise between 9:00 p.m. and 7:00 a.m. Mon-Fri	\$125.00
2.4.3	Cause heavy machinery noise on Saturday outside the hours of 8:00 a.m. to 6:00 p.m.	\$125.00
2.4.4	Permit heavy machinery noise on Saturday outside the hours of 8:00 a.m. to 6:00 p.m.	\$125.00
2.4.4	Cause heavy machinery noise on Sunday or statutory holiday.	\$125.00
2.5	Permit heavy machinery noise on Sunday or statutory holiday.	\$125.00
2.6	Causing or permitting noise from lawn maintenance equipment between 10:00 p.m. to 6:00 a.m.	\$125.00
2.6	Causing or permitting noise near any school.	\$125.00
2.6	Causing or permitting noise near any court or such public building while in session.	\$125.00
2.6	Causing or permitting noise in the vicinity of a hospital	\$125.00
2.6	Causing or permitting noise in the vicinity	\$125.00

	of a convalescent or rest home	
2.7	Causing or permitting noise from racing of motorized conveyance	\$125.00
2.9	Causing or permitting any noise from the operation of an engine or motor in a residential area contrary to Section 2.9.	\$125.00

Table 4 - Town of Carleton Place, By-law 48-2025 – Refreshment Vehicle By-law

Column 1 Section	Column 2 Description of Offence	Column 3 Administrative Penalty Amount
5.1, a	Operation within 15 metres of a fuel dispensing station or propane tank.	\$200.00
5.1, b	Operation within 30 metres of the property line of an Eating Establishment without written consent provided by the Eating Establishment Owner.	\$200.00
5.1, c	Operation within five (5) metres of a street intersection.	\$200.00
5.1, d	Operation within 12 metres of the traveled portion of a highway, measured from the closest property line.	\$200.00
5.2	Obstructing entrances, exits, sidewalks, driveways, or fire routes.	\$200.00
6.5, a	Maintain the area within 15 metres of the Refreshment Vehicle in a clean and litter-free condition;	\$200.00
6.5, b	Provide and maintain adequate waste and recycling receptacles on site;	\$200.00
6.5, c	Failure to remove waste daily.	\$200.00
6.5, c	Dumping waste in public receptacles.	\$200.00
6.6	Licence issued by Town not available on site.	\$200.00

6.6	Failure to display Licence issued by Town.	\$200.00
6.7	Operation between the hours of 11:00 p.m. and 7:00 a.m.	\$200.00
6.10, c	Relocation of Class 1 without permission from Town.	\$200.00
6.11	Business name not displayed on both sides of vehicle.	\$200.00
6.11	Business name displayed in letters less than 10 cm high.	\$200.00
6.14	Trailer unable to be immediately hitched to vehicle.	\$200.00
8.1	Vending to the public from a residential property.	\$200.00
11.1, a	Remaining on public land longer than 30 minutes.	\$100.00
12.1 a or b	Unauthorized/unreported material change.	\$200.00
Schedule E	Expired insurance.	\$200.00

Table 4 - Town of Carleton Place, By-law 23-2019 – Public Parks and Facilities, as amended by By-laws 32-2019, 67-2022, 74-2023 and 42-2025

Column 1 Section	Column 2 Description of Offence	Column 3 Administrative Penalty Amount
3.1	Operating a motor vehicle within a park unless authorized	\$75.00
3.2	Operation of a motor vehicle in excess of 15 km/hr	\$75.00
3.3	Operation of a motor vehicle disturbing the occupants of the park	\$75.00
3.5	Docking of a motorized boat within 50m of a designated swim area	\$75.00

3.8	Operation of Electric Power Assisted vehicle where prohibited.	\$75.00
4.1	Lighting a fire in a park without permission	\$75.00
5.1	Camping or lodging in any park without a permit	\$75.00
5.2	Holding an event, special event or regular planned activity without a permit	\$75.00
6.2	Intoxicated condition causing a disturbance in a park	\$75.00
7.1	Possession of a bow and arrow in a park or facility	\$75.00
7.1	Possession of a sling shot in a park or facility	\$75.00
8.1	Advertise business in a park or facility unless during permitted sponsored event	\$75.00
9.1	Exchange goods or services in a park unless permitted	\$75.00
10.1	Permitting a dog or other animal to enter water within 50m of a designated swimming area	\$75.00
10.2	Allow an unleashed dog in a park	\$75.00
10.3	Allow an animal in a facility unless otherwise permitted	\$75.00
10.4	Maiming, or killing bird or animal in park	\$75.00

10.4	Removing any nest, egg or offspring in any park	\$75.00
10.5	Fishing within 50m of any designated swimming area	\$75.00
11.1	Remain in park between 11:00 p.m. and 6:00 a.m.	\$75.00
11.2	Use of sports fields between October 15 to May 15	\$75.00
11.2	Use of ball diamond between October 15 to May 15	\$75.00
12.1	Break property except with permission in a park or facility	\$75.00
12.1	Remove property in a park or facility except with permission	\$75.00
12.2	Distribute notices in any park or facility without permission	\$75.00
12.2	Distribute advertising devices in any park or facility without permission	\$75.00
12.3	Trespassing where prohibited in any park or facility	\$75.00
12.4	Indulge in riotous behaviour in any park or facility	\$75.00
12.4	Use of profane language in any park or facility	\$75.00
12.5	Smoking where no smoking has been designated	\$75.00
12.5	Vaping where no smoking has been designated	\$75.00
12.6	Drop refuse in any park or facility	\$75.00

12.7	Drop large items in any park or facility	\$75.00
12.10	Playing golf in any park	\$75.00
12.11	deposit waste items or bundles of waste, larger than 30cmx30cmx30cm (or larger than 27,000 cubic centimetres total volume) into any waste receptacle on municipal property or beside any waste receptacle on municipal property	\$75.00
13.1	Construction of a structure in any park without approval	\$75.00

BY-LAW 46-2025 - SCHEDULE B
ADMINISTRATIVE FEES

Please refer to the most recent Town of Carleton Place Fees and Charges By-law.