

Town of Carleton Place Commemorative Program



A commemorative bench, tree or stone is a wonderful way to pay tribute and create a long-lasting heritage to a person or occasion. This program not only honours an individual or event but also assists in the beautification of the Town of Carleton Place.

The Town of Carleton Place Recreation & Culture Department is pleased to assist any family or individual through the steps of the purchase and installation of a commemorative item.

Our Program

Through this program, the Town will assist an individual, family or group who wish to have a bench, tree, or stone installed/planted in a Town location, in remembrance or commemoration of the loss of an individual or in celebration of a significant event.

The Process

The first step is for the interested individual, family or group to decide which commemorative item they prefer and then decide on an appropriate location (park or street side) in which to install the bench or tree. This location must be approved by the Manager of Recreation & Culture. If you are not familiar with the Town's parks or other options, staff will assist you with the selection. Once an appropriate location has been determined, a Municipal Representative will meet at the chosen site with the interested individual, family or group to choose the exact location and discuss any further details.

Benches and Trees

The Municipal Representative will discuss with you the pricing, the type of bench or tree (see approved species list) and the site you have selected. Depending on the location selected, the Town will obtain utility clearances to ensure that electrical, cable, gas, or other utilities are not damaged during installation or planting. Should such a conflict occur, the final location of the bench may be adjusted slightly.

After installation or planting, the Town will assume responsibility, maintenance and ownership of the bench or tree. If a bench or tree already exists at the desired location, then a marker can be installed at that existing bench or tree. The cost and process for obtaining a marker on an existing bench or tree is the same. Funds related to existing benches will be used by the Town for park maintenance and replacement.

Approved tree species list:

Deciduous

- Sugar Maple (*Acer Saccharum*)
- Red Maple (*Acer Rubrum*)
- Autumn Blaze Maple (*Acer x Freemanii*)
- Silver maple (*Acer Saccharinum*)
- Red Oak (*Quercus Rubra*)
- White Oak (*Quercus Alba*)
- Bur Oak (*Quercus Macrocarpa*)
- Hackberry (*Celtis Occidentalis*)
- Horse Chestnut (*Aesculus Hippocastanum*)
- Serviceberry (*Amelanchier*)
- Japanese Tree Lilac (*Syringa Reticulata*)

Evergreen Trees

- White Spruce (*Picea Glauca*)
- Norway Spruce (*Picea Abies*)
- Tamarack (*Larix Laricina*)
- Eastern White Cedar (*Thuja Occidentalis*)



Markers

The interested individual, family or group may install a marker at the bench or tree if they wish. The markers are 8" x 14" black or grey polished granite with the etched inscription. The marker will be installed flush with the ground to reduce vandalism and allow access of maintenance equipment.

For more information on purchasing a commemorative bench or tree, please contact:
Jenny Fluhrer at 613-257-1690 or jfluhrer@carletonplace.ca