

# Notice of Public Meeting and Open House

In accordance with Section 28  
of the Planning Act for the Amendment  
of the Community Improvement Plan



**TAKE NOTICE** that an Open House will be held on **March 17<sup>th</sup>, 2026 between 5:00 p.m. and 6:00 p.m.** at Auditorium of the Carleton Place Town Hall to receive resident feedback on an amendment to the Town's Community Improvement Plan (CIP) in accordance with Section 28 of the *Planning Act*, R.S.O. 1990, Chapter P.13.

**TAKE NOTICE** that a Public Meeting will be held on **March 24<sup>th</sup> 2026 at 6:00 p.m.** at the Council Chambers of the Carleton Place Town Hall to receive resident feedback on an Official Plan Amendment in accordance with Section 28 of the *Planning Act*, R.S.O. 1990, Chapter P.13.

**ANY PERSON** may attend the virtual public meeting and/or make written or verbal representation either in support of or in opposition to the proposed Community Improvement Plan.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Corporation of the Town of Carleton Place before the Community Improvement is passed, the person or public body is not entitled to appeal the decision of the Council of the Corporation of the Town of Carleton Place to the Ontario Land Tribunal (OLT).

**AND TAKE NOTICE** that if you wish to be notified of the decision of Town of Carleton Place on the proposed Amendment to the Community Improvement Plan, you must make a written request to the Development Services Department at [ndwyer@carletonplace.ca](mailto:ndwyer@carletonplace.ca).

## HOW TO PARTICIPATE



**OPEN HOUSE** – Presentation materials will be made available in person and on the Town's website and participants are encouraged to review the material and provide comments on the comment sheets provided.



**PUBLIC MEETING** - Residents interested in actively participating in the Public Meeting are required to notify the Clerk of the Municipality at [sblair@carletonplace.ca](mailto:sblair@carletonplace.ca) by 2:00 p.m. on the Monday prior to the meeting.



**PROVIDING COMMENT** - Residents are encouraged to provide comments in writing or telephone by contacting the Development Services Department at [planning@carletonplace.ca](mailto:planning@carletonplace.ca) or 613-257-6202.

**DATED:** February 12<sup>th</sup>, 2026  
Niki Dwyer, MCIP RPP  
Director of Development Services  
Town of Carleton Place

# Details of the Proposed Amendment



## Purpose and Effect of Amendment:

The purpose of the amendment is to make changes to the Financial Incentive Programs (Section 5.0) including, but not limited to the following:

- **Increasing** funding limits for Accessibility programs from up to \$5,000 to up to \$7,500
- **Deleting** the Development Charge Rebate (this program is now offered as a right through the Development Charges Act)
- **Increasing** the number of qualifying permit fee reductions available to affordable housing proposals
- **Increasing** the tenure of the Housing Tax Increment Equivalent rebate for affordable housing proposals from 10 years to 15 years
- **Introducing** a new Affordable Housing Construction rebate of up to \$25,000 for the construction or renovation of a dwelling to create new affordable housing
- **Introducing** a new Affordable Housing Feasibility rebate of up to \$10,000 to cover up-front expenses evaluating the potential for affordable housing to be incorporated into a development
- **Adopting Administrative Amendments** to the Façade improvement programs to make applications easier

No changes are proposed to the Town's Brownfield Remediations Programs.

A track-change copy of the proposed amendments is available to view at <https://carletonplace.ca/development-services-2.php>.

## Property(ies) Impacted by Amendment:

No changes are proposed to the Community Improvement Project Areas identified in the Community Improvement Plan. The CIP's financial programs for affordable housing, brownfield development and accessibility current apply to all properties within the Town of Carleton Place, while the façade improvement programs only apply to those properties identified within the Downtown District of the Official Plan.

